

ventura charter school

of arts and global education

Ventura Charter School of Arts and Global Education

Regular Board Meeting

Date and Time

Thursday September 20, 2018 at 6:30 PM PDT

Location

2060 Cameron Street, Ventura, CA 93001 Room 12

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND THE COMMUNITY

The Ventura Charter School of Arts and Global Education ("School") welcomes your participation at the School's Board meetings. The purpose of the public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. We honor our partners in education. We recognize that we are a collective group of teachers, parents, students, and community. We encourage written and verbal communication. Your participation is vital to the healthy operation of our school. Our guidelines:

1. Agendas are available to all audience members at the door to the meeting.
 2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Communications".
 3. "Public Comments" is set aside for members of the audience to address the Board. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to five (5) minutes each and total time allotted to non-agenda items that will not exceed thirty (30) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a community-requested item.
 4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
 5. When addressing the Board, speakers are requested to state their name and affiliation with the School.
 6. Community members may request that a topic related to School business be placed on future agenda in accordance with the guidelines in Board Governance Policy. If such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
 7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office. To request assistance contact (805) 648-5503.
 8. Public requests for agenda and materials should be directed in writing to the Director of Operations at mary@venturacharterschool.org.
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9. Board agendas for regular meetings are posted 72 hours in advance at www.venturacharterschool.org and at 2060 Cameron Street, Ventura, CA 93001.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
A. Call the Meeting to Order		Tricia McClain	1 m
B. Record Attendance and Guests		Tricia McClain	1 m
C. Mission Statement			1 m
<i>As a progressive school, we educate the "whole child" by addressing the cognitive, social, emotional, and physical needs of K-8 students. We enable students to flourish through the use of innovative curriculum and instruction that empowers them to reach their innate intellectual, creative, and leadership potentials.</i>			
D. Approve the Agenda	Vote	Tricia McClain	1 m
E. Approve Minutes from the Regular Board meeting on 8-16-18.	Approve Minutes	Tricia McClain	2 m
Board approval of the Regular Board Meeting Minutes of August 16, 2018 is requested.			
Approve minutes for Regular Board Meeting on August 16, 2018			
F. Consent Agenda	Vote	Mary Galvin	5 m
1--Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of August, 2018.			
2--Gifts to School:			
3.--Credit Cards: MGalvin: \$1355.94; LHildebrand: \$731.53			
4-Personnel:			
--Ratification of the hiring of Miranda Lopez as .73 paraeducator/yard duty/childcare.			
--Ratification of the hiring of Kate Curtain and Cyndi Rowton as substitute teachers.			
G. Upcoming Events		Mary Galvin	1 m
Campus Work Day: September 23rd 9am			
Campout: September 26-28th			
PAC Meeting: October 11th 6:30 pm			
Campus Work Day: October 14th 9am			
Regular Board Meeting: October 18th, 6:30pm			
II. Communications			6:42 PM
A. Public Comments	FYI		3 m
B. President and Board Report	FYI	Tricia McClain	3 m
C. Board Committee Reports	FYI	Tricia McClain	5 m
Educational Excellence Committee: Eva Oxelson (Chair), Tom McNerney			
Governance Committee: Deanna Weik (Chair), Cecilia Johnston, Tom McNerney			
Finance Committee: Liz Smiley (Chair), Tricia McClain			
CEO Evaluation Committee: Tricia McClain (Chair), Deanna Weik, Cecilia Johnston			
Development Committee: Adam Meyers (Chair), Liz Smiley			

D. Parent Liaison Report	FYI	Tony Biasotti	1 m
E. Teacher Report	FYI	Laura Bingham	2 m
F. Directors' Reports	FYI	Lisa Hildebrand	5 m
G. VCOE Director of Charter School Support and Oversight Report	FYI	Marlo Hartsuyker	2 m

III. Items Scheduled for Information, Discussion and/or Action 7:03 PM

A. Strategic Planning Update	FYI	Mary Galvin	15 m
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The Board will hear a mid-point update of our strategic planning process.

B. MOU with VCOE for Foster Youth Transportation	Vote	Mary Galvin	10 m
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Board approval of the MOU between VCS and VCOE for the transportation of Foster Youth is requested.

C. Board Member Selection Policy	Vote	Deanna Weik	10 m
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Board approval is requested for the attached revisions to the Board Member Selection Policy.

D. Conflict of Interest Policy Review	Vote	Mary Galvin	5 m
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Pursuant to Government Code § 87306.5, every local government agency is required to review its conflict of interest code biennially and submit the Local Agency Biennial Notice to its code reviewing body. Board approval is requested to update the Exhibit A: Number of Board Members from 8 to 10. The Board President is listed separately.

E. Internal Complaint Policy Review	Vote	Mary Galvin	10 m
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Board discussion and approval is requested to review the Formal Investigation process of the Internal Complaint Policy with advice from VCS Counsel.

F. Student Records Policy	Vote	Mary Galvin	5 m
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Board approval is requested to revise the Student Records Policy on advice of VCS Counsel.

G. VCS Policies Revised in Compliance with AB699	FYI	Mary Galvin	5 m
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The attached policies have been revised to comply with AB 699.

H. Governance Committee Job Description	Vote	Tricia McClain	10 m
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Board approval is requested for the attached Governance Committee job description.

I. Finance Committee Job Description	Vote	Mary Galvin	10 m
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Board discussion and approval of the Finance Committee Job Description is requested.

J. Future Agenda Items	Discuss		1 m
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- CAASPP Test Score Results from 2017-18.
- Internal Complaint Policy
- Visitor Policy

K. Board Meeting Check-in	Discuss	Cecilia Johnston	5 m
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Board Goals for the 2018-19 school year:

1. Develop a well-governed organization.
2. Students progressing towards the highest level of achievement.

3. Develop an effective CEO-Board Partnership.
4. Build financial capacity for a sustainable organization.

IV. Closing Items

8:29 PM

A. Adjourn Meeting

Vote

Tricia
McClain

1 m