

APPROVED

ventura charter school  
*of arts and global education*

Ventura Charter School of Arts and Global Education

**Minutes**

Regular Board Meeting

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**Date and Time**

Thursday October 18, 2018 at 6:30 PM

**Location**

2060 Cameron Street, Ventura, CA 93001

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**Directors Present**

Adam Meyers, Deanna Weik, Eva Oxelson, Tom Mc Nerney, Tricia McClain

**Directors Absent**

Cecilia Johnston, Liz Smiley, Tracey Reineke

**Ex Officio Members Present**

Lisa Hildebrand, Mary Galvin

**Non Voting Members Present**

Lisa Hildebrand, Mary Galvin

**Guests Present**

Laura Bingham, Marlo Hartsuyker, Tony Biasotti

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**I. Opening Items**

**A. Call the Meeting to Order**

Tricia McClain called a meeting of the board of directors of Ventura Charter School of Arts and Global Education to order on Thursday Oct 18, 2018 at 6:33 PM.

**B. Record Attendance and Guests**

**C. Mission Statement**

*As a progressive school, we educate the "whole child" by addressing the cognitive, social, emotional, and physical needs of K-8 students. We enable students to flourish through the use of innovative curriculum and instruction that empowers them to reach their innate intellectual, creative, and leadership potentials*

*Read by Eva*

**D. Approve the Agenda**

Deanna Weik made a motion to approve the agenda.  
Tom Mc Nerney seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**E. Approve Minutes from the Regular Board meeting on 9-20-18**

Adam Meyers made a motion to approve minutes from the Regular Board Meeting on 09-20-18 Regular Board Meeting on 09-20-18.  
Eva Oxelson seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**F. Consent Agenda**

1--Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of September, 2018.  
2--Gifts to School: None  
3.--Credit Cards: MGalvin: \$2,057.21 LHildebrand: \$5,426.23  
4-Personnel:  
--Ratification of the hiring of Alexander Eastman as a substitute teacher/paraeducator.  
Deanna Weik made a motion to approve Consent Agenda items 1-4.  
Adam Meyers seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**G. Upcoming Events**

October 22-26th: Fall Break  
October 31st: Halloween Parade 8:30 am  
November 8th: PAC Meeting 6:30 pm Room 12  
November 13th: Governance Committee Meeting-5:30 pm  
November 15th: Finance Committee Meeting-4:30 pm  
November 15th: Regular Board Meeting--6:30 pm

## **II. Communications**

### **A. Public Comments**

None

### **B. President and Board Report**

Adam shared feedback he received from several parents about the Campout and Winter Boutique which will be directed to the Parent Advisory Committee.

### **C. Board Committee Reports**

Educational Excellence Committee: Eva Oxelson (Chair), Tom McNerney: Met today, discussed meeting dates to align with Benchmark testing, discussed the Committee job description, CAASPP Scores, and Jumprope gradebook.

Governance Committee: Deanna Weik (Chair), Cecilia Johnston, Tom McNerney: Met Tuesday 10/16: discussed policies on agenda; will meet with Directors to complete Job Analysis for Succession Planning.

Finance Committee: Liz Smiley (Chair), Tricia McClain; did not meet

CEO Evaluation Committee: Tricia McClain (Chair), Deanna Weik, Cecilia Johnston: did not meet

Development Committee: Adam Meyers (Chair), Liz Smiley: Met and discussed research and ideas for increasing revenues for the school.

### **D. Parent Liaison Report**

Tony reported that PAC discussed parent board members coming to Parent Advisory Committee meetings. Consensus was that they could come to meetings but not participate in the discussions as it could be a conflict of interest. It could be problematic if Board members could not take off their Board hat. They are afforded opportunity to discuss/vote at the Board level. PAC also reviewed the Visitor/Volunteer policy.

### **E. Teacher Report**

Laura reported that Kindergarteners will begin full days after fall break; First grade teachers have launched the Expeditionary Learning English Language Arts curriculum with a module about the need for tools and will create their own "Magnificent Things" to be used as a tool in the classroom; Room 7 students have been working on a personal confidence/self-love book to promote growth mindset and self confidence; 5th-6th graders went to the LaBrea Tar Pits last week culminating a pre-history study; Amelia's class had an inspiring study/culminating discussion on the Declaration of Human Rights and the book *Esperanza Rising*.

### **F. Directors' Reports**

Lisa reported that she used the local tool for the ELPAC testing and was able to get the results quickly to the teachers. She is taking five teachers to the EL conference in Philadelphia the first week in November. She attended a great workshop at the County about special education. Our counselor provided a Conflict Improv workshop for teachers.

Mary gave an update on enrollment and the Earth Day Committee.

#### **G. VCOE Director of Charter School Support and Oversight Report**

Marlo reported that the programmatic audits for the County's charter schools are going to be held later in the year in order to utilize Dashboard results. VCS will go on the March 25th agenda. She said that County charter schools can use their consortium's legal counsel.

### **III. Items Scheduled for Information, Discussion and/or Action**

#### **A. CAASPP Scores Report for 2017-18**

Lisa reviewed Ed Tech's data reports of the 2017-18 CAASPP Scores. School-wide, students' ELA scores made significant gains; Math scores only had a 1% increase. ELA scores increased with our Hispanic students, but did not improve in Math. Economically Disadvantaged students did better in ELA and Math than last year;

#### **B. Stipend for Middle School Trip Planning**

Board approval for a \$500 stipend for planning the annual Middle School trip was requested.

Eva Oxelson made a motion to approve a \$500 stipend for one teacher to plan the Middle School trip.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **C. Development Committee Job Description**

Board Approval was requested for the Development Committee Job Description.

Eva Oxelson made a motion to approve the Job Description for the Development Committee as amended. (Trustees to Directors, formatting).

Adam Meyers seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D. Educational Excellence Committee Job Description**

Board approval of the revised Educational Excellence Committee Job Description was requested.

Tom Mc Nerney made a motion to approve the revised job description for the Educational Excellence Committee.

Deanna Weik seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **E. Internal Complaint Policy Review**

Board discussion and approval was requested to approve the revised Internal Complaint Policy with Counsel's and the Governance Committee's recommendations.

Deanna Weik made a motion to approve the revised Internal Conflict Resolution Policy.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **F. Volunteer and Visitor Policy**

Board approval was requested to revise the Volunteer/Visitor Policy on advice of VCS Counsel, PAC, and the Governance Committee.

Adam Meyers made a motion to approve the revised Visitor/Volunteer policy.

Tom Mc Nerney seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **G. Future Agenda Items**

--Safety Policy: When are drills done, what happens during drills? (February)

--Enrollment/Budget Update

#### **H. Board Meeting Check-in**

--Deanna recommended that board members think about Community members that might be interested in joining the board.

### **IV. Closing Items**

#### **A. Adjourn Meeting**

Eva Oxelson made a motion to adjourn the meeting at 7:36 pm.

Adam Meyers seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:36 PM.

Respectfully Submitted,

Tricia McClain