



# Ventura Charter School of Arts and Global Education

## Regular Board Meeting - August

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### Date and Time

Thursday August 21, 2025 at 6:30 PM PDT

### Location

Ventura Charter School of Arts and Global Education  
2060 Cameron Street  
Ventura, CA 93001

Room 20

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### INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND THE COMMUNITY

The Ventura Charter School of Arts and Global Education ("School") welcomes your participation at the School's Board meetings. The purpose of the public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. We honor our partners in education. We recognize that we are a collective group of teachers, parents, students, and community. We encourage written and verbal communication. Your participation is vital to the healthy operation of our school. Our guidelines:

1. Agendas are available to all audience members at the door to the meeting and online at [venturacharterschool.org](http://venturacharterschool.org)
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications".
3. "Public Comments" is set aside for members of the audience to address the Board. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to five (5) minutes each and total time allotted to non-agenda items that will not exceed thirty (30) minutes. The Board may give direction to staff to respond to your concern or you may be offered the opinion of returning with a community-requested item.

4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and affiliation with the School.
6. Community members may request that a topic related to School business be placed on future agenda in accordance with the guidelines in Board Governance Policy. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office. To request assistance contact (805) 648-5503.
8. Public requests for agenda and materials should be directed in writing to the Executive Director at [lisa.h@venturacharterschool.us](mailto:lisa.h@venturacharterschool.us)
9. Board agendas for regular meetings are posted 72 hours in advance at [www.venturacharterschool.org](http://www.venturacharterschool.org) and at 2060 Cameron Street, Ventura, CA 93001.

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## Agenda

|  | Purpose         | Presenter     | Time           |
|--|-----------------|---------------|----------------|
| <b>I. Opening Items</b>  |                 |               | <b>6:30 PM</b> |
| Opening Items  |                 |               |                |
| <b>A.</b> Call the Meeting to Order  |                 | Tom Mc Nerney |                |
| <b>B.</b> Record Attendance and Guests   |                 | Tom Mc Nerney |                |
| <b>C.</b> Mission Statement  |                 | Tom Mc Nerney | 1 m            |
| <i>VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings.</i> |                 |               |                |
| <b>D.</b> Approval of Minutes for the Annual Retreat, August 11, 2025  | Approve Minutes | Tom Mc Nerney | 5 m            |
| Board approval of the attached minutes is requested.   |                 |               |                |
| <b>E.</b> Approval of Minutes from June 26, 2025   | Approve Minutes | Tom Mc Nerney | 5 m            |
| <b>F.</b> Approval of the Agenda   | Vote            | Tom Mc Nerney | 1 m            |

|                          | Purpose | Presenter       | Time |
|--------------------------|---------|-----------------|------|
| <b>G. Consent Agenda</b> | Vote    | Lisa Hildebrand | 5 m  |

*All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.*

--**Ratification** of attached check register, purchase orders, summary of revenue and expenditures for the months of June and July, 2025.

--**Gifts to School:**

--**Credit Cards:**

June

LHildebrand: \$5,593.02

CSandbach: \$3,197.80

July

LHildebrand: \$603.52

CSandbach: \$74.42

--**Personnel:**

Resignation of:

-Willow Buck - Para sub/Yard Duty

Hiring of:

-Nicole Duran - Long-term Sub

-Jaison Henderson - Long-term Sub

-Heather Johnston - Para - 0.6 FTE

-Violet Ballesteros - Para - 0.6 FTE

-Sarah Johnson - Art Teacher - .61 FTE

-Jasmine Chadic - 6-8 Teacher - 1 FTE (one year instead of 2 long-term subs)

