

APPROVED

ventura charter school  
*of arts and global education*

Ventura Charter School of Arts and Global Education

**Minutes**

Regular Board Meeting

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**Date and Time**

Thursday November 21, 2019 at 6:30 PM

**Location**

2060 Cameron Street, Ventura, CA 93001 Room 20

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**Directors Present**

Adam Meyers, Cecilia Johnston, Eva Oxelson, Liz Smiley, Tricia McClain

**Directors Absent**

Deanna Weik, Tom Mc Nerney

**Ex Officio Members Present**

Mary Galvin

**Non Voting Members Present**

Mary Galvin

**Guests Present**

Benny Martinez, Laura Bingham, Tony Biasotti

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**I. Opening Items**

**A. Call the Meeting to Order**

Tricia McClain called a meeting of the board of directors of Ventura Charter School of Arts and Global Education to order on Thursday Nov 21, 2019 at 6:30 PM.

**B. Record Attendance and Guests**

**C. Mission Statement**

*VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings* Read by Eva.

**D. Approve the Agenda**

Adam Meyers made a motion to approve the agenda.  
Liz Smiley seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**E. Approve Minutes**

Cecilia Johnston made a motion to approve minutes from the Board Meeting on 10-17-19  
Board Meeting on 10-17-19.  
Tricia McClain seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**F. EL Education Presentation**

The Board heard a virtual presentation from Nate Warner, of EL Education. In the slides, he shared the process of Partnership Development (which we are currently in) to explore the possibility of VCS becoming an EL Network school. He outlined the Mission, Vision, Goals, and Practices of EL and what the costs are for the first five years of becoming a network school.

**G. Consent Agenda**

--Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of October, 2019  
--Gifts to School: Linked In: \$1,222.73; Skating Plus: \$492.13; Nordson Medical: \$1,000.00  
--Credit Cards: MGalvin: \$252.57 Lisa Hildebrand: \$2340.23  
--Personnel:  
--Approval of the hiring of Bryan Rowe as substitute teacher  
--Approval of the hiring of Laura Chiriboga as substitute teacher  
--Approval of the hiring of Kaitlyn Hornblower as OT Specialist at .40 FTE  
Eva Oxelson made a motion to approve Consent Agenda items 1-4.  
Liz Smiley seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**H. Upcoming Events**

--Thanksgiving Feast: 11/22 Camp Comfort  
--Thanksgiving Break: 11/27-11/29

- PAC Meeting: 12/12 (EL Presentation)
- Winter Boutique: 12/13 7-8pm
- Garden Workday: 12/15 9am
- Annual Programmatic Audit VCBE 12/16 6pm Camarillo
- Regular Board Meeting: 12/19 6:30 pm Room 20
- Winter Break: 12/23-1/3

## **II. Communications**

### **A. Public Comments**

None

### **B. President and Board Report**

Done

### **C. Board Committee Reports**

Educational Excellence Committee: Eva Oxelson (Chair), Tom McNerney--None

Governance Committee: Deanna Weik (Chair), Cecilia Johnston, Tricia McClain--None

Finance Committee: Liz Smiley (Chair), Tricia McClain: Met with budget on agenda.

CEO Support and Evaluation Committee: Tricia McClain (Chair), Deanna Weik, Cecilia Johnston-None

Development Committee: Adam Meyers (Chair), Liz Smiley: Met to discuss year over year growth and how we can improve current school fundraisers and expand the use of Benefit Mobile.

### **D. Parent Liaison Report**

Tony reported that the PAC met and heard a presentation from the Farm Cart for a school fundraiser. Boxes of organic produce are delivered to school weekly for those families who order them online. Boxes are \$25 of which \$3 goes to VCS. He also shared that the PAC debriefed the Campout and online survey results about it.

### **E. Teacher Report**

Laura reported that Kindergarteners are taking a walking field trip to Kellog Park to research their guiding question, "What can we do to make playing together fun?" Third graders will be doing a biography on a professional who shares their passion which will culminate in a Passion Palooza in January as part of their Passion project; 4th graders continue to work on their Immigration project and are learning about the Gold Rush; they had to fill out applications and apply for land with their crew and design the layout of it in a diorama; 7th graders are learning about chemical reactions and 8th graders about constellations; they are also learning about the Constitution and the First Amendment; all are looking forward to Thanksgiving Feast.

## **F. Directors' Report**

Lisa reported that she and Jessica shared information on unconscious bias that they learned at the EL conference. It generated a great conversation. She shared that Nate will be on campus next week to meet with staff to answer any questions they may have about EL Education. Mary reported that the first newsletter went home before fall break in English and Spanish; she reported that there will be a shuttle bus at Thanksgiving Feast to help with off-site parking.

## **G. VCOE Director of Charter School Support and Oversight Report**

None

## **III. Items Scheduled for Information, Discussion, and/or Action**

### **A. MOU with Pepperdine for Student Teaching**

The Board was presented with a draft of an MOU between VCS and Pepperdine for placement of student teachers at VCS. A long discussion ensued about whether it is advisable to enter into a partnership with a school whose student behavior code is in conflict with the mission/values of VCS. Mary will consult VCS Counsel and bring back in December. Item was tabled.

### **B. First Interim Budget Report**

Benny presented the first Interim Budget report and reviewed the school's revenues, expenditures, and ending fund balances. The school continues to have a healthy financial statement.

Liz Smiley made a motion to approve the First Interim Budget report as presented. Cecilia Johnston seconded the motion.

The Board voted Unanimously to approve the motion.

## **IV. Closing Items**

### **A. Adjourn Meeting**

Eva Oxelson made a motion to adjourn the meeting.

Liz Smiley seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:33 PM.

Respectfully Submitted,

Mary Galvin