

APPROVED

ventura charter school  
*of arts and global education*

Ventura Charter School of Arts and Global Education

**Minutes**

Regular Board Meeting

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**Date and Time**

Thursday May 17, 2018 at 6:30 PM

**Location**

2060 Cameron Street, Ventura, CA 93001 Room 12

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**Directors Present**

Cecilia Johnston, Deanna Weik, Jane Meyer, Tracey Reineke, Tricia McClain

**Directors Absent**

Eva Oxelson

**Ex Officio Members Present**

Lisa Hildebrand, Mary Galvin

**Non Voting Members Present**

Lisa Hildebrand, Mary Galvin

**Guests Present**

Benny Martinez, Laura Bingham, Marlo Hartsuyker, Tony Biasotti

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**I. Opening Items**

**A. Call the Meeting to Order**

Cecilia Johnston called a meeting of the board of directors of Ventura Charter School of Arts and Global Education to order on Thursday May 17, 2018 at 6:34 PM.

**B. Record Attendance and Guests**

**C. Mission Statement**

Read by Tracey Reineke

**D. Approve the Agenda**

Tracey Reineke made a motion to approve the agenda as presented.

Deanna Weik seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Approve Minutes April 19, 2018**

Tricia McClain made a motion to approve minutes from the Regular Board Meeting on 04-19-18 Regular Board Meeting on 04-19-18.

Jane Meyer seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Consent Agenda**

1--Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of April, 2018.

2--Gifts to School: \$150.00 SmartNFinal (Earth Day)

3--Credit Cards: MGalvin: \$3,335.04 ; LHildebrand: \$348.97

4-Personnel:

--Approval of the resignation of Arlene Ventimiglia as STEM teacher.

--Approval of the hiring of Ashley Johnson as STEM teacher at .33 FTE

Tracey Reineke made a motion to approve Consent Agenda items 1-4.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Upcoming Events**

May 23rd and 24th: 5th-6th Grade Play Pinocchio: 7pm DATA Cafeteria

June 7th: Spring Music Concert: 6:30 pm: DATA Cafeteria

June 12th: Family Picnic 4:45pm-5:30pm Field

June 12th: Promotion Ceremony 5:30 pm-7pm

June 21st: Regular Board Meeting 6:30 pm Room 12

July 1st-31st: School Office Closed

**II. Communications**

**A. Public Comments**

None.

**B.**

## **Board Correspondence**

None

## **C. President and Board Report**

Cece reported that she enjoyed sitting in on the PHD panels; she went to the PHD reception as well. Board Committees have been busy.

## **D. Board Committee Reports**

Governance Committee: Jane Meyer, Cece Johnston, Deanna Weik: Met twice this month; item on the agenda.

Finance Committee: Tricia McClain, Jane Meyer: None

Educational Excellence Committee: Eva Oxelson, Tricia McClain: None

Facility Committee: Tracey Reineke, Cecilia Johnston: None

CEO Evaluation Committee: Deanna Weik, Cecilia Johnston, Tracey Reineke: CEO self assessments done through Board on Track; Committee met before meeting.

## **E. Parent Liaison Report**

Tony reported: No PAC meeting held; nothing to report. There was a Strategic Planning Town Hall meeting.

## **F. Teacher Report**

Laura emailed her report to the Board and added that there was a Sports Day (Spirit Day) today; Parent Appreciation Day on Friday was very well attended and received.

## **G. Directors' Reports**

Lisa: Impact II awards won by VCS teachers and Flow won the Superintendent's award; PHD panels were great, it is important for board members to be at them for the students to be able to step up; hiring for 3 teaching positions; next step is to watch them teach, then to check references.

Mary: Strategic Planning retreat is on Saturday; attendance last month hit 97%.

## **H. VCOE Director of Charter School Support and Oversight Report**

Marlo reported that she conducted her annual site visit; her favorite part was the classroom observations; kids are engaged and on task; board governance training will be 9/11 to cover the Brown Act, and Conflict of Interest; time TBD....afternoon or evening.

## **I. Local Control Action Plan (LCAP) Update**

Mary presented a draft of LCAP goals/actions/services and will bring back to the board for approval in June.

