

Ventura Charter School of Arts and Global Education

Regular Board Meeting - February

Date and Time

Tuesday February 13, 2024 at 6:30 PM PST

Location

2060 Cameron Street
Ventura, CA 93001

Room 20

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND THE COMMUNITY

The Ventura Charter School of Arts and Global Education (“School”) welcomes your participation at the School’s Board meetings. The purpose of the public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. We honor our partners in education. We recognize that we are a collective group of teachers, parents, students, and community. We encourage written and verbal communication. Your participation is vital to the healthy operation of our school. Our guidelines:

1. Agendas are available to all audience members at the door to the meeting and online at venturacharterschool.org
 2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications”.
 3. “Public Comments” is set aside for members of the audience to address the Board. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to five (5) minutes each and total time allotted to non-agenda items that will not exceed thirty (30) minutes. The Board may give direction to staff to respond to your concern or you may be offered the opinion of returning with a community-requested item.
 4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
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5. When addressing the Board, speakers are requested to state their name and affiliation with the School.
6. Community members may request that a topic related to School business be placed on future agenda in accordance with the guidelines in Board Governance Policy. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office. To request assistance contact (805) 648-5503.
8. Public requests for agenda and materials should be directed in writing to the Executive Director at lisa.h@venturacharterschool.us
9. Board agendas for regular meetings are posted 72 hours in advance at www.venturacharterschool.org and at 2060 Cameron Street, Ventura, CA 93001.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
Opening Items			
A. Call the Meeting to Order		Liz Smiley	
B. Record Attendance and Guests		Liz Smiley	
C. Mission Statement		Liz Smiley	1 m
<i>VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings.</i>			
D. Approval of Minutes for the Regular Board Meeting for January 2024	Approve Minutes	Liz Smiley	5 m
Board approval of the attached minutes is requested.			
E. Approval of the Agenda	Vote	Liz Smiley	1 m
F. Consent Agenda	Vote	Lisa Hildebrand	5 m
<i>All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.</i>			
--Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of January 2024.			

	Purpose	Presenter	Time
--Gifts to School: William Kearney donated \$1,500.			

--Credit Cards:

January:

LHildebrand: \$497.16

CSandbach: \$565.88

-Personnel:

Hiring

--Substitute Teachers: Kendall Lynch

--Substitute Paraeducators: Justus Hicks

Resignation

--Substitute Teacher Barbara Hynes

G.	Upcoming Events	Lisa Hildebrand	2 m
	--700 Forms due now		
	--February 14th - Fill a Bowl, Fill a Heart fundraisers - 12:00PM		
	--February 16th - 19th - No School, Presidents' Weekend		

II. Communications 6:44 PM

A.	Public Comments	FYI	Liz Smiley	5 m
B.	President and Board Report	FYI	Liz Smiley	5 m
C.	Board Committee Reports	FYI	Liz Smiley	5 m

	Purpose	Presenter	Time	
Governance Committee: Cecilia Johnston (Chair), Dominic Aguirre, Liz Smiley				
Finance Committee: Tom McNerney (Chair), Tricia McClain, Skye Stifel				
CEO Support and Evaluation Committee: Tricia McClain (Chair), Liz Smiley, Tom McNerney				
Fundraising Liaison: Dominic Aguirre				
D.	Parent Liaison Report	FYI	Tony Biasotti	5 m
E.	Staff/Teacher Report	FYI	Mahika Morin	5 m
F.	Directors' Report	FYI	Lisa Hildebrand	5 m
The Board will hear a report from the Assistant Director and the Executive Director.				
G.	VCOE Director of Charter School Support and Oversight Report	FYI	Marlo Hartsuyker	5 m

III. Items Scheduled for Information, Discussion, and/or Action 7:19 PM

A.	VCS 2023 - 2024 2nd Interim Budget	Vote	Rudy Calasin and Isabelle Rhode	20 m
Board approval is requested for the attached.				
B.	Withdrawal of funds from the Capital Outlay Reserve	Vote	Lisa Hildebrand	5 m
Board approval is requested for the withdrawal of funds, not exceeding \$45,00, from the Capital Outlay Reserve. The funds will be allocated towards the acquisition and installation of additional rooms dedicated to student assessments and hosting Individualized Education Program (IEP) meetings. This initiative is aligned with our commitment to providing high-quality educational services and will allow the creation of dedicated spaces for student assessments, facilitating collaborative IEP meetings, and other meeting space needs.				
C.	VCS Comprehensive Safety Plan	Vote	Lisa Hildebrand	10 m
Board approval of the attached contract is requested.				
D.	VCS LCAP Mid-Year Report	Vote	Lisa Hildebrand	5 m
Board approval of the attached is requested.				
E.	Clifton Larson Allen LLP Statement of Work - Audit Services Agreement	Vote	Lisa Hildebrand	5 m
Approval of the attached is requested.				

	Purpose	Presenter	Time
IV. Other Business			8:04 PM
A. Future Topics --700 Forms	Discuss	Lisa Hildebrand	5 m
B. Board Meeting Check In	Discuss	Liz Smiley	5 m

VCS Board Goals for the 2023/2024 School Year

Goal 1: Develop a well-governed organization- Governance Committee (Recruit diverse board members from the community, Develop Short & Long Term Executive Director Succession Plan. CEO Evaluation Committee: Redo CEO Evaluation Survey.)

Goal 2: Students progressing towards the highest level of achievement.

Goal 3: Build community presence/outreach for a sustainable organization (Marketing plan, increase Home School Program enrollment and waiting list, create an online presence, promote VCS as a leader in education in Ventura County.)

V. Closing Items			8:14 PM
A. Adjourn Meeting	Vote	Liz Smiley	