

## Ventura Charter School of Arts and Global Education

### Regular Board Meeting - September

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#### **Date and Time**

Thursday September 28, 2023 at 6:30 PM PDT

#### **Location**

2060 Cameron Street  
Ventura, CA 93001  
Room 20

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#### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND THE COMMUNITY**

The Ventura Charter School of Arts and Global Education ("School") welcomes your participation at the School's Board meetings. The purpose of the public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. We honor our partners in education. We recognize that we are a collective group of teachers, parents, students, and community. We encourage written and verbal communication. Your participation is vital to the healthy operation of our school. Our guidelines:

1. Agendas are available to all audience members at the door to the meeting and online at [venturacharterschool.org](http://venturacharterschool.org)
  2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications".
  3. "Public Comments" is set aside for members of the audience to address the Board. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to five (5) minutes each and total time allotted to non-agenda items that will not exceed thirty (30) minutes. The Board may give direction to staff to respond to your concern or you may be offered the opinion of returning with a community-requested item.
  4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
  5. When addressing the Board, speakers are requested to state their name and affiliation with the School.
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6. Community members may request that a topic related to School business be placed on future agenda in accordance with the guidelines in Board Governance Policy. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office. To request assistance contact (805) 648-5503.
8. Public requests for agenda and materials should be directed in writing to the Executive Director at [lisa.h@venturacharterschool.us](mailto:lisa.h@venturacharterschool.us)
9. Board agendas for regular meetings are posted 72 hours in advance at [www.venturacharterschool.org](http://www.venturacharterschool.org) and at 2060 Cameron Street, Ventura, CA 93001.

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
Opening Items			
<b>A.</b> Call the Meeting to Order		Liz Smiley	
<b>B.</b> Record Attendance and Guests		Liz Smiley	
<b>C.</b> Mission Statement		Liz Smiley	1 m
<i>VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings.</i>			
<b>D.</b> Approval of Minutes for the Regular Board Meeting for August 17, 2023	Approve Minutes	Liz Smiley	5 m
Board approval of the attached minutes is requested.			
<b>E.</b> Approval of the Agenda	Vote	Liz Smiley	1 m
<b>F.</b> Consent Agenda	Vote	Lisa Hildebrand	5 m
<i>All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.</i>			
-- <b>Ratification</b> of attached check register, purchase orders, summary of revenue and expenditures for the month of August 2023.			

	Purpose	Presenter	Time
-- <b>Gifts to School:</b> \$7,500 - Schwab			

--**Credit Cards:**

July:

LHildebrand: \$7,154.71

CSandbach: \$3,108.96

--**Personnel:**

\*\*Resignation of Tricia Purcell effective 9/8/23

<b>G.</b> Upcoming Events		Lisa Hildebrand	2 m
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--September 25th - No School

--October 4th - 6th - VCS Annual Campout

--October 12th - PAC Meeting

--October 17th - 5:30 - 7:30PM - Board Governance Training - See Flyer [here](#) to register

--October 19th - Board Meeting

--October 20th - Teacher In-Service

--October 23rd - 27th - Fall Break

--October 31st - Halloween Parade

**II. Communications**

**6:44 PM**

<b>A.</b> Public Comments	FYI	Liz Smiley	5 m
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<b>B.</b> President and Board Report	FYI	Liz Smiley	5 m
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<b>C.</b> Board Committee Reports	FYI	Liz Smiley	5 m
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	Purpose	Presenter	Time	
Governance Committee: Cecilia Johnston (Chair), Dominic Aguirre, Liz Smiley				
Finance Committee: Tom McNerney (Chair), Tricia McClain, Skye Stifel				
CEO Support and Evaluation Committee: Tricia McClain (Chair), Liz Smiley, Tom McNerney				
Fundraising Liaison: Dominic Aguirre				
<b>D.</b>	Parent Liaison Report	FYI	Tony Biasotti	5 m
<b>E.</b>	Staff/Teacher Report	FYI	Mahika Morin	5 m
<b>F.</b>	Directors' Report	FYI	Lisa Hildebrand	5 m
The Board will hear a report from the Assistant Director and the Executive Director.				
<b>G.</b>	VCOE Director of Charter School Support and Oversight Report	FYI	Marlo Hartsuyker	5 m
VCOE is hosting a Charter Board Governance Workshop via Zoom on October 17th from 5:30 - 7:30. See attached flyer.				

**III. Items Scheduled for Information, Discussion, and/or Action 7:19 PM**

<b>A.</b>	Executive Director Goals	Vote	Lisa Hildebrand	15 m
<b>B.</b>	Adopting a 457(b) Plan - Resolution #23-24-01	Vote	Lisa Hildebrand	5 m
Approval of the attached is requested.				

**IV. Other Business 7:39 PM**

<b>A.</b>	Future Topics	Discuss	Lisa Hildebrand	5 m
--Data Report				
--Calendar for 24/25				
<b>B.</b>	Board Meeting Check In	Discuss	Liz Smiley	5 m

**VCS Board Goals for the 2023/2024 School Year**

Goal 1: Develop a well-governed organization- Governance Committee (Recruit diverse board members from the community, Develop Short & Long Term Executive Director Succession Plan. CEO Evaluation Committee: Redo CEO Evaluation Survey.)

Goal 2: Students progressing towards the highest level of achievement.

	Purpose	Presenter	Time
	Goal 3: Build community presence/outreach for a sustainable organization (Marketing plan, increase Home School Program enrollment and waiting list, create an online presence, promote VCS as a leader in education in Ventura County.)		

**V. Closing Items**

**7:49 PM**

<b>A.</b> Adjourn Meeting	Vote	Tricia McClain
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