### III. Items Scheduled for Information, Discussion and/or Action

#### A. Grade Level Discussion

Lisa presented a list of pros and cons to the Teacher Council's proposal of moving away from multi grade classrooms in 1st-4th to straight grade levels in K-4. Students would continue to loop with their teachers for two years. There were concerns expressed that the PAC has not had a chance to hear the discussion or to provide feedback. The item was tabled so that a special PAC meeting could be held on May 29th. There will be a special Board meeting on 5/31 to vote on this item to give teachers time to tell their students before the end of the year.

#### B. Salary Increase for VCS Employees

Cece noted that it's been VCS' practice to keep pace with VUSD's salary schedule. VUSD gave a 2% raise to their employees this year. Benny noted that VUSD rent is going up \$30K next year, and we may need to hire a new para at \$17K; he had prepared a breakdown of the costs involved. Tricia noted that the Finance Committee discussed it last month and recommend it to the Board.

Jane Meyer made a motion to increase the salaries for all VCS Employees by 2% for the 2018-19 school year.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### C. VCS Admissions Policy

Mary explained the history of having founding parents get an admissions preference for their children. Several people have expressed interest in joining the Board to get their child a preference for admission. Cece reported that the Governance Committee met to discuss the issue; and reported that they considered 3 options:

- Make no changes to the current Admissions Policy
- Eliminate the preference for governing board members
- Board member must serve on the Board for a certain number of years to get preference

The Committee's recommendation to the Board is to eliminate the preference.

Deanna Weik made a motion to eliminate the admissions preference for governing board members in the Admissions Policy.

Cecilia Johnston seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Deanna Weik Aye

Cecilia Johnston Aye

Tricia McClain No

**Roll Call**

Jane Meyer     Aye  
Eva Oxelson    Absent  
Tracey Reineke Aye

**D. Board Member Selection Process**

Cece reported that the Governance Committee heard feedback from Lisa and Mary regarding the Board Member Selection Process to ensure that the Directors have input. Their discussion took into consideration the current Bylaws, policies and procedures, input from Board on Track, Mary and Lisa, and policies from other charter schools authorized by VCOE. They considered three options:

- Make no changes to the current Bylaws.
- Add 1 director to the Nominating Task Force with full voting rights.
- Change policy to require potential interviewees to tour VCS with the Directors prior to the Nominating Task Force deliberations whether to recommend the interviewee to the full Board as a candidate. The Directors shall provide the Chair of the Nominating Task Force with their input about the potential interviewees so that input will be considered during deliberations.

The Committee recommended the third option to the Board: Change policy to require potential interviewees to tour VCS with the Directors prior to the Nominating Task Force deliberations whether to recommend the interviewee to the full Board as a candidate. The Directors shall provide the Chair of the Nominating Task Force with their input about the potential interviewees so that input will be considered during deliberations.

Tracey Reineke made a motion to approve the recommendation of the Governance Committee.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. 2018-19 School Calendar**

Mary presented a revised calendar for the 2018-19 school year with a teacher inservice day added on December 21, 2018.

Cecilia Johnston made a motion to approve the agenda as presented.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Nominating Committee Recommendations for new Board Members**

Jane introduced three parent candidates to the board: Adam Meyers; Liz Smiley; and Tom McNerney along with their credentials. The Board will vote during the June meeting.

**G.**

### **Board Meeting Check-in**

Cece noted that the Board's committee work is paying off with more expedient Regular Board meetings.

### **H. Future Agenda Items**

Grade Level Proposal

### **I. BOARD ADJOURNS TO CLOSED SESSION-Public Employee Performance Evaluation**

The Board adjourned to Closed Session at 8:15 pm.

### **J. BOARD Returns to Open Session**

The Board returned to Open Session at 9:30 pm.

### **K. Report of Actions Taken in Closed Session**

No action taken.

## **IV. Closing Items**

### **A. Adjourn Meeting**

Tracey Reineke made a motion to adjourn the meeting.

Jane Meyer seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 PM.

Respectfully Submitted,  
Cecilia Johnston