

Ventura Charter School of Arts and Global Education

Regular Board Meeting - September

Date and Time

Thursday September 19, 2024 at 6:30 PM PDT

Location

Ventura Charter School of Arts and Global Education
2060 Cameron Street
Ventura, CA 93001

Room 20

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND THE COMMUNITY

The Ventura Charter School of Arts and Global Education ("School") welcomes your participation at the School's Board meetings. The purpose of the public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. We honor our partners in education. We recognize that we are a collective group of teachers, parents, students, and community. We encourage written and verbal communication. Your participation is vital to the healthy operation of our school. Our guidelines:

1. Agendas are available to all audience members at the door to the meeting and online at venturacharterschool.org
 2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications".
 3. "Public Comments" is set aside for members of the audience to address the Board. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to five (5) minutes each and total time allotted to non-agenda items that will not exceed thirty (30) minutes. The Board may give direction to staff to respond to your concern or you may be offered the opinion of returning with a community-requested item.
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4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and affiliation with the School.
6. Community members may request that a topic related to School business be placed on future agenda in accordance with the guidelines in Board Governance Policy. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office. To request assistance contact (805) 648-5503.
8. Public requests for agenda and materials should be directed in writing to the Executive Director at lisa.h@venturacharterschool.us
9. Board agendas for regular meetings are posted 72 hours in advance at www.venturacharterschool.org and at 2060 Cameron Street, Ventura, CA 93001.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
Opening Items			
A. Call the Meeting to Order		Liz Smiley	
B. Record Attendance and Guests		Liz Smiley	
C. Mission Statement		Liz Smiley	1 m
<i>VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings.</i>			
D. Approval of Minutes for the Regular Board Meeting for August 15, 2024	Approve Minutes	Liz Smiley	5 m
Board approval of the attached minutes is requested.			
E. Approval of the Agenda	Vote	Liz Smiley	1 m
F. Consent Agenda	Vote	Lisa Hildebrand	5 m
<i>All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.</i>			

	Purpose	Presenter	Time
<p>--Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of August, 2024.</p> <p>--Gifts to School: Aki and Scott Freshman through Schwab Charitable sent \$5,000 to VCS on behalf of Visionary Solutions Inc.</p>			

--**Credit Cards:** August:
 LHildebrand: \$6,363.20
 CSandbach: \$1,587.83

--**Personnel:**
 **Hiring of Karina Gamez. 2nd grade long-term substitute.
 **Hiring of Willow Buck as a Yard Duty person, Signe Harvout as a Paraeducator sub

G.	Upcoming Events	Lisa Hildebrand	2 m
<p>--September 3-20 - Beginning of Year Academic Screening</p> <p>--October 3 - No School</p> <p>--October 9 - 11 Annual VCS Campout at Steckel Park</p> <p>--October 15th - 5:30 - 7:30PM - Board Governance Training</p> <p>--October 17, 18, 21, 22 - Parent/Teacher Conferences</p> <p>--October 25 - Teacher In-Service</p> <p>--October 28 - November 1 - Fall Break</p>			

II. Communications **6:44 PM**

A.	Public Comments	FYI	Liz Smiley	5 m
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	Purpose	Presenter	Time
B. President and Board Report	FYI	Liz Smiley	5 m
C. Board Committee Reports	FYI	Liz Smiley	5 m
24/25 Board Committee Members:			
Governance Committee: Liz Smiley (Chair), Dominic Aguirre, Tom McNerney			
Finance Committee: Tricia McClain (Chair), Sam Estes, Erika Dowd			
CEO Support and Evaluation Committee: Liz Smiley (Chair), Sam Estes, Skye Stifel			
Fundraising Liaison: Sam Estes			
D. Teacher Report	Discuss	Jenny Barley	10 m
Teacher Report Slide Show			
E. Directors' Report	FYI	Lisa Hildebrand	5 m
The Board will hear a report from the Assistant Director and the Executive Director.			
F. VCOE Director of Charter School Support and Oversight Report	FYI	Marlo Hartsuyker	5 m
VCOE is hosting a Charter Board Governance Workshop via Zoom on October 17th from 5:30 - 7:30. Please let Lisa know if you cannot attend.			

III. Items Scheduled for Information, Discussion, and/or Action 7:19 PM

A. Presentation on Board Governance	FYI	Marlo Hartsuyker	40 m
Marlo Hartsuyker will present to the Board.			
B. Approval of the 2023-24 Unaudited Actuals Financial Report	Vote	Isabelle Rhode	20 m
Board approval of the attached is requested.			
C. Approval of the Final 2023-24 Prop 30 Report	Vote	Isabelle Rhode	10 m
Board approval of the attached is requested.			
D. Certification of Signatures	Vote	Lisa Hildebrand	2 m
Board approval of the attached is requested.			
E. Approval of the 24/25 Independent Study Policy	Vote	Lisa Hildebrand	5 m
Approval of the attached is requested.			

	Purpose	Presenter	Time
F. Approval of the Independent Study Master Agreement Board Approval of the attached is reequested.	Vote	Lisa Hildebrand	5 m
G. Approval of the VCS Attendance Policy Approval of the attached is requested.	Vote	Lisa Hildebrand	5 m
H. VCS Workplace Violence Prevention Plan Approval of the attached is requested.	Vote	Lisa Hildebrand	5 m
IV. Other Business			8:51 PM
A. Future Topics	Discuss	Lisa Hildebrand	5 m
B. Board Meeting Check In	Discuss	Liz Smiley	5 m
VCS Board Goals for the 2023/2024 School Year			
Goal 1: Develop a well-governed organization- Governance Committee (Recruit diverse board members from the community, review/revise annual board survey)			
Goal 2: Students progressing towards the highest level of achievement.			
Goal 3: Build community presence/outreach for a sustainable organization (Marketing plan, increase enrollment and a waiting list, promote VCS as a leader in education in Ventura County)			
V. Closing Items			9:01 PM
A. Adjourn Meeting	Vote	Tricia McClain	