

APPROVED

ventura charter school  
*of arts and global education*

## Ventura Charter School of Arts and Global Education

### Minutes

#### Regular Board Meeting

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**Date and Time**

Thursday August 15, 2019 at 6:30 PM

**Location**

2060 Cameron Street, Ventura, CA 93003 Room 12

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**Directors Present**

Adam Meyers, Cecilia Johnston, Deanna Weik, Liz Smiley, Tom Mc Nerney, Tricia McClain

**Directors Absent**

Eva Oxelson

**Ex Officio Members Present**

Mary Galvin

**Non Voting Members Present**

Mary Galvin

**Guests Present**

Benny Martinez, Laura Bingham

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**I. Opening Items****A. Call the Meeting to Order**

Tricia McClain called a meeting of the board of directors of Ventura Charter School of Arts and Global Education to order on Thursday Aug 15, 2019 at 6:32 PM.

**B. Approve the Agenda**

Tom Mc Nerney made a motion to approve the agenda.

Adam Meyers seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Record Attendance and Guests**

**D. Mission Statement**

***VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings. Read by Cece***

**E. Approve Minutes from the Regular Board meeting on June 20, 2019**

Liz Smiley made a motion to approve minutes from the Board Meeting on 06-20-19 Board Meeting on 06-20-19.

Deanna Weik seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Approve the Minutes of the August 3, 2019 Board Retreat Meeting**

Adam Meyers made a motion to approve minutes from the Annual Retreat on 08-03-19 Annual Retreat on 08-03-19.

Tom Mc Nerney seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Consent Agenda**

1--Ratification of attached check register, purchase orders, summary of revenue and expenditures for the months of June and July, 2019.

2--Gifts to School: 0

3.--Credit Cards: MGalvin: \$277.57, LHildebrand: \$1549.67

4-Personnel:

--Approve the hiring of Chris Hearst as paraeducator at .73 FTE

--Approve the hiring of Mahika Norin as paraeducator at .73 FTE

--Approve the hiring of Dahkotahv Beckham as paraeducator at .73 FTE

--Approve the re-hiring of Christine Martinez as a paraeducator at .60 FTE

Cecilia Johnston made a motion to approve Consent agenda items 1-4.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

**H. Upcoming Events**

8/19--Back to School Picnic 5:30-7:00 pm

8/15--Governance Committee Meeting 5:30 pm

8/21--First Day of School

8/26--New to VCS Parent Meeting 6:30 pm-8:00 pm  
8/29 PAC Budget Meeting --6:30 pm Room 12  
9/3--Back to School Night 6:30pm-8:30 pm  
9/11 Brown Act Training at VCOE 5:30-7:30pm  
9/12--Regular PAC Meeting--6:30 pm Room 12  
9/17--Board Governance Committee Meeting 5:30pm  
9/19--Regular Board Meeting 6:30pm Room 12  
11/25--Annual Programmatic Audit with VCBE 6pm

## **II. Communications**

### **A. Public Comments**

None

### **B. President and Board Report**

Tricia reported that the annual Board retreat went very well and thanked Liz for the use of her work office.

### **C. Board Committee Reports**

Educational Excellence Committee: Eva Oxelson (Chair), Tom McNerney: Did not meet.  
Governance Committee: Deanna Weik (Chair), Cecilia Johnston,: Deanna reported that the Committee met prior to the Board meeting and discussed the MOU on the agenda and Key Results for two of the annual Board goals.

Finance Committee: Liz Smiley (Chair), Tricia McClain: Did not meet.

CEO Support and Evaluation Committee: Tricia McClain (Chair), Deanna Weik, Cecilia Johnston: Met with Lisa and Mary to complete the annual evaluation in June.

Development Committee: Adam Meyers (Chair), Liz Smiley: Did not meet.

### **D. Parent Liaison Report**

None

### **E. Teacher Report**

Laura reported that Counselor, Shoshana gave a great presentation to the staff today about student mental health and the best practices in working with them.

### **F. Directors' Reports**

Mary provided an update on the facility changes over the summer and the preparations for the new school year.

### **G. VCOE Director of Charter School Support and Oversight Report**

None

### **III. Items Scheduled for Information, Discussion and/or Action**

#### **A. Board Nominating Task Force Recommendations--Member Term Extension**

Tom reported that the Nominating Task Force met in May to discuss the continuation of the terms of members, Tricia McClain, Deanna Weik, Cecilia Johnston, and Eva Oxelson in May. The Task Force unanimously voted to recommend approval.

Tom Mc Nerney made a motion to Approve the renewal terms of Tricia McClain, Deanna Weik, and Cecilia Johnston for two years and Eva Oxelson for one year.

Adam Meyers seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. Homeschool Coordinator Days-Salary**

Board approval was requested to stipend the Homeschool Coordinator \$2,000 per year to begin preparing for the school year on August 1st annually retroactive to the 2018-19 school year.

Liz Smiley made a motion to approve an annual stipend of \$2,000 for the Homeschool Coordinator to administer the program in August retroactive to the 2018-19 school year. Cecilia Johnston seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **C. Board Resolution-Homeschool Grade Span**

Board approval for a Resolution to allow Homeschool students who have completed the 5th grade to continue enrollment through the eighth grade if requested.

Deanna Weik made a motion to approve the Resolution as presented.

Liz Smiley seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Liz Smiley      Aye

Cecilia Johnston      Aye

Deanna Weik      Aye

Adam Meyers      Aye

Tom Mc Nerney      Aye

Eva Oxelson      Absent

Tricia McClain      Aye

#### **D. Pay Schedule for Part Time Homeschool Teacher**

Board discussion and action was requested regarding the following pay schedule for a part time Homeschool teacher.

##### **VCS Homeschool Program Salary Schedule Per student**

Teachers paid by Enrollment (ADA)

Year 1--\$10.82

Year 2--\$11.14

Year 3--\$11.47

Year 4--\$11.81

Year 5--\$12.18

Year 6--\$12.54

Cecilia Johnston made a motion to approve the part time Homeschool Teacher salary schedule as presented.

Tom Mc Nerney seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **E. MOU Between VCS and VCBE**

Board discussion and approval was requested for the attached revised MOU between VCS and VCBE. The Governance Committee recommended approval of the revisions.

Deanna Weik made a motion to approve the MOU revisions as presented.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **F. Unaudited Actuals Report 2018-19**

Board Approval was requested for the Unaudited Actuals Report for 2018-19

Liz Smiley made a motion to approve the Unaudited Actuals Report as presented.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **G. Prop 30 Report**

Board approval was requested for the presented Prop 30 Report.

Adam Meyers made a motion to approve the Prop 30 Report as presented.

Cecilia Johnston seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **H. Future Agenda Items**

--Annual student and parent survey results

--CAAsPP Score Report

--Letter of Intent

#### **I. Board Meeting Check-in**

### **IV. Closing Items**

#### **A. Adjourn Meeting**

Adam Meyers made a motion to adjourn the meeting.

Tom Mc Nerney seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:32 PM.

Respectfully Submitted,  
Tom Mc Nerney