

APPROVED

ventura charter school  
*of arts and global education*

Ventura Charter School of Arts and Global Education

**Minutes**

Board Meeting

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**Date and Time**

Tuesday September 20, 2016 at 6:30 PM

**Location**

Room 13

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**Directors Present**

Cecilia Johnston, Eva Oxelson, Jane Meyer, Tracey Reineke, Tricia McClain

**Directors Absent**

Beckie Willhite

**Ex Officio Members Present**

Lisa Hildebrand, Mary Galvin

**Non Voting Members Present**

Lisa Hildebrand, Mary Galvin

**Guests Present**

Elliott Rodriguez, Laura Bingham, Richard Urias, Tony Biasotti

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**I. Opening Items**

**A. Call the Meeting to Order**

Cecilia Johnston called a meeting of the board of directors of Ventura Charter School of Arts and Global Education to order on Tuesday Sep 20, 2016 at 6:42 PM.

**B. Record Attendance and Guests**

**C. Mission Statement**

Read by Tricia McClain

**D. Approve the Agenda**

Eva Oxelson made a motion to approve the agenda.

Jane Meyer seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Approve Minutes**

Tricia McClain made a motion to approve the minutes of August 16, 2016 Board Meeting on 08-16-16.

Cecilia Johnston seconded the motion.

The board **VOTED** unanimously to approve the motion.

Tracey Reineke arrived at 6:50 p.m.

**F. Consent Agenda Items**

Eva Oxelson made a motion to approve consent agenda items 1-4.

Cecilia Johnston seconded the motion.

The board **VOTED** unanimously to approve the motion.

1. Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of August, 2016.

2. Gifts to School: Amazon Smile \$58.59; Escrip .17

3. Credit Card: MGalvin:\$1469.78 ; LHildebrand: \$717.48

4. Personnel:

---To hire Ray Mini as a .73 FTE paraeducator; also for childcare and yard duty.

--To hire Carlos Mendez as a .76 FTE paraeducator, also for childcare and yard duty.

**II. Communications**

**A. Public Comments**

None

**B. Board Correspondence**

None

**C. President and Board Report**

Tracey Reineke reported that the board is getting close to the end of the Director Evaluation process for 2015-16; next week he and Cece will be meeting with Directors to

go over the evaluation. BOT is going well. Jane can't open docs on her tablet yet but is working on it with their help desk.

#### **D. Board Committee Reports**

Finance: Mary is working with Benny/BSA to set a date for a meeting.

Governance: Cece is working on setting dates to meet.

Academic Excellence Committee: Lisa reported teachers are interested; Eva, Lisa, and Tricia will speak this week to arrange a meeting

CEO Evaluation/Support: Tracey: process is ongoing.

#### **E. Parent Liaison Report**

Elliott Rodriguez reported that he did not attend the last PAC meeting.

#### **F. Teacher Report**

Laura Bingham reported that she is happy to be the teacher/board rep again; all are busy building community in their classrooms; Campout was successful; Kindergarten day was just extended to 1:40 p.m. until after fall break when it will go until 2:40 p.m.

#### **G. Directors' Reports**

Lisa Hildebrand provided a Homeschool update; they are down in enrollment by 9; other independent study schools allow parents to use curriculum that is not Common Core aligned; 10 new Viewsonic digital white boards are in classrooms this fall and training from their rep will be held on 9/28.

Mary Galvin reported that the Back to School parent meeting went well with slideshow and parents hearing the value of volunteering before going to their children's classrooms. PAC meeting: parents heard a report of parent and student year end surveys as well as test score results; they decided to have only one PAC/Board Liaison that needs to be a parent at VCS for at least two years but an alternate would be a good idea and would not need the two year experience.

#### **H. VCOE Director of Charter School Support and Oversight Report**

Richard Urias held a charter school director meeting today (which Mary attended) for County charter schools and shared a lot of information.

#### **I. Local Control Action Plan (LCAP) Update**

On agenda under CAASSP results.

### **III. Items Scheduled for Information, Discussion and/or Action**

#### **A. Parent and Student Survey Results**

Mary reviewed results from the Parent and Student year end surveys. She will add this to the school website.

**B. 2016 CAASPP Test Results**

Lisa reviewed a powerpoint of CAAPP test results from 2015-16. She will add this to the school website.

**C. 2016-17 Board Goals-Work Plan**

Committees will meet, write their committee descriptions, OKRs, calendar their meetings.

**D. Independent Contractor Rates**

Lisa Hildebrand requested that the board increase our Independent Contractor salary rates as follows:

Specialists with no credential: \$30 per hour to \$32.10

Specialists with credential from \$34 per hour to \$36.38

Tricia McClain made a motion to increase the Independent Contractor salary rates as presented.

Eva Oxelson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Beckie Willhite Absent

Eva Oxelson Aye

Tracey Reineke Aye

Tricia McClain Aye

Jane Meyer Abstain

Cecilia Johnston Aye

**E. Induction Program Funding Agreement**

Mary Galvin requested board approval for a revision to the Induction Program Funding Agreement to include the following:

*Employer agrees to pay \$\_\_\_\_\_ of Total Program Costs and the Employee agrees to pay \$\_\_\_\_\_.* The amount to be paid by the employee up to the discretion of the Directors.

Tracey Reineke made a motion to approve the amended agreement as presented.

Cecilia Johnston seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Board Meeting Check-in**

The board discussed things that were working and a few that could be improved.

**IV. Board Adjourns to Closed Session**

**A. Directors of Education and Operations Annual Evaluation**

Board adjourned to Closed Session: 8:27 p.m.

Directors of Education and Operations Annual Evaluation

**V. Board Returns to Open Session**

**A. 1. Report out of Actions taken in Closed Session.**

Board Returns to Open Session: 10:08 p.m.

Report Out of Actions Taken in Closed Session: No action taken.

**VI. Closing Items**

**A. Adjourn Meeting**

Tracey Reineke made a motion to adjourn the meeting at 10:10 p.m.

Cecilia Johnston seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:10 PM.

Respectfully Submitted,  
Mary Galvin