

# ventura charter school

*of arts and global education*

## Ventura Charter School of Arts and Global Education

### Board Meeting

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#### **Date and Time**

Tuesday May 21, 2019 at 6:30 PM PDT

#### **Location**

2060 Cameron Street, Ventura, CA 93003 Room 12

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#### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND THE COMMUNITY**

The Ventura Charter School of Arts and Global Education ("School") welcomes your participation at the School's Board meetings. The purpose of the public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. We honor our partners in education. We recognize that we are a collective group of teachers, parents, students, and community. We encourage written and verbal communication. Your participation is vital to the healthy operation of our school. Our guidelines:

1. Agendas are available to all audience members at the door to the meeting.
  2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Communications".
  3. "Public Comments" is set aside for members of the audience to address the Board. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to five (5) minutes each and total time allotted to non-agenda items that will not exceed thirty (30) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a community-requested item.
  4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
  5. When addressing the Board, speakers are requested to state their name and affiliation with the School.
  6. Community members may request that a topic related to School business be placed on future agenda in accordance with the guidelines in Board Governance Policy. If such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
  7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office. To request assistance contact (805) 648-5503.
  8. Public requests for agenda and materials should be directed in writing to the Director of Operations at [mary@venturacharterschool.org](mailto:mary@venturacharterschool.org).
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9. Board agendas for regular meetings are posted 72 hours in advance at [www.venturacharterschool.org](http://www.venturacharterschool.org) and at 2060 Cameron Street, Ventura, CA 93001.

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>06:30 PM</b>
<b>A.</b> Call the Meeting to Order		Tricia McClain	1 m
<b>B.</b> Approve the Agenda	Vote	Tricia McClain	1 m
<b>C.</b> Record Attendance and Guests		Tricia McClain	1 m
<b>D.</b> Mission Statement			1 m
VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings.			
<b>E.</b> Approve Minutes from the Regular Board meeting on 4-18-19	Approve Minutes	Tricia McClain	2 m
Board approval of the Regular Board Meeting Minutes of April 18, 2019 is requested. Approve minutes for Board Meeting on April 18, 2019			
<b>F.</b> Consent Agenda	Vote	Mary Galvin	5 m
1--Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of April, 2019. 2--Gifts to School: Skating Plus: None 3.--Credit Cards: MGalvin: \$917.63, LHildebrand: \$133.27 4-Personnel: None			
<b>G.</b> Upcoming Events		Mary Galvin	1 m
<ul style="list-style-type: none"> <li>• June 11th--Promotion and Graduation 5:30-7pm.</li> <li>• June 12th--Last day of school</li> <li>• June 20th--Regular Board Meeting</li> </ul>			
<b>II. Communications</b>			<b>06:42 PM</b>
<b>A.</b> Public Comments	FYI		3 m
<b>B.</b> President and Board Report	FYI	Tricia McClain	3 m
<b>C.</b> Board Committee Reports	FYI	Tricia McClain	5 m
Educational Excellence Committee: Eva Oxelson (Chair), Tom McNerney Governance Committee: Deanna Weik (Chair), Cecilia Johnston, Tom McNerney Finance Committee: Liz Smiley (Chair), Tricia McClain CEO Support and Evaluation Committee: Tricia McClain (Chair), Deanna Weik, Cecilia Johnston Development Committee: Adam Meyers (Chair), Liz Smiley			
<b>D.</b> Parent Liaison Report	FYI	Tony Biasotti	1 m
<b>E.</b> Teacher Report	FYI	Laura Bingham	2 m
<b>F.</b> Directors' Reports	FYI	Lisa Hildebrand	5 m
<b>G.</b> VCOE Director of Charter School Support and Oversight Report	FYI	Marlo Hartsuyker	2 m
<b>III. Items Scheduled for Information, Discussion and/or Action</b>			<b>07:03 PM</b>
<b>A.</b> VCS Salary Schedule for 2019-20.	Vote	Tricia McClain	20 m
Board discussion regarding a possible 2% salary increase for VCS staff.			
<b>B.</b> The 2019-20 Local Control Action Plan and Budget Overview for Parents	FYI	Lisa Hildebrand	20 m

The Board will hear a presentation of the final 2019-20 LCAP as well as the LCAP Budget Overview for parents. The Board will be asked to approve both at its June meeting.

**C. Audit Engagement Letter for Years Ending 2021-2022.** Vote Mary Galvin 5 m

Board approval is requested for the Audit Engagement Letter for the years ending June 30, 2021 and 2022.

**D. 990 and Tax Forms 8859 and 8453** Vote Mary Galvin 5 m

Board ratification of the attached is requested.

**E. Certification of Signatures** Vote Mary Galvin 5 m

A statement of authorized agent(s) along with a verified signature must be filed at the beginning of each fiscal year, or after any reorganization or staff change, LEAs need to declare the agent(s) authorized to sign order, checks, contracts, documents, etc.

Board approval is requested for the Certification of Signatures.

**F. Resolution: AUTHORIZATION FOR THE VENTURA COUNTY OFFICE OF EDUCATION TO MAKE BUDGET TRANSFERS** Vote Mary Galvin 5 m

Board approval is requested for the attached Resolution.

**G. Resolution: AUTHORIZATION TO ALLOW APPROPRIATION/BUDGET TRANSFERS** Vote Mary Galvin 5 m

Board approval is requested for the attached Resolution.

**H. Resolution: APPROPRIATION OF THE ENDING BALANCE TO A RESERVE** Vote 5 m

Board approval is requested for the attached Resolution.

**I. Future Agenda Items** Discuss 1 m

**J. Board Meeting Check-in** Discuss Tricia McClain 5 m

Board Goals for the 2018-19 school year:

1. Develop a well-governed organization.
2. Students progressing towards the highest level of achievement.
3. Develop an effective CEO-Board Partnership.
4. Build financial capacity for a sustainable organization.

**K. Board Adjourns to Closed Session-Public Employee Performance Evaluation** Discuss Tricia McClain 5 m

Directors of Education and Operations

**L. Board Returns to Open Session** FYI Tricia McClain 5 m

**M. Board Report Out of Actions Taken During Closed Session.** FYI Tricia McClain 5 m

**IV. Closing Items**

**08:34 PM**

**A. Adjourn Meeting** Vote Tricia McClain 1 m