

Ventura Charter School of Arts and Global Education

Minutes

Board Meeting

Date and Time

Tuesday June 20, 2017 at 6:30 PM

Location

2060 Cameron Street, Ventura, CA 93001 Room 13

Directors Present

Cecilia Johnston, Eva Oxelson, Jane Meyer, Jill George, Tracey Reineke, Tricia McClain

Directors Absent

Deanna Weik

Ex Officio Members Present

Beth Tappin, Lisa Hildebrand, Mary Galvin

Non Voting Members Present

Beth Tappin, Lisa Hildebrand, Mary Galvin

Guests Present

Benny Martinez

I. Opening Items**A. Call the Meeting to Order**

Cecilia Johnston called a meeting of the board of directors of Ventura Charter School of Arts and Global Education to order on Tuesday Jun 20, 2017 at 6:34 PM.

B. Record Attendance and Guests

C. Mission Statement

Mission Statement read by Eva Oxelson:

As a progressive school, we educate the "whole child" by addressing the cognitive, social, emotional, and physical needs of K-8 students. We enable students to flourish through the use of innovative curriculum and instruction that empowers them to reach their innate intellectual, creative, and leadership potentials.

D. Approve the Agenda

Tricia McClain made a motion to approve the agenda.

Eva Oxelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Recognition of the Retirement of our Homeschool Coordinator

Mary and Lisa presented Beth with a clock commemorating her service to VCS. Delicious cake was had by all!

F. Approve Minutes

Tricia McClain made a motion to approve minutes from the Board Meeting on 05-09-17 Board Meeting on 05-09-17.

Eva Oxelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Consent Agenda

1--Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of May, 2017.

2--Gifts to School: Recycling Fundraiser \$207.12; Escrip \$15.07; Microsoft Settlement \$940.32; Amazon Smile \$237.00

3--Credit Cards: L.Hildebrand: \$307.81 (credit \$297.59) ; M.Galvin: \$1379.27

4.--Charter Safe Insurance Renewal for 2017-18: \$28,843

5.--Expeditionary Learning Agreement for professional development for 2016-17: \$16,000 (\$24K budgeted)

6--Personnel:

--Approval of the resignation/termination of Makenna Kuresa (long term sub); V. Frausto (paraeducator); D.Chennault (Kinder para);C.Fuentes (Homeschool Teacher); and the retirement of Beth Tappin (Homeschool Coordinator/Teacher)

----Approval of changing C. Stadtmiller FTE from .838 to .80; Approval of changing C. Mendez FTE from .75 to .60

--Approval of moving S.Melican on the salary schedule to CL 5 Step 11 from CL 5 Step 10.

- Approval of increasing F.Hansmeier from .45 to 1
- Approval of increasing E.Swanson from .54 FTE to .586 FTE
- Approval of the re-hiring of T.Hooson at .65 FTE
- Approval of the hiring of B. Hynes as paraeducator sub

Eva Oxelson made a motion to approve Consent Agenda items 1-6 as presented.

Jill George seconded the motion.

The board **VOTED** unanimously to approve the motion.

H. Upcoming Events

Tracey arrived at 6:46.

II. Communications

A. Public Comments

There were no public comments.

B. Board Correspondence

There was no board correspondence to report.

C. President and Board Report

CEO evaluations for the School's Directors are open on Board on Track. Board members should complete them before next meeting.

D. Board Committee Reports

The Governance Committee met to discuss current By-laws. The Board will revisit their findings and what this means for committee formation on the future.

The Finance Committee did not meet this month.

The Educational Excellence Committee did not meet this month.

The Facility Committee did not meet this month.

CEO Evaluation Committee had nothing to report, but reminded board members to complete and review the Board on Track evaluations.

E. Parent Liaison Report

None

F. Teacher Report

Laura shared the work of classes that received the IMPACT II awards last month. She presented the 1st and 2nd grade work in researching and developing ways to support our local bee community.

G. Directors' Reports

Lisa Hildebrand reported that staff Performance Plans are complete and that professional development will be provided by Expeditionary Learning throughout the upcoming year.

The board expressed appreciation for the detailed written report they were provided.

Mary Galvin reported there was a break in in the school office, that she arranged for a storage bin for garage items; and that the year-end Parent Survey had a surge in responses over prior years.

H. VCOE Director of Charter School Support and Oversight Report

None

I. Local Control Action Plan (LCAP) Update

This item is on agenda.

III. Items Scheduled for Information, Discussion and/or Action

A. VCS Bylaws

Changes to the Bylaws were discussed including Article VII Section 3 and 7 and 23.

Cece will work on these and bring the revised document back to the board for approval in August.

Item tabled.

B. Technology Plan 2016-19

Mary presented an updated and revised three year Technology Plan 2016-2019 for Board approval.

Cecilia Johnston made a motion to approve the Technology Plan as presented.

Eva Oxelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. 2017-18 Local Control Action Plan (LCAP)

Lisa and Mary presented the 2017-18 LCAP to the Board for approval.

Tricia McClain made a motion to approve next year's LCAP.

Jane Meyer seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. 2017-18 Budget

Benny presented the projected budget for the 2017-2018 school year for Board approval.

Cecilia Johnston made a motion to approve the budget for 17-18 as presented by Benny. Tricia McClain seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Board Meeting Check-in

- The Board would welcome more frequent visits from teachers sharing their work with students.
- The Board would like to find ways to involve more parents.
- It was suggested to revisit in the future our relationship with Board on Track.

F. Future Agenda Items

- The Governance Committee will share job descriptions at the meeting on Aug. 15th.
- Board Nominations/Election will be discussed and/or made on Aug. 5th.

IV. Board Adjourns to Closed Session

A. Annual Performance Evaluations: Directors of Operations and Education

The Board adjourned to closed session convened at 8:54 pm and reconvened to open session at 10:05 pm. There was nothing to report out.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:05 PM.

Respectfully Submitted,
Eva Oxelson