



## Ventura Charter School of Arts and Global Education

### Regular Board Meeting

October

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#### **Date and Time**

Thursday October 21, 2021 at 6:30 PM PDT

#### **Location**

**Public Comments may be received at the following link:**

Join Zoom Meeting

<https://us06web.zoom.us/j/88169541827?pwd=emtrYUFvTFo5WU9BcEJ5NSStKZjBwUT09>

Meeting ID: 881 6954 1827

Passcode: sAD5xS

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### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND THE COMMUNITY**

The Ventura Charter School of Arts and Global Education (“School”) welcomes your participation at the School’s Board meetings. The purpose of the public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. We honor our partners in education. We recognize that we are a collective group of teachers, parents, students, and community. We encourage written and verbal communication. Your participation is vital to the healthy operation of our school. Our guidelines:

1. Agendas are available to all audience members at the door to the meeting and online at [venturacharterschool.org](http://venturacharterschool.org)
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications".
3. "Public Comments" is set aside for members of the audience to address the Board. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to five (5) minutes each and total time allotted to non-agenda items that will not exceed thirty (30) minutes. The Board may give direction to staff to respond to your concern or you may be offered the opinion of returning with a community-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and affiliation with the School.
6. Community members may request that a topic related to School business be placed on future agenda in accordance with the guidelines in Board Governance Policy. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office. To request assistance contact (805) 648-5503.
8. Public requests for agenda and materials should be directed in writing to the Executive Director at [lisa.h@venturacharterschool.us](mailto:lisa.h@venturacharterschool.us)
9. Board agendas for regular meetings are posted 72 hours in advance at [www.venturacharterschool.org](http://www.venturacharterschool.org) and at 2060 Cameron Street, Ventura, CA 93001.

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
Opening Items			
<b>A. Call the Meeting to Order</b>		Tricia McClain	
<b>B. Record Attendance and Guests</b>		Tricia McClain	
<b>C. Mission Statement</b>		Tricia McClain	1 m
<i>VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings.</i>			
<b>D. Approval of the Agenda</b>	Vote	Tricia McClain	1 m
<b>E. Approval Minutes for the Regular Board Meeting 9/23/21.</b>	Approve Minutes	Tricia McClain	
Board approval of the attached is requested.			
<b>F. Consent Agenda</b>	Vote	Tricia McClain	5 m
--Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of September, 2021.			
--Gifts to School: Farm Cart- \$856.31 (June-August)			
--Credit Cards: MGalvin: \$116.41 ; LHildebrand: \$1142.98			
--Personnel:			
--Ratification of the hiring of Michelle Petit as elective art teacher.			
<b>G. Upcoming Events</b>		Lisa Hildebrand	2 m
--10/25-10/29: Fall Break			
--11/1: Veterans Day, no school			
--11/18 Regular Board Meeting 6:30 pm			

	Purpose	Presenter	Time
<b>II. Communications</b>			<b>6:39 PM</b>
<b>A. Public Comments</b>	FYI	Tricia McClain	5 m
<b>B. President and Board Report</b>	FYI	Tricia McClain	5 m
<b>C. Board Committee Reports</b>	FYI	Tricia McClain	5 m
Governance Committee: Cecilia Johnston (Chair), Dominic Aguirre, Tricia McClain			
Finance Committee: Tom McNerney (Chair), Tricia McClain			
CEO Support and Evaluation Committee: Tricia McClain (Chair), Liz Smiley, Cecilia Johnston			
Development Committee: Adam Meyers (Chair), Liz Smiley			
<b>D. Parent Liaison Report</b>	FYI	Tony Biasotti	5 m
<b>E. Teacher Report</b>	FYI	Laura Bingham	5 m
<b>F. Directors' Report</b>	FYI	Lisa Hildebrand	5 m
The Board will hear a report from the Assistant Director and the Executive Director.			
<b>G. VCOE Director of Charter School Support and Oversight Report</b>	FYI	Marlo Hartsuyker	5 m
<b>III. Items Scheduled for Information, Discussion, and/or Action</b>			<b>7:14 PM</b>
<b>A. Virtual VCS Board Meeting</b>	Vote	Tricia McClain	5 m
Board approval is requested to conduct the October board meeting virtually in compliance with AB 361.			
<b><i>If there is a state of emergency proclaimed by the Governor, the same suspension of teleconferencing rules apply IF either state or local officials have imposed or recommended measures to promote social distancing or by Board vote finding imminent risk to health or safety of attendees.</i></b>			
<b>B. Admin Teleworking policy</b>	Vote	Mary Galvin	5 m

	Purpose	Presenter	Time
Board approval is requested to allow Administrative Assistants to temporarily telework as long as they are able to complete their duties remotely.			

<b>C. Executive Director Job Description</b>	Vote	Mary Galvin	10 m
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*Board approval of the attached is requested.*

<b>D. ESSER III Spending Plan</b>	Vote	Lisa Hildebrand	10 m
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Board approval of the attached is requested.

<b>E. VCS Independent Study Policy Revised</b>	Vote	Mary Galvin	5 m
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Board approval of the attached is requested. Revisions reflect changes YMC made to comply with AB 167.

#### **IV. Other Business**

**7:49 PM**

<b>A. Future Topics</b>	Discuss	Mary Galvin	5 m
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--Item 1: AB 361 Resolution for November Board Meeting

<b>B. Board Meeting Check In</b>	Discuss	Tricia McClain	5 m
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2021-22 Annual Goals:  
 Goal 1: Develop a well-governed organization.-Governance Committee (Recruit diverse board members from the community, review policy for board member fundraising, review/revise annual board survey.)  
 Goal 2: Students progressing towards the highest level of achievement.  
 Goal 3. Build financial capacity for a sustainable organization. (Fundraising/Marketing Plan)—Development Committee

#### **V. Closing Items**

**7:59 PM**

<b>A. Adjourn Meeting</b>	Vote	Tricia McClain	
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