



# Ventura Charter School of Arts and Global Education

## Regular Board Meeting - May

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### Date and Time

Thursday May 29, 2025 at 6:30 PM PDT

### Location

Ventura Charter School of Arts and Global Education  
2060 Cameron Street  
Ventura CA 93001  
Room 20

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### INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND THE COMMUNITY

The Ventura Charter School of Arts and Global Education ("School") welcomes your participation at the School's Board meetings. The purpose of the public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. We honor our partners in education. We recognize that we are a collective group of teachers, parents, students, and community. We encourage written and verbal communication. Your participation is vital to the healthy operation of our school. Our guidelines:

1. Agendas are available to all audience members at the door to the meeting and online at [venturacharterschool.org](http://venturacharterschool.org)
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications".
3. "Public Comments" is set aside for members of the audience to address the Board. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to five (5) minutes each and total time allotted to non-agenda items that will not exceed thirty (30) minutes. The Board may give direction to staff to respond to your concern or you may be offered the opinion of returning with a community-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.

5. When addressing the Board, speakers are requested to state their name and affiliation with the School.
6. Community members may request that a topic related to School business be placed on future agenda in accordance with the guidelines in Board Governance Policy. Once such an item is properly agendaized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office. To request assistance contact (805) 648-5503.
8. Public requests for agenda and materials should be directed in writing to the Executive Director at [lisa.h@venturacharterschool.us](mailto:lisa.h@venturacharterschool.us)
9. Board agendas for regular meetings are posted 72 hours in advance at [www.venturacharterschool.org](http://www.venturacharterschool.org) and at 2060 Cameron Street, Ventura, CA 93001.

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
Opening Items			
<b>A.</b> Call the Meeting to Order		Liz Smiley	
<b>B.</b> Record Attendance and Guests		Liz Smiley	
<b>C.</b> Mission Statement		Liz Smiley	1 m
<i>VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings.</i>			
<b>D.</b> Approval of Minutes for the Regular Board Meeting for April 17, 2025	Approve Minutes	Liz Smiley	5 m
Board approval of the attached minutes is requested.			
<b>E.</b> Approval of the Agenda	Vote	Liz Smiley	1 m
<b>F.</b> Consent Agenda	Vote	Lisa Hildebrand	5 m
<i>All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.</i>			

Purpose	Presenter	Time
<b>--Ratification</b> of attached check register, purchase orders, summary of revenue and expenditures for the month of April, 2025.		

**--Gifts to School:**

**--Credit Cards:**

February

LHildebrand: \$14,554.83

CSandbach: \$1,617.35

**-Personnel:**

None

Hiring:

None

<b>G. Upcoming Events</b>	Lisa Hildebrand	2 m
--June 2 - VCS Finance Committee Meeting		
--June 10-11:15 - Clap Out for K-4th Graders		
- 4:45 - Promotion Picnic - 5th - 8th Graders		
- 5:30 - Promotion - 5th - 8th Graders		
- 8:30 - 10:30 - 5th - 8th Graders Skating Plus		
--June 11 - Last Day of School Students		
--June 13 - Last Day of School Teachers		
--June 19 - Office Closed for Juneteenth		
--June 26 - VCS Board Meeting		
--July 1 - July 31 - VCS Office Closed		
--August 1 - VCS Office Reopens		

