

# Ventura Charter School of Arts and Global Education

## Regular Board Meeting - April

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### **Date and Time**

Thursday April 20, 2023 at 6:30 PM PDT

### **Location**

Ventura Charter School of Arts and Global Education  
2060 Cameron Street  
Ventura, CA 93001  
Room 20

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### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND THE COMMUNITY**

The Ventura Charter School of Arts and Global Education (“School”) welcomes your participation at the School’s Board meetings. The purpose of the public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. We honor our partners in education. We recognize that we are a collective group of teachers, parents, students, and community. We encourage written and verbal communication. Your participation is vital to the healthy operation of our school. Our guidelines:

1. Agendas are available to all audience members at the door to the meeting and online at [venturacharterschool.org](http://venturacharterschool.org)
  2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications”.
  3. “Public Comments” is set aside for members of the audience to address the Board. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to five (5) minutes each and total time allotted to non-agenda items that will not exceed
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thirty (30) minutes. The Board may give direction to staff to respond to your concern or you may be offered the opinion of returning with a community-requested item.

4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and affiliation with the School.
6. Community members may request that a topic related to School business be placed on future agenda in accordance with the guidelines in Board Governance Policy. Once such an item is properly agendaized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office. To request assistance contact (805) 648-5503.
8. Public requests for agenda and materials should be directed in writing to the Executive Director at [lisa.h@venturacharterschool.us](mailto:lisa.h@venturacharterschool.us)
9. Board agendas for regular meetings are posted 72 hours in advance at [www.venturacharterschool.org](http://www.venturacharterschool.org) and at 2060 Cameron Street, Ventura, CA 93001.

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
Opening Items			
<b>A.</b> Call the Meeting to Order		Tricia McClain	
<b>B.</b> Record Attendance and Guests		Tricia McClain	
<b>C.</b> Mission Statement		Tricia McClain	1 m
<i>VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings.</i>			
<b>D.</b> Approval of Minutes for the Regular Board Meeting for March 23, 2023	Approve Minutes	Tricia McClain	5 m
Board approval of the attached minutes is requested.			
<b>E.</b> Approval of the Agenda	Vote	Tricia McClain	1 m

	Purpose	Presenter	Time
F. Consent Agenda	Vote	Tricia McClain	5 m

*All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.*

--**Ratification** of attached check register, purchase orders, summary of revenue and expenditures for the month of March 2023

--**Gifts to School:** \$1,000 from Smart and Final

--**Credit Cards:** March:

LHildebrand: \$4,490.32

CSandbach: \$1,853.32

**-Personnel:**

--Hiring of Sarah Melbardis - SLP; .50 FTE

--Resignation of Ernie Villacana, Kassandra Arreola, Grayson Brill, Katherine Curtin, Devon Delaney, Alexander Eastman, Eugenia Eichstetter, Josiah Fernandez, Justin Hansch, Annette Leifson, Shannon Lobreau, Savanna Mejia, Kelli Mora, Theresa Moraitis, Adrienne Murillo, Donna Nystrom, Steve Plotkin, Erica Rose Rauso, Cyndi Rowton, Eileen Ruiz, Jennifer Savage, Francine Taran Freund, Olivia Urban, Laurin Boland, Bailey Donahue, Jessica Emanuele, Yolanda Mejia, Virgilio Rosas, Heather Thomson

G. Upcoming Events	Lisa Hildebrand	2 m
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--April 21 - 7/8 Dance!

--May 12 - Parent Appreciation Day

--May 17 - Kindergarten Orientation

--MAP Testing

--CAASPP Testing Begins

--ELPAC Testing

--GATE Testing

--700 Forms due!

	Purpose	Presenter	Time
<b>II. Communications</b>			<b>6:44 PM</b>
<b>A.</b> Public Comments	FYI	Tricia McClain	5 m
<b>B.</b> President and Board Report	FYI	Tricia McClain	5 m
<b>C.</b> Board Committee Reports	FYI	Tricia McClain	5 m

Governance Committee: Cecilia Johnston (Chair), Dominic Aguirre, Tricia McClain  
 Finance Committee: Tom McNerney (Chair), Liz Smiley, Cecilia Johnston  
 CEO Support and Evaluation Committee: Tricia McClain (Chair), Liz Smiley, Cecilia Johnston  
 Fundraising Liaison: Dominic Aguirre

<b>D.</b> Parent Liaison Report	FYI	Tony Biasotti	5 m
<b>E.</b> Teacher Report	FYI	Liza Scheer	5 m
<b>F.</b> Directors' Report	FYI	Lisa Hildebrand	5 m

The Board will hear a report from the Assistant Director and the Executive Director.

<b>G.</b> VCOE Director of Charter School Support and Oversight Report	FYI	Marlo Hartsuyker	5 m
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**III. Items Scheduled for Information, Discussion, and/or Action 7:19 PM**

<b>A.</b> CliftonLarsonAllen LLP Statement of Work - Audit Services	Discuss	Lisa Hildebrand	5 m
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Board approval of the attached is requested.

<b>B.</b> CliftonLarsonAllen LLP Master Services Agreement	Vote	Lisa Hildebrand	5 m
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Board approval is requested for the attached agreement.

<b>C.</b> VCS Form 990 Income Tax Return for year ended June 30, 2022	Vote	Lisa Hildebrand	5 m
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Board approval of the attached 990 Income Tax Return for the year ended June 30, 2022 is requested.

<b>D.</b> COVID-19 Prevention Program	Vote	Lisa Hildebrand	10 m
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Board approval of the attached updated COVID-19 Prevention Program is requested.

	Purpose	Presenter	Time
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**IV. Closed Session 7:44 PM**

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| A. Conference with Legal Counsel - Anticipated Litigation | Vote | Tricia McClain | 20 m |
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Significant exposure/Initiation of litigation pursuant to subdivision (c) of Section 54956.9: one case.

**V. Public Session**

Public report on action taken in closed session, if any, (includes the vote or abstention of every member present).

**VI. Other Business 8:04 PM**

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| A. Future Topics | Discuss | Lisa Hildebrand | 5 m |
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- ConApp
- LCAP
- Off-Schedule Bonus
- Board Selection Committee Presentation of Interest
- CharterSafe Agreement

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|---------------------------|---------|----------------|-----|
| B. Board Meeting Check In | Discuss | Tricia McClain | 5 m |
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**VCS Board Goals for the 2022/2023 School Year**

Goal 1: Develop a well-governed organization- Governance Committee (Recruit diverse board members from the community, review/revise annual board survey, research a replacement for Board on Track.)

Goal 2: Students progressing towards the highest level of achievement.

Goal 3: Build community presence/outreach for a sustainable organization (Marketing plan, increase enrollment and a waiting list, create an online presence, promote VCS as a leader in education in Ventura County)

**VII. Closing Items 8:14 PM**

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| A. Adjourn Meeting | Vote | Tricia McClain |  |
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