

## Ventura Charter School of Arts and Global Education

### Minutes

#### Regular Board Meeting

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**Date and Time**

Thursday November 16, 2017 at 6:30 PM

**Location**

2060 Cameron Street, Ventura, CA 93001 Room 12

**Directors Present**

Cecilia Johnston, Deanna Weik, Eva Oxelson, Jane Meyer, Tricia McClain

**Directors Absent**

Tracey Reineke

**Ex Officio Members Present**

Mary Galvin

**Non Voting Members Present**

Mary Galvin

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**I. Opening Items****A. Call the Meeting to Order**

Cecilia Johnston called a meeting of the board of directors of Ventura Charter School of Arts and Global Education to order on Thursday Nov 16, 2017 at 6:36 PM.

**B. Record Attendance and Guests****C.**

## **Mission Statement**

Read by Jane Meyer

### **D. Approve the Agenda**

Jane Meyer made a motion to approve the agenda.

Eva Oxelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Approve Minutes**

Tricia McClain made a motion to approve minutes from the Regular Board Meeting October 19, 2017 on 10-19-17 Regular Board Meeting October 19, 2017 on 10-19-17.

Eva Oxelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Consent Agenda**

1--Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of October, 2017.

2--Gifts to School:

3--Credit Cards: L.Hildebrand:\$770.44 M.Galvin: \$1118.68

4-Personnel: Increase Amelia Gutierrez FTE from .63 to .76

--Approval of M.Neathery Personal Leave until 1/8/18

Tricia McClain made a motion to approve consent agenda items 1-5.

Deanna Weik seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **G. Upcoming Events**

Thanksgiving Feast: November 17th Camp Comfort 8am-1pm: \$2.00 parking

Annual Programmatic Audit: November 27th; VCOE 7 pm

Winter Boutique: December 8th--5pm-8pm

Garden Work Day: December 17th--9am

Regular Board Meeting: December 21--6:30 pm

## **II. Communications**

### **A. Public Comments**

None

### **B. Board Correspondence**

None

### **C. President and Board Report**

Cece mentioned that she attended the School's Halloween Parade that was loads of fun.

#### **D. Board Committee Reports**

Governance Committee: Jane Meyer, Cece Johnston, Deanna Weik

Finance Committee: Tricia McClain, Jane Meyer

Educational Excellence Committee: Eva Oxelson, Tricia McClain

Facility Committee: Tracey Reineke, Cecilia Johnston

CEO Evaluation Committee: Deanna Weik, Cecilia Johnston, Tracey Reineke

None of the Board Committees met this past month.

#### **E. Parent Liaison Report**

Tony Biasotti reported that the PAC meeting debriefed the Trash-a-thon, received a report of CAASPP scores, and discussed the CCSA's Charter Nation.

#### **F. Teacher Report**

Laura reported that Kindergarteners were very excited about Trash-a-thon and collected quite a bit of trash around the campus; they have started their Neighborhood project and have been taking field trips to the fire station, post office, library, local businesses; they will be creating models of neighborhoods and creating an ABC book of Ventura as well as creating a booklet , "What's Fun in Ventura" for kids. 1st & 2nd graders are currently working on a science-based project to help preserve Ventura's marine and freshwater habitats; each classroom is going to the following locations and will create a field guide: Lake Casitas, the Ventura River, Ventura's coastal habitat, and the Pacific Ocean at Ventura.

#### **G. Directors' Reports**

Mary provided an update on Attendance and Enrollment,

#### **H. VCOE Director of Charter School Support and Oversight Report**

None

#### **I. Local Control Action Plan (LCAP) Update**

Mary reported that the PAC discussed Goal 3 and Parental Involvement; parents believed that VCS does a very good job of involving parents in decision making at the school.

### **III. Items Scheduled for Information, Discussion and/or Action**

#### **A. First Interim Budget**

Benny reviewed the First Interim Budget report: Enrollment is down by 7 from the budget; expenditures are up. The board discussed deficit spending and the process by

which the school can stop it; VCS typically over budgets by 3% so the ending fund balance will be higher than reflected. Board approval for the budget was requested. Jane Meyer made a motion to approve the First Interim Budget as presented. Tricia McClain seconded the motion. The board **VOTED** unanimously to approve the motion.

**B. CDE Dashboard Local Indicators**

Mary reviewed the VCS Local Indicators on the CDE Dashboard and finalized the report.

**C. Charter Nation**

Mary reviewed the California Charter School Advocates mission to increase involvement of the charter school community and the proposed parent letters to participate in Charter Nation. There was consensus this should be made available to VCS parents.

**D. Antioch MOU**

Mary reviewed the revisions to the MOU between Antioch University and VCS for student teachers which included language added by Charter Safe, the school's insurance provider.

Eva Oxelson made a motion to approve the revisions to the MOU between Antioch and VCS as presented.

Cecilia Johnston seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Board Meeting Check-in**

**F. Future Agenda Items**

Strategic Planning to address deficit spending and growth.

**IV. Closing Items**

**A. Adjourn Meeting**

Tricia McClain made a motion to adjourn the meeting.

Eva Oxelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:03 PM.

Respectfully Submitted,  
Cecilia Johnston