	Purpose	Presenter	Time
<b>II. Communications</b>			<b>6:44 PM</b>
<b>A.</b> Public Comments	FYI	Liz Smiley	5 m
<b>B.</b> President and Board Report	FYI	Liz Smiley	5 m
<b>C.</b> Board Committee Reports	FYI	Liz Smiley	5 m
24/25 Board Committee Members:			
Governance Committee: Liz Smiley (Chair), Tricia McClain, Tom McNerney			
Finance Committee: Sam Estes (Chair), Tom McNerney, Erika Dowd			
CEO Support and Evaluation Committee: Liz Smiley (Chair), Sam Estes, Skye Stifel			
Fundraising Liaison: Sam Estes			
<b>D.</b> Teacher Report	Discuss	Jenny Barley	10 m
Teacher Report Slide Show			
<b>E.</b> Directors' Report	FYI	Lisa Hildebrand	5 m
The Board will hear a report from the Assistant Director and the Executive Director.			
<b>F.</b> VCOE Director of Charter School Support and Oversight Report	FYI	Marlo Hartsuyker	5 m
<b>III. Items Scheduled for Information, Discussion, and/or Action</b>			<b>7:19 PM</b>
<b>A.</b> Board Nominating Committee	FYI	Lisa Hildebrand	30 m
The Board Nominating Committee will make a recommendation for a prospective board member, Benny Martinez, to join the Board.			
<b>B.</b> Local Control Accountability Plan	FYI	Lisa Hildebrand	20 m
The Board will hear a presentation of the 25/26 Local Control Accountability Plan (LCAP). The LCAP will be voted on at the June Board meeting.			
<b>C.</b> Dyslexia Screener - Amira	Vote	Christi Sandbach	5 m
California law, specifically Education Code Section 53008, mandates that all public schools in California screen students in kindergarten through second grade for risk of reading difficulties, including dyslexia, using approved screener tools, beginning in the			

	Purpose	Presenter	Time
2025-26 school year. Ventura Charter School requests Board approval to use the State Approved Amira dyslexia screener beginning in the 2025/2026 school year.			
<b>D.</b> J13-A Form	Vote	Lisa Hildebrand	5 m
Board approval of the attached is requested.			
<p>Ventura Charter School was closed due to the Mountain Fire on November 7th and 8th, 2025. The Request for Allowance of Attendance Due to Emergency Conditions, Form J-13A is used to obtain approval of attendance and instructional time credit pursuant to <i>Education Code (EC)</i> sections 41422, 46200, 46391, 46392, 46393 and <i>California Code of Regulations (CCR)</i>, Title 5, Section 428. Approval of a Form J-13A request from the California Department of Education (CDE), combined with other attendance records, serve to document a local educational agency's (LEA) compliance with instructional time laws and provide authority to maintain school for less than the required instructional days and minutes without incurring a fiscal penalty to the LEA's Local Control Funding Formula (LCFF) funding.</p> <p>In the event of a closure due to emergency conditions there is not an immediate impact to LCFF funding and there is not a specific deadline to submit a Form J-13A, thus there is not an urgent need to file Form J-13A in the midst of the emergency event.</p>			
<b>E.</b> MOU with Ventura County Office of Education Indian Education	Vote	Lisa Hildebrand	5 m
Approval of the attached is requested.			
<b>F.</b> Forms 990 and 199	Vote	Rudy Calasin	5 m
Approval of the attached is requested.			
<b>G.</b> Year End Resolutions	Vote	Lisa Hildebrand	5 m
Approval of the attached is requested.			
<p>1. Appropriation-Budget Transfers 25-26 - Resolution #25-26-01</p> <p>2. Ventura County Office of Education to make budget transfers - Resolution #25-26-02</p>			
<b>H.</b> Certificate of Signatures	Vote	Lisa Hildebrand	5 m
Approval of the attached is requested.			

	Purpose	Presenter	Time
<b>IV. Other Business</b>			<b>8:39 PM</b>
<b>A.</b> Future Topics --LCAP 2024 Report --2025 LCAP	Discuss	Lisa Hildebrand	5 m
<b>B.</b> Board Meeting Check In	Discuss	Liz Smiley	5 m
<b>VCS Board Goals for the 2024/2025 School Year:</b>			
Goal 1: Develop a well-governed organization- Governance Committee (Recruit diverse board members from the community, review/revise annual board survey.)			
Goal 2: Students progressing towards the highest level of achievement.			
Goal 3: Build community presence/outreach for a sustainable organization (Marketing plan, increase enrollment and a waiting list, promote VCS as a leader in education in Ventura County)			
<b>V. Closed Session</b>			<b>8:49 PM</b>
<b>A.</b> Motion to go to Closed Session Public Employee Performance Evaluation	Vote	Liz Smiley	45 m
<b>B.</b> Return to Regular Session	FYI	Liz Smiley	5 m
<b>C.</b> Report of Action Taken in Closed Session	FYI	Liz Smiley	5 m
<b>VI. Closing Items</b>			<b>9:44 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Liz Smiley	