

Ventura Charter School of Arts and Global Education

Regular Board Meeting - August

Date and Time

Thursday August 15, 2024 at 6:30 PM PDT

Location

Ventura Charter School
2060 Cameron Street
Ventura, CA 93001

Room 20

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND THE COMMUNITY

The Ventura Charter School of Arts and Global Education ("School") welcomes your participation at the School's Board meetings. The purpose of the public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. We honor our partners in education. We recognize that we are a collective group of teachers, parents, students, and community. We encourage written and verbal communication. Your participation is vital to the healthy operation of our school. Our guidelines:

1. Agendas are available to all audience members at the door to the meeting and online at venturacharterschool.org
 2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications".
 3. "Public Comments" is set aside for members of the audience to address the Board. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to five (5) minutes each and total time allotted to non-agenda items that will not exceed thirty (30) minutes. The Board may give direction to staff to respond to your concern or you may be offered the opinion of returning with a community-requested item.
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4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and affiliation with the School.
6. Community members may request that a topic related to School business be placed on future agenda in accordance with the guidelines in Board Governance Policy. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office. To request assistance contact (805) 648-5503.
8. Public requests for agenda and materials should be directed in writing to the Executive Director at lisa.h@venturacharterschool.us
9. Board agendas for regular meetings are posted 72 hours in advance at www.venturacharterschool.org and at 2060 Cameron Street, Ventura, CA 93001.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
Opening Items			
A. Call the Meeting to Order		Liz Smiley	
B. Record Attendance and Guests		Liz Smiley	
C. Mission Statement		Liz Smiley	1 m
<i>VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings.</i>			
D. Approval of Minutes for the Regular Board Meeting for June 20, 2024	Approve Minutes	Liz Smiley	5 m
Board approval of the attached minutes is requested.			
E. Approval of minutes for Annual Board Retreat - August 9, 2024	Approve Minutes	Liz Smiley	5 m
Approval of the attached is requested.			
F. Approval of the Agenda	Vote	Liz Smiley	1 m

	Purpose	Presenter	Time
G. Consent Agenda	Vote	Lisa Hildebrand	5 m

All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.

--**Ratification** of attached check register, purchase orders, summary of revenue and expenditures for the month of July/August, 2024.

--**Gifts to School:** none

--**Credit Cards:** June:

LHildebrand: \$3,077.35

CSandbach: \$291.18

July:

LHildebrand: \$1,435.42

CSandbach: \$35.53

--**Personnel:**

**Hiring of Kelly Drevenstedt for the 2024/2025 school year.

**Hiring of Sara Siddens. 2nd grade long-term substitute.

**Hiring of Heather Johnston, Laurin Boland, and Thomas Falcone as Paraeducators at .65 fte

H. Upcoming Events		Lisa Hildebrand	2 m
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--August 15th - First day back for teachers

--August 18th - Campus Workday - come volunteer if you can! 9:00 - 2:00

--August 19th - Back to School Picnic - 5:30 - 7:00PM

--August 21st - First Day of School!!!

--August 29th - PAC Meeting - setting the 23/24 PAC budget

--September 2nd - No School - Labor Day

	Purpose	Presenter	Time
--September 10th - Back to School Night			
--October 15th - 5:30 - 7:30PM - Board Governance Training			

II. Communications 6:49 PM

- A.** Public Comments FYI Liz Smiley 5 m
 - B.** President and Board Report FYI Liz Smiley 5 m
 - C.** Directors' Report FYI Lisa Hildebrand 5 m
- The Board will hear a report from the Assistant Director and the Executive Director.
- D.** VCOE Director of Charter School Support and Oversight Report FYI Marlo Hartsuyker 5 m

VCOE is hosting a Charter Board Governance Workshop via Zoom on October 17th from 5:30 - 7:30. See attached flyer.

III. Items Scheduled for Information, Discussion, and/or Action 7:09 PM

- A.** Board Committee Membership for the 2024/2025 School Year Vote Liz Smiley 10 m
- 23/24 Board Committee Members:
- Governance Committee: Dominic Aguirre, Tricia McClain
 Finance Committee: Tom McNerney (Chair), Liz Smiley, Cecilia Johnston
 CEO Support and Evaluation Committee: Tricia McClain (Chair), Liz Smiley
 Fundraising Liaison: Dominic Aguirre
- B.** Annual Board Goals Vote Liz Smiley 15 m

VCS Board Goals for the 2023/2024 School Year:

Goal 1: Develop a well-governed organization- Governance Committee (Recruit diverse board members from the community, review/revise annual board survey, research a replacement for Board on Track.)

Goal 2: Students progressing towards the highest level of achievement.

	Purpose	Presenter	Time	
Goal 3: Build community presence/outreach for a sustainable organization (Marketing plan, increase enrollment and a waiting list, create an online presence, promote VCS as a leader in education in Ventura County)				
C.	Executive Director Goals for the 2024-2025 School Year	Discuss	Lisa Hildebrand	15 m
Board approval is requested for the attached Executive Director goals for the 2023-2024 school year.				
D.	EL Education Workplan	Discuss	Liz Smiley	40 m
E.	2024-2025 Employee Handbook	Vote	Lisa Hildebrand	5 m
Board approval is requested for the 2024-2025 Employee Handbook. No revisions were made except to update dates.				
F.	2024-2025 VCS Parent/Student Handbook	Vote	Lisa Hildebrand	5 m
Board approval is requested for the attached updated and revised Parent/Student Handbook for the 2024-2025 school year.				
G.	Approval of the 24/25 Title IX Policy	Vote	Lisa Hildebrand	5 m
Approval of the attached is requested				
H.	Approval of the 24/25 Independent Study Policy and Master Agreement	Vote	Lisa Hildebrand	5 m
Approval of the attached is requested.				
I.	VCS Professional Boundaries Policy	Vote	Lisa Hildebrand	5 m
Approval of the attached is requested.				
J.	Attendance Policy	Vote	Lisa Hildebrand	5 m
Approval of the attached is requested.				
K.	VCS Workplace Prevention Violence Plan	Vote	Lisa Hildebrand	5 m
Approval of the attached is requested.				
L.	Salary Schedule	Vote	Lisa Hildebrand	5 m
Approval of the attached is requested.				
M.	Coverly Pro Contract	Vote	Lisa Hildebrand	5 m
Board approval of the attached is requested.				

	Purpose	Presenter	Time
IV. Other Business			9:14 PM
A. Future Topics	Discuss	Lisa Hildebrand	5 m
B. Board Meeting Check In	Discuss	Tricia McClain	5 m

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V. Closing Items			9:24 PM
A. Adjourn Meeting	Vote	Tricia McClain	