

Ventura Charter School of Arts and Global Education

Regular Board Meeting - August

Date and Time

Thursday August 18, 2022 at 6:30 PM PDT

Location

Ventura Charter School campus. 2060 Cameron Street, Ventura, CA 93001. Room 13

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND THE COMMUNITY

The Ventura Charter School of Arts and Global Education ("School") welcomes your participation at the School's Board meetings. The purpose of the public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. We honor our partners in education. We recognize that we are a collective group of teachers, parents, students, and community. We encourage written and verbal communication. Your participation is vital to the healthy operation of our school. Our guidelines:

1. Agendas are available to all audience members at the door to the meeting and online at venturacharterschool.org
 2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications".
 3. "Public Comments" is set aside for members of the audience to address the Board. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to five (5) minutes each and total time allotted to non-agenda items that will not exceed thirty (30) minutes. The Board may give direction to staff to respond to your concern or you may be offered the opinion of returning with a community-requested item.
 4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
 5. When addressing the Board, speakers are requested to state their name and affiliation with the School.
 6. Community members may request that a topic related to School business be placed on future agenda in accordance with the guidelines in Board Governance Policy. Once such an item is properly agendaized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
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7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office. To request assistance contact (805) 648-5503.
8. Public requests for agenda and materials should be directed in writing to the Executive Director at lisa.h@venturacharterschool.us
9. Board agendas for regular meetings are posted 72 hours in advance at www.venturacharterschool.org and at 2060 Cameron Street, Ventura, CA 93001.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
Opening Items			
A. Call the Meeting to Order		Tricia McClain	
B. Record Attendance and Guests		Tricia McClain	
C. Mission Statement		Tricia McClain	1 m
<i>VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings.</i>			
D. Approval of Minutes for the Regular Board Meeting June 16, 2022.	Approve Minutes	Tricia McClain	5 m
Board approval of the attached minutes is requested.			
E. Approval of Minutes of the VCS Board Annual Retreat - August 5, 2022	Approve Minutes	Tricia McClain	5 m
Board approval is requested for the attached minutes from the Annual Board Retreat on August 5, 2022 .			
F. Approval of the Agenda	Vote	Tricia McClain	1 m
G. Consent Agenda	Vote	Tricia McClain	5 m
<i>All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.</i>			
-- Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of May, 2022.			
-- Gifts to School: \$10K from Charles Scwabb via the Fitches.			
-- Credit Cards: LHildebrand: \$3,058.50			
-Personnel:			
Board ratification of the following is requested:			
--Administrative approval of Resignations: Diana Costibile - Special Education Aide and James Forsythe - Special Education Teacher			

	Purpose	Presenter	Time
--Approval of the increase of the School Psychologist position from .50 to 1.0 FTE and from hourly to salaried.			
The hiring of:			
--Brittney Parkin - Kindergarten Aide, FTE: 0.60			
--Jessica Chavez - Special Education Paraeducator, FTE: 0.70			
--Amanda Munoz - Special Education Paraeducator, FTE: 0.70			
--Ernesto Villicano - Campus Supervisor, FTE: 1.0			
--Anya Tobin - Special Education Teacher, FTE: 1.0			
--Rachel Fulton - Classroom Teacher, FTE: 1.0			
--Paige Olson - Classroom Teacher, FTE: 1.0			
--Elyse Martin - Classroom Teacher, FTE: 1.0			
--Lindsay Murray - Classroom Teacher, FTE: 1.0			
--Mahika Morin - School Psychologist, FTE: 1.0			
--Scott Savin - Math Intervention, FTE: 0.5 - PE Teacher, FTE: 0.3			
--Joseph Granados - increase School Counselor from 0.8 to 1.0, FTE: 1.0			
--Approval of a Variable Educational Waiver for Short-Term Staff Permit/Educational Specialist			

H. Upcoming Events	Lisa Hildebrand	2 m
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- Campus Work Day: August 20 - 9:00 - 2:00 - Everyone is welcome!
- First Day of School: August 24
- New Parent Meeting: August 29
- No School: September 5
- Back to School Night w/ Shoshana speaking on NVC: September 6
- PAC Budget Meeting: September 8
- Picture Day: September 9
- Board Meeting: September 15 - virtual - 6:30PM
- No School: September 26
- Board Governance Training: October 12 at 5:30 - 7:30PM

II. Communications	6:49 PM
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A. Public Comments	FYI	Tricia McClain	5 m
B. President and Board Report	FYI	Tricia McClain	5 m
C. Board Committee Reports	FYI	Tricia McClain	5 m

Governance Committee: Cecilia Johnston (Chair), Dominic Aguirre, Tricia McClain
 Finance Committee: Tom McNerney (Chair), Liz Smiley, Cecilia Johnston
 CEO Support and Evaluation Committee: Tricia McClain (Chair), Liz Smiley, Cecilia Johnston
 Fundraising Liaison: Dominic Aguirre

D. Parent Liaison Report	FYI	Tony Biasotti	5 m
E. Teacher Report	FYI	Lisa Hildebrand	5 m

	Purpose	Presenter	Time
F. Directors' Report	FYI	Lisa Hildebrand	5 m

The Board will hear a report from the Assistant Director and the Executive Director.

