

# ventura charter school

of arts and global education

## Ventura Charter School of Arts and Global Education

### Regular Board Meeting

---

#### Date and Time

Thursday August 15, 2019 at 6:30 PM PDT

#### Location

2060 Cameron Street, Ventura, CA 93003 Room 12

---

#### INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND THE COMMUNITY

The Ventura Charter School of Arts and Global Education (“School”) welcomes your participation at the School’s Board meetings. The purpose of the public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. We honor our partners in education. We recognize that we are a collective group of teachers, parents, students, and community. We encourage written and verbal communication. Your participation is vital to the healthy operation of our school. Our guidelines:

1. Agendas are available to all audience members at the door to the meeting.
  2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of “Communications”.
  3. “Public Comments” is set aside for members of the audience to address the Board. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to five (5) minutes each and total time allotted to non-agenda items that will not exceed thirty (30) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a community-requested item.
  4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
  5. When addressing the Board, speakers are requested to state their name and affiliation with the School.
  6. Community members may request that a topic related to School business be placed on future agenda in accordance with the guidelines in Board Governance Policy. If such an item is properly agendaized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
  7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director’s office. To request assistance contact (805) 648-5503.
  8. Public requests for agenda and materials should be directed in writing to the Director of Operations at [mary@venturacharterschool.org](mailto:mary@venturacharterschool.org).
  9. Board agendas for regular meetings are posted 72 hours in advance at [www.venturacharterschool.org](http://www.venturacharterschool.org) and at 2060 Cameron Street, Ventura, CA 93001.
- 

#### Agenda

Purpose

Presenter

Time

<b>I. Opening Items</b>			<b>06:30 PM</b>
<b>A.</b>	Call the Meeting to Order	Tricia McClain	1 m
<b>B.</b>	Approve the Agenda	Vote	Tricia McClain 1 m
<b>C.</b>	Record Attendance and Guests	Tricia McClain	1 m
<b>D.</b>	Mission Statement		1 m
<b><i>VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings.</i></b>			
<b>E.</b>	Approve Minutes from the Regular Board meeting on June 20, 2019	Approve Minutes	Tricia McClain 2 m
Board approval of the Regular Board Meeting Minutes of June 20, 2019 is requested. Approve minutes for Board Meeting on June 20, 2019			
<b>F.</b>	Approve the Minutes of the August 3, 2019 Board Retreat Meeting	Approve Minutes	Tricia McClain 5 m
Approve minutes for Annual Retreat on August 3, 2019			
<b>G.</b>	Consent Agenda	Vote	Mary Galvin 5 m
1--Ratification of attached check register, purchase orders, summary of revenue and expenditures for the months of June and July, 2019. 2--Gifts to School: 0 3--Credit Cards: MGalvin: \$277.57, LHildebrand: \$1549.67 4--Personnel: --Approve the hiring of Chris Hearst as paraeducator at .73 FTE --Approve the hiring of Mahika Norin as paraeducator at .73 FTE --Approve the hiring of Dakotahv Beckham as paraeducator at .73 FTE --Approve the re-hiring of Christine Martinez as a paraeducator at .60 FTE			
<b>H.</b>	Upcoming Events	Mary Galvin	1 m
8/19--Back to School Picnic 5:30-7:00 pm 8/20--Governance Committee Meeting 5:30 pm 8/21--First Day of School 8/26--New to VCS Parent Meeting 6:30 pm-8:00 pm 8/29 PAC Budget Meeting --6:30 pm Room 12 9/3--Back to School Night 6:30pm-8:30 pm 9/11 Brown Act Training at VCOE 5:30-7:30pm 9/12--Regular PAC Meeting--6:30 pm Room 12 9/17--Board Governance Committee Meeting 5:30pm 9/19--Regular Board Meeting 6:30pm Room 12 11/25--Annual Programmatic Audit with VCBE 6pm			
<b>II. Communications</b>			<b>06:47 PM</b>
<b>A.</b>	Public Comments	FYI	3 m
<b>B.</b>	President and Board Report	FYI	Tricia McClain 3 m
<b>C.</b>	Board Committee Reports	FYI	Tricia McClain 5 m
Educational Excellence Committee: Eva Oxelson (Chair), Tom McNerney Governance Committee: Deanna Weik (Chair), Cecilia Johnston, Tom McNerney Finance Committee: Liz Smiley (Chair), Tricia McClain CEO Support and Evaluation Committee: Tricia McClain (Chair), Deanna Weik, Cecilia Johnston Development Committee: Adam Meyers (Chair), Liz Smiley			
<b>D.</b>	Parent Liaison Report	FYI	Tony Biasotti 1 m
<b>E.</b>	Teacher Report	FYI	Laura Bingham 2 m
<b>F.</b>	Directors' Reports	FYI	Lisa Hildebrand 5 m
<b>G.</b>	VCOE Director of Charter School Support and Oversight Report	FYI	Marlo Hartsuyker 2 m

**III. Items Scheduled for Information, Discussion and/or Action****07:08 PM**

- A. Board Nominating Task Force Recommendations--Member Term Extension**                      Vote                      Tom Mc Nerney                      5 m

Board approval of the Nominating Task Force Recommendations on the extension of Board Member terms of Tricia McClain, Deanna Weik, Cecilia Johnston, and Eva Oxelson is requested.

- B. Homeschool Coordinator Days-Salary**                      Vote                      Lisa Hildebrand                      5 m

Board approval is requested to stipend the Homeschool Coordinator \$2,000 per year to begin preparing for the school year on August 1st annually retroactive to the 2018-19 school year.

- C. Board Resolution-Homeschool Grade Span**                      Vote                      Mary Galvin                      5 m

Board approval of the attached Resolution is requested.

- D. Pay Schedule for Part Time Homeschool Teacher**                      Vote                      Lisa Hildebrand                      10 m

Board discussion and action is requested regarding the pay schedule for a part time Homeschool teacher.

- E. MOU Between VCS and VCBE**                      Vote                      Mary Galvin                      15 m

Board discussion and approval is requested for the attached revised MOU between VCS and VCBE.

- F. Unaudited Actuals Report 2018-19**                      Vote                      Mary Galvin                      10 m

Board Approval is requested for the Unaudited Actuals Report for 2018-19.

- G. Prop 30 Report**                      Vote                      Mary Galvin                      5 m

Board approval is requested for the attached Prop 30 Report.

- H. Future Agenda Items**                      Discuss                                           1 m

- I. Board Meeting Check-in**                      Discuss                      Tricia McClain                      5 m

Board Goals for the 2019-20 school year:

Goal 1. Develop a well-governed organization.

Goal 2. Students progressing towards the highest level of achievement.

Goal 3. Develop a CEO succession plan.

Goal 4. Build financial capacity for a sustainable organization.

**IV. Closing Items****08:09 PM**

- A. Adjourn Meeting**                      Vote                      Tricia McClain                      1 m