

APPROVED

ventura charter school  
*of arts and global education*

Ventura Charter School of Arts and Global Education

**Minutes**

Regular Board Meeting

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**Date and Time**

Thursday April 19, 2018 at 6:30 PM

**Location**

2060 Cameron Street, Ventura, CA 93001 Room 12

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**Directors Present**

Cecilia Johnston, Deanna Weik, Eva Oxelson, Jane Meyer, Tricia McClain

**Directors Absent**

Tracey Reineke

**Ex Officio Members Present**

Lisa Hildebrand, Mary Galvin

**Non Voting Members Present**

Lisa Hildebrand, Mary Galvin

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**I. Opening Items**

**A. Call the Meeting to Order**

Cecilia Johnston called a meeting of the board of directors of Ventura Charter School of Arts and Global Education to order on Thursday Apr 19, 2018 at 6:35 PM.

**B. Record Attendance and Guests**

**C.**

### **Mission Statement**

Read by Tricia McClain

#### **D. Approve the Agenda**

Eva Oxelson made a motion to approve the agenda.

Jane Meyer seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **E. Approve Minutes March 15, 2018**

Eva Oxelson made a motion to approve minutes from the Regular Board Meeting March 15, 2018 on 03-15-18 Regular Board Meeting March 15, 2018 on 03-15-18.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **F. Consent Agenda**

Tricia McClain made a motion to approve Consent Agenda items 1-4.

Cecilia Johnston seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **G. Upcoming Events**

Earth Day Ecofest: April 21st: Plaza Park 10am-4pm

PHD Panel Presentations: April 20th, 23rd, 24th, 26th, 27th 1pm-3pm Room 12

PHD Reception: April 27th: 6:30pm-8:30 pm DATA Cafeteria

PAC Meeting: May 10th- 6:30-8:30 pm Room 12

Strategic Planning Committee Retreat: May 19th 9am-3pm

Regular Board Meeting: May 17th-6:30 pm Room 12

## **II. Communications**

#### **A. Public Comments**

None

#### **B. Board Correspondence**

None

#### **C. President and Board Report**

Cece reported that she attended the CCSA conference in San Diego and attended 6 sessions including how to conduct board meetings and reading a financial statement; she met reps from New Opportunity School, attended regional meeting; inspiring and educational March 11-13th, 2019. Met with Marci from Board on Track and Annie Crangle, our strategic planning consultant.

#### **D. Board Committee Reports**

Governance Committee: Deanna reported that she has scheduled 5 candidates to interview (4 parents) (1 community)

Finance Committee: Tricia McClain reported that the Committee met today: will recommend increasing the Special Ed teacher from from .76 FTE to 1.0 and adding a .40 math intervention for one year only; also earmarking \$40K; \$20K laptops; \$6K for water bottle fountain; and keeping teacher induction amounts the same.

Educational Excellence Committee: Did not meet

CEO: Cece reported that she is in contact with our coach from Board on Track regarding this year's CEO evaluation.

Facility Committee: Did not meet

#### **E. Parent Liaison Report**

Tony Biasotti :reported that the PAC discussed a proposed Director Hiring Process at their last meeting.

#### **F. Teacher Report**

Laura Bingham was not present but provided her report to the Board via email.

#### **G. Directors' Reports**

Lisa reported that our Homeschool is full with 25 students.

Mary reported that attendance rates are still low and hopes to reach goal of 95.75 by year's end; Earth Day is this weekend.

#### **H. VCOE Director of Charter School Support and Oversight Report**

None: Marlo not present

#### **I. Local Control Action Plan (LCAP) Update**

On agenda

### **III. Items Scheduled for Information, Discussion and/or Action**

#### **A. Expeditionary Learning Presentation**

Lisa presented a slide presentation on Expeditionary Learning.

#### **B. Mid-year Benchmark Assessment Results**

Lisa reviewed benchmark assessment data comparing the beginning of the year with mid year results.

### C. LCAP Survey Results

Mary reviewed the LCAP Survey results which show 80-98% satisfaction with how VCS is doing on the state's 8 priorities.

### D. BSA Agreement 2018-19

Tricia McClain made a motion to approve the BSA agreement for the 2018-19 school year.

Deanna Weik seconded the motion.

The board **VOTED** unanimously to approve the motion.

### E. Suspension Expulsion Policy

Mary presented the revision below to the Suspension Expulsion Policy and requested board approval.

#### Written Notice to Expel

No student shall be involuntarily removed by the charter school for any reason unless the parent or guardian of the student has been provided written notice of intent to remove the student no less than five school days before the effective date of the action. The written notice shall be in the native language of the student or student's parent/guardian. ~~The Director or designee following a decision of the Board to expel shall send written notice of the decision to expel, including the Board's findings of fact, to the student or parent/guardian.~~ This notice shall include the following:

1. Notice of the specific expellable offense(s) committed by the student.
2. Notice of the student's or parent/guardian's obligation to inform any new district in which the student seeks to enroll of the student's status with the School.

~~This notice shall include the following:~~

~~The student's name:~~

- ~~a. The specific expellable offense(s) committed by the student.~~

Tricia McClain made a motion to approve the revised language to the Suspension Expulsion policy.

Deanna Weik seconded the motion.

The board **VOTED** unanimously to approve the motion.

### F. School Safety Plan

Mary reviewed numerous revisions to the School's Safety Plan and asked for board approval.

Tricia McClain made a motion to approve the school safety plan as revised.

Cecilia Johnston seconded the motion.

The board **VOTED** unanimously to approve the motion.

### G. Revised VCS Dress Code

Mary presented the following revised VCS Dress Code and requested board approval:

### **|Revised VCS Dress Code**

- Students must wear clothing including both a shirt with pants or skirt, or the equivalent and shoes.
- Clothing must cover undergarments (waistbands and bra straps excluded). All shirts must have straps.
- Hats and other headwear must allow the face to be visible and not interfere with the line of sight to any student or staff. Hoodies must allow the student's face to be visible to staff.
- Clothing must be suitable for all school activities including physical education.
- Clothing may not depict, advertise, or advocate the use of alcohol, tobacco, marijuana or other controlled substances.
- Clothing may not depict violence or hate speech targeting any protected group based on race, ethnicity, gender, sexual orientation, gender identity, or religious affiliation.

Tricia McClain made a motion to approve the revised school dress code.

Eva Oxelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **H. Strategic Planning Contract**

Mary presented the strategic planning contract between VCS and Crangle Consulting with revisions made by VCS Counsel and requested board approval.

Deanna Weik made a motion to approve the Crangle Consulting Contract.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **I. J-13 Form**

Mary presented a new J-13 form to recover ADA lost due to rains on March 21st and 22nd and requested board approval.

Jane Meyer made a motion to approve the J-13 form as presented.

Deanna Weik seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **J. Stipends for Strategic Planning**

Mary requested board approval for a stipend of \$500 for each staff member on the core strategic planning committee.

Cecilia Johnston made a motion to approve a \$500 stipend for each staff member including directors.

Eva Oxelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **K. Board Meeting Check-in**

Cece thanked board members for their Committee work- all agreed it went well.

### **L. Future Agenda Items**

#### **IV. Closing Items**

##### **A. Adjourn Meeting**

Eva Oxelson made a motion to adjourn the meeting.

Deanna Weik seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,

Cecilia Johnston