G. VCOE Director of Charter School Support and Oversight Report	FYI	Marlo Hartsuyker	5 m
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III. Items Scheduled for Information, Discussion, and/or Action 7:24 PM

A. EL Education Implementation Review	Discuss	Sarah Purdy	20 m
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The Board will hear a presentation on the 2021/2022 EL Education Implementation Review by School Designer, Sarah Purdy.

B. COVID Update	FYI	Lisa Hildebrand	5 m
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The Board will hear an update about COVID and its impact at VCS.

C. Expanded Learning Opportunities Program (ELOP) Plan	Vote	Lisa Hildebrand	15 m
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The Board heard a presentation on the VCS ELOP in June. Board approval is requested for the attached VCS ELOP plan.

D. Apollo After School Care Agreement	Vote	Lisa Hildebrand	10 m
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Board approval is requested for the attached agreement with Apollo After School Care, revised to include services related to the Expanded Learning Opportunities Program.

E. 2022-23 VCS Salary Schedule	Vote	Lisa	5 m
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Board approval of the attached VCS 2022-2023 Salary Schedule is requested which reflects an 8th Step on the Executive Director Salary Schedule, a new Campus Supervisor position, a salaried School Psychologist position, and increases in the hourly salaries for the positions of Paraeducator, Custodian, and Lead Custodian.

F. Local Executive Compensation	Vote	Tricia McClain	10 m
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Board approval is requested for placing the Executive Director on Step 8.

G. Home School Curriculum Allocation	Vote	Lisa Hildebrand	5 m
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Board approval is requested to increase the allocation for home school families from \$500/year to \$850/year.

H. Executive Director Goals	Vote	Lisa Hildebrand	10 m
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Board approval is requested for the attached Executive Director goals for the 2022-23 school year.

I. Resolution for exemption to the separation-from-service requirement pursuant to SECTION 24214.5 OR 26812 OF THE EDUCATION CODE - Resolution #2022-23-04	Vote	Lisa Hildebrand	10 m
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	Purpose	Presenter	Time
	Board approval is requested for the attached Resolution which authorizes Ventura Charter School to reemploy Erin Looker as a Substitute Teacher and Special Education teacher on consult.		
J. 2022-2023 Employee Handbook	Vote	Lisa Hildebrand	5 m
	Board approval of the attached revisions to the Employee Handbook for the 2022-23 school year. Two revisions were made to the language of the Hiring Process/Staff Selection Committee and the Development of a Diverse, High Quality Applicant Pool noted on pages 11-12.		
K. Professional Development Stipend	Vote	Lisa Hildebrand	5 m
	Board approval is requested for a \$200 stipend per class for teachers who completed the EL Education English Language Arts curriculum professional development over the summer break. Estimated cost of \$2,600 will be included in the budget item allocated for professional development.		
L. 2022-2023 VCS Parent/Student Handbook	Vote	Lisa Hildebrand	5 m
	Board approval is requested for the attached updated and revised Parent/Student Handbook for the 2022-23 school year.		
M. Title IX Policy	Vote	Lisa Hildebrand	10 m
	Board approval is requested for the noted revisions provided by VCS Counsel to the VCS Title IX Policy.		
N. VCS Independent Study Policy and Master Agreement	Vote	Lisa Hildebrand	10 m
	Board approval is requested for updates and revisions to the attached VCS Independent Study policy and Master Agreement provided by VCS Counsel.		
O. Pioneer Healthcare Services Agreement	Vote	Lisa Hildebrand	10 m
	Board approval is requested for the attached agreement with Pioneer Healthcare Services to provide VCS with a .40 FTE Speech Language Pathologist for the 2022-23 school year.		
P. Campus Supervisor Job Description	Vote	Lisa Hildebrand	5 m
	Approval of the attached Campus Supervisor Job Description is requested.		
IV. Other Business			9:44 PM
A. Future Topics	Discuss	Lisa Hildebrand	5 m
	--AB 361 Resolution for the September Board Meeting. -- Contract with Mastercraftsman Construction for bathroom remodel		
B. Board Meeting Check In	Discuss	Tricia McClain	5 m
	VCS Board Goals for the 2022/2023 School Year		

	Purpose	Presenter	Time
Goal 1: Develop a well-governed organization- Governance Committee (Recruit diverse board members from the community, review/revise annual board survey, research a replacement for Board on Track.)			
Goal 2: Students progressing towards the highest level of achievement.			
Goal 3: Build community presence/outreach for a sustainable organization (Marketing plan, increase enrollment and a waiting list, create an online presence, promote VCS as a leader in education in Ventura County)			

V. Closing Items

9:54 PM

A. Adjourn Meeting

Vote

Tricia
McClain