

## Ventura Charter School of Arts and Global Education

### Minutes

#### Regular Board Meeting

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##### **Date and Time**

Thursday April 16, 2020 at 1:00 PM

##### **Location**

##### **Dial-in Number:**

<https://zoom.us/j/952735408?pwd=NDZaV3hyTzluSIVnRVNvQ2lEMEcUT09>

**Meeting ID: 952 735 408**

**Password: 8rJyFB**

Due to the ongoing COVID-19 pandemic, this meeting will be held via teleconference only. Members of the public may observe the meeting and offer public comment using the dial-in information above.

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##### **Directors Present**

Adam Meyers (remote), Cecilia Johnston (remote), Eva Oxelson (remote), Liz Smiley (remote), Tom Mc Nerney (remote), Tricia McClain (remote)

##### **Directors Absent**

Deanna Weik

##### **Ex Officio Members Present**

Lisa Hildebrand, Mary Galvin (remote)

##### **Non Voting Members Present**

Lisa Hildebrand, Mary Galvin (remote)

##### **Guests Present**

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Benny Martinez (remote), Laura Bingham (remote), Tony Biasotti (remote)

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## **I. Opening Items**

### **A. Call the Meeting to Order**

Tricia McClain called a meeting of the board of directors of Ventura Charter School of Arts and Global Education to order on Thursday Apr 16, 2020 at 1:04 PM.

### **B. Record Attendance and Guests**

### **C. Mission Statement**

*VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings.--Read by Tricia*

### **D. Approve the Agenda**

Eva Oxelson made a motion to approve the agenda as presented.

Adam Meyers seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Approve Minutes**

Liz Smiley made a motion to approve the Minutes from the Board meeting on 3-26-20.

Cecilia Johnston seconded the motion.

The board **VOTED** unanimously to approve the motion.

Liz Smiley made a motion to approve the minutes from Virtual Board Meeting on 03-26-20.

Cecilia Johnston seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Consent Agenda**

--Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of March, 2020

--Gifts to School: \$768. School Farm Box (Jan-Feb);Skating Plus: \$1159.00

--Credit Cards: MGalvin:\$242.08 Lisa Hildebrand: \$14.99

Eva Oxelson made a motion to approve the Consent Agenda items as presented.

Liz Smiley seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **G. Upcoming Events**

May 21st: Board Meeting 1:00 pm

## **II. Communications**

### **A. Public Comments**

None

### **B. President and Board Report**

Tricia expressed appreciation for VCS staff during this time.

### **C. Board Committee Reports**

Educational Excellence Committee: Eva Oxelson (Chair), Tom McNerney--Did not meet

Governance Committee: Deanna Weik (Chair), Cecilia Johnston, Tricia McClain--Did not meet

Finance Committee: Liz Smiley (Chair), Tricia McClain--Did not meet

CEO Support and Evaluation Committee: Tricia McClain (Chair), Deanna Weik, Cecilia Johnston--Did not meet

Development Committee: Adam Meyers (Chair), Liz Smiley--Did not meet

### **D. Parent Liaison Report**

Tony expressed appreciation for VCS teachers and for the virtual Magic Circle in Kindergarten.

### **E. Teacher Report**

Laura reported:

**Kindergarten:** The Kindergarten team has submitted our Kindness Project for an Impact II grant for this school year.

**Liza's class:** Room 3 is participating in a letter-writing project through an organization called Kids For Peace. The students were given names of "grandfriends" that are currently unable to leave their homes or have visitors. The students in Room 3 are busy writing letters and making pictures for these individuals. She shared links to the 4th grade podcasts on Immigration; 4th graders are also busy helping to spread gratitude. They are creating a huge thank you to all of the essential workers who continue to work during these difficult times. They are encouraging members of our community to audio record thank yous (in any language they speak) at home which will be compiled for our first responders and essential workers.

**K-8:** We continue our School Spirit Days-the next one is Dress Like A Rainbow Day. Kindergartners are posting them on their Seesaw site and older students will be putting them onto Flipgrid. Teachers had the opportunity to meet in grade level teams on Zoom with our new EL school designer Sarah Purdy. We are all looking forward to working with Sarah during this next phase.

### **F.**

## **Directors' Report**

Lisa's report of Distance Learning Plan is on the agenda.

Mary reported that devices continue to be prepared for those students who need them and that she completed a CDE survey requesting 120 Chromebooks from Google. She reported that the two parent meetings on Tuesday were very well attended and received.

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## **G. VCOE Director of Charter School Support and Oversight Report**

None

## **III. Items Scheduled for Information, Discussion, and/or Action**

### **A. Approval of VCS Distance Learning Plan Instruction Guidelines**

Lisa provided a detailed Distance Learning Plan with Instruction Guidelines.

Eva Oxelson made a motion to approve the Distance Learning Plan Instruction Guidelines as presented.

Tom Mc Nerney seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. EL Education Update**

Lisa provided an update of the staff's work with EL Education.

### **C. Board on Track Renewal Contract**

Board discussion and decision was requested for the Board on Track agreement for the 2020-21 school year.

- Full Membership: \$12,000 (a \$995 discount from our current rate.)
- Essential Membership package is \$6,000 / year. Options for an Essential Membership renewal:

1. \$5,000 per year.
2. \$4,750 per year, paid yearly with a two-year contract.
3. \$4,500 per year, paid yearly with a three-year contract.

Cecilia Johnston made a motion to to approve the Board on track Essential Membership at \$4,500 for three years.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. The Business Services Authority (BSA) Agreement**

Liz Smiley made a motion to approve the BSA agreement for the 2020-21 year as presented.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **IV. Other Business**

##### **A. Future Agenda Topics**

- May Meeting needs a closed session to discuss CEO Evaluation.
- Finance Committee needs to meet the week of May 18th
- June meeting will have the 2020-21 budget for approval.

##### **B. Board Meeting Check In**

#### **V. Closing Items**

##### **A. Adjourn Meeting**

Cecilia Johnston made a motion to adjourn the meeting at 2:11 pm.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:11 PM.

Respectfully Submitted,  
Tom Mc Nerney