|  | Purpose | Presenter        | Time           |
|--|---------|------------------|----------------|
| <b>H. Upcoming Events</b><br>--August 20 - 1st Day of School<br>--September 1 - No School (Labor Day)<br>--September 4 - PAC Meeting - Budget Setting<br>--September 16 - Back to School Night & PAC Meeting - Committees and Info Night<br>--October 8-10 - VCS Campout |         | Lisa Hildebrand  | 2 m            |
| <b>II. Communications</b>  |         |                  | <b>6:49 PM</b> |
| <b>A. Public Comments</b>  | FYI     | Tom Mc Nerney    | 5 m            |
| <b>B. President and Board Report</b>   | FYI     | Tom Mc Nerney    | 5 m            |
| <b>C. Board Committee Reports</b>  | FYI     | Tom Mc Nerney    | 5 m            |
| 25/26 Board Committee Members:   |         |                  |                |
| Governance Committee: Tom McNerney (Chair) and Tricia McClain  |         |                  |                |
| Finance Committee: Liz Smiley (Chair), Sam Estes, and Tricia McClain   |         |                  |                |
| CEO Support and Evaluation Committee: Tom McNerney (Chair), Erika Dowd, and Sam Estes  |         |                  |                |
| Fundraising Liaison: Sam Estes   |         |                  |                |
| <b>D. Teacher Report</b>   | Discuss |                  | 10 m           |
| Teacher Report Slide Show  |         |                  |                |
| <b>E. Directors' Report</b>  | FYI     | Lisa Hildebrand  | 5 m            |
| The Board will hear a report from the Assistant Director and the Executive Director.   |         |                  |                |
| <b>F. VCOE Director of Charter School Support and Oversight Report</b>   | FYI     | Marlo Hartsuyker | 5 m            |
| <b>III. Items Scheduled for Information, Discussion, and/or Action</b>   |         |                  | <b>7:24 PM</b> |

|  | Purpose | Presenter       | Time |
|--|---------|-----------------|------|
| <b>A.</b> Board Nominating Committee<br>The Board will vote on extending Tricia McClain's term for another term.   | Vote    | Lisa Hildebrand | 5 m  |
| <b>B.</b> Approval of the 2025-2026 Employee Handbook<br>Approval of the attached is requested   | Vote    | Lisa Hildebrand | 10 m |
| <b>C.</b> Approval of the 2025-2026 Parent/Student Handbook<br>Approval of the attached is requested.  | Vote    | Lisa Hildebrand | 10 m |
| The only thing that has changed is the Field Study section beginning on Page 29. This was a parent requested addition.   |         |                 |      |
| <b>D.</b> Approval of the 2025-2026 Coverly Pro Contract<br>Approval of the attached is requested.   | Vote    | Lisa Hildebrand | 25 m |
| <b>E.</b> Approval of the 2025-2026 St. Paul's Lease Agreement<br>Approval of the attached is requested. This lease agreement reflects an increase of \$104 per month. | Vote    | Lisa Hildebrand | 5 m  |
| <b>F.</b> Retroactive approval of the 2025-2026 Eduquate Agreement<br>Board approval of the attached is requested.   | Vote    | Lisa Hildebrand | 5 m  |
| <b>G.</b> Retroactive approval of the 2025-2026 Charter Safe Agreement Renewal<br>Approval of the attached is requested.   | Vote    | Lisa Hildebrand | 5 m  |

#### **IV. Other Business**

**8:29 PM**

|   |         |                 |     |
|---|---------|-----------------|-----|
| <b>A.</b> Future Topics<br>--VCS Workplan | Discuss | Lisa Hildebrand | 5 m |
| <b>B.</b> Board Meeting Check In          | Discuss | Tom Mc Nerney   | 5 m |

#### **VCS Board Goals for the 2025/2026 School Year:**

**2025/26 VCS Board Goals**

- 1.) Students progressing towards the highest level of achievement**
  - a. Support and monitor student growth so that students are consistently progressing toward mastery of grade-level standards, with increasing numbers achieving proficiency and advanced performance across all learning areas.
- 2.) Oversee and Manage the School Budget Responsibly**
  - a. Approve a balanced annual budget, 2026/27 fiscal year, that reflects academic priorities and long-term financial sustainability.
- 3.) Improve School Facilities to Support Learning**
  - a. Develop a sustainable facilities plan by working with Ventura Unified to complete a comprehensive facilities assessment by December 31, 2025, to identify safety, maintenance, capacity, and facility improvement needs.
- 4.) Build and Strengthen Board Capacity**
  - a. Increase board capacity by adding 3 board members to the board by June 30th, 2026.
  - b. Actively recruit board members with diverse professional expertise that aligns with the school's strategic priorities, including areas such as fundraising, facilities management, finance, legal, and education.

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|-------------------------|----------------|
| <b>V. Closing Items</b> | <b>8:39 PM</b> |
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|---------------------------|------|---------------|
| <b>A. Adjourn Meeting</b> | Vote | Tom Mc Nerney |
|---------------------------|------|---------------|