

## Ventura Charter School of Arts and Global Education

### Minutes

#### Regular Board Meeting March 14th

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**Date and Time**

Tuesday March 14, 2017 at 6:30 PM

**Location**

2060 Cameron Street, Ventura, CA 93001 Room 13

**Directors Present**

Cecilia Johnston, Deanna Weik, Eva Oxelson, Jane Meyer, Tracey Reineke, Tricia McClain

**Directors Absent**

None

**Ex Officio Members Present**

Lisa Hildebrand, Mary Galvin

**Non Voting Members Present**

Lisa Hildebrand, Mary Galvin

**Guests Present**

Benny Martinez, Jill George, Laura Bingham, Richard Urias

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**I. Opening Items****A. Call the Meeting to Order**

Cecilia Johnston called a meeting of the board of directors of Ventura Charter School of Arts and Global Education to order on Tuesday Mar 14, 2017 at 6:37 PM.

**B. Record Attendance and Guests**

**C. Mission Statement**

Read by Tricia McClain.

**D. Approve the Agenda**

Eva Oxelson made a motion to approve the agenda.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Approve Minutes**

Tricia McClain made a motion to approve minutes of the regular board meeting of February 21, 2017 and the special board meeting of March 7, 2017. Board Meeting on 02-21-17.

Jane Meyer seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Consent Agenda**

AGENDA ITEM SUMMARY

1--Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of February, 2017.

2--Gifts to School: Escript \$47.23, Recycling Fundraiser \$72.76, Donation from Toni Guy \$500.00, Donations in Memory of Jim Stone \$115.00, Erate (Sprint) \$176.21, Skating Plus fundraiser \$747.00

3--Credit Cards: L.Hildebrand: \$1,133.37; M.Galvin: \$248.67

4--Personnel-- None

5.--Ventura County Reports of Investments for the Quarter Ended 12/31/2016

Eva Oxelson made a motion to approve Consent agenda items 1-5.

Jane Meyer seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Upcoming Events**

Upcoming Events:

CCSA Conference, March 20-23, Sacramento

Spring Break: April 3-7

PAC Meeting: April 13: 6:30 pm Room 13

Board Meeting: April 18: 6:30 pm Room 13

Earth Day EcoFest: April 22nd: Plaza Park 10a-5pm

## **II. Communications**

### **A. Public Comments**

None

### **B. Board Correspondence**

None

### **C. President and Board Report**

None

### **D. Board Committee Reports**

Cece reported that the Governance Committee met today. They discussed procedures for current board member renewals and new member orientation, They are working on a committee job description and have two more potential candidates to interview in April. Eva reported that they had a phone meeting with Dave Britton, Board on Track coach, and are working on the vision of VCS and the job description of this committee.

### **E. Parent Liaison Report**

None: PAC did not have a meeting this month.

### **F. Teacher Report**

Report provided by Laura Bingham.  
All teachers are busy prepping for conferences.

#### Student work

K students are working on their giraffe project.  
Grades 3-4 had a culminating Science Discovery Lab for their project on energy.  
Grades 5/6 students are preparing for student -led conferences complete with powerpoint presentations.  
Grades 7/8 students are busy with their culminating event on their Renaissance project with a Renaissance Faire on Friday, March 31. All are invited!

#### Field Trips

K, 3/4 are heading to MOXI next month.

### **G. Directors' Reports**

Lisa Hildebrand encouraged Board Members to participate in the Project of my Heart's Desire (PHD) presentations in April. She reported that the staff had another inservice training on English Language Development instruction; the counselor gave a staff training

on ADHD and restorative circles; the 1st and 2nd grade is having a parent workshop; and the staff is having a book club reading about assessment from Ron Berger.

Mary Galvin provided an update on the ongoing search for new site/property for VCS. She reported that the Avenue outreach brought in only 3 families only one of which was Latino.

#### **H. VCOE Director of Charter School Support and Oversight Report**

Richard Urias notified the Board of the requirement to share in open session the director's salaries including health and welfare benefits. Also required is a report of the methodology used in determining the salaries.

#### **I. Local Control Action Plan (LCAP) Update**

##### 2016-17 Goals

Goal 1: Improve student achievement for all VCS students.

Goal 2: Implement California State Standards through Project Based Learning

Goal 3: Create a safe welcoming inclusive climate for all students and their families.

This item is on the agenda as a separate item.

### **III. Items Scheduled for Information, Discussion and/or Action**

#### **A. Board Nominating Committee**

Cece re-introduced Deanna Weik and called for a vote.

Cece introduced Jill George to the board for consideration as Board Member to be voted on in April.

Jane Meyer made a motion to approve the nomination of Deanna Weik to the Board.

Eva Oxelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. Second Interim Budget**

Tricia McClain made a motion to approve the Second Interim Budget.

Jane Meyer seconded the motion.

The board **VOTED** to approve the motion.

#### **C. Local Control Action Plan (LCAP) for 2017-18**

Lisa and Mary shared progress on the LCAP goals.

#### **D. Student Survey Results 2017**

Lisa shared the results of the 2016-17 Student Survey.

#### **E.**

## **Interim Assessment Report**

Lisa reported the results of the Interim Student Assessments.

### **F. Homeschool Lead Teacher position description**

Mary presented a job description for a Homeschool Lead Teacher position and requested board approval for this position to be placed on the regular teacher salary schedule. She reported that should homeschool enrollment drop below 20 next year, that they would recommend closing the program.

Eva Oxelson made a motion to approve the job description and salary schedule as presented.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **G. Job Descriptions for Board Officer Positions**

Cecilia Johnston made a motion to approve the Board Officer Job descriptions as discussed.

Deanna Weik seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **H. 2016-17 Board Goals-Work Plan**

All goals currently in progress.

### **I. Board Meeting Check-in**

Deanna suggested making available definitions of commonly used acronyms (in our work as Board Members at VCS.)

### **J. Future Agenda Items**

None

## **IV. Closing Items**

### **A. Adjourn Meeting**

Eva Oxelson made a motion to adjourn the meeting.

Cecilia Johnston seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:22 PM.

Respectfully Submitted,  
Eva Oxelson