

ventura charter school

of arts and global education

Ventura Charter School of Arts and Global Education

Regular Board Meeting

Date and Time

Tuesday January 17, 2017 at 6:30 PM PST

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND THE COMMUNITY

The Ventura Charter School of Arts and Global Education ("School") welcomes your participation at the School's Board meetings. The purpose of the public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. We honor our partners in education. We recognize that we are a collective group of teachers, parents, students, and community. We encourage written and verbal communication. Your participation is vital to the healthy operation of our school. Our guidelines:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Communications".
3. "Public Comments" is set aside for members of the audience to address the Board. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to five (5) minutes each and total time allotted to non-agenda items that will not exceed thirty (30) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a community-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and affiliation with the School.
6. Community members may request that a topic related to School business be placed on future agenda in accordance with the guidelines in Board Governance Policy. If such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the

- agenda in order to participate in Board meetings are invited to contact the Director's office. To request assistance contact (805) 648-5503.
8. Public requests for agenda and materials should be directed in writing to the Director of Operations at mary@venturacharterschool.org.
 9. Board agendas for regular meetings are posted 72 hours in advance at www.venturacharterschool.org and at 2060 Cameron Street, Ventura, CA 93001.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
Opening Items			
A. Call the Meeting to Order		Tracey Reineke	
B. Record Attendance and Guests		Tracey Reineke	1 m
C. Mission Statement			1 m
<i>As a progressive school, we educate the "whole child" by addressing the cognitive, social, emotional, and physical needs of K-8 students. We enable students to flourish through the use of innovative curriculum and instruction that empowers them to reach their innate intellectual, creative, and leadership potentials.</i>			
D. Approve the Agenda	Vote	Tracey Reineke	1 m
E. Approve Minutes	Vote	Tracey Reineke	2 m
Board approval of the Regular Board Meeting Minutes of November 15, 2016 is requested.			
F. Consent Agenda Items	Vote	Tracey Reineke	5 m
1. Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of November, 2016. 2. Gifts to School: Escrip \$7.10; Recycling Fundraiser \$147.28, Winter Boutique donations: \$459.43; General Fund Donation: Richard Lewis Family FDN \$5,000 Funding Factory (eWaste) \$28.50 3. Credit Card: MGalvin:\$2,787.64 LHildebrand: \$2,642.13 4. Personnel: --To accept the resignation of Hector Rodriguez, paraeducator --To hire Kimberly Pimentel as paraeducator at .731 FTE (also as yard duty and childcare provider)			
5. Quarterly Report of Investments			
G. Upcoming Events		Mary Galvin	1 m
Gr. 3-4 Passion Project Museum: 5:30- 7pm Auction-Parent Night Out: January 21st, Poinsettia Pavilion 6:30 p -10 p Music Performance: January 26th 6:30 pm PAC Meeting, February 9th; 6:30 pm Board Meeting, February 21st 6:30 pm Lottery, February 24th, 9am Garden Work Day, February 26th, 9am			

Purpose Presenter Time

II. Communications 6:41 PM

CEO Support And Eval

- A. Public Comments FYI 3 m
- B. Board Correspondence FYI 2 m
- C. President and Board Report FYI Tracey Reineke 3 m
- D. Board Committee Reports FYI 5 m

Governance Committee: Cecilia Johnston, Jane Meyer
 Finance Committee: Tricia McClain, Jane Meyer
 Academic Excellence Committee: Eva Oxelson, Tricia McClain
 Facility Committee: Tracey Reineke, Cecilia Johnston
 CEO Evaluation Committee: Tracey Reineke, Cecilia Johnston, Beckie Willhite

- E. Parent Liaison Report FYI Elliott Rodriguez 2 m
- F. Teacher Report FYI Laura Bingham 5 m
- G. Directors' Reports FYI Lisa Hildebrand 10 m
- H. VCOE Director of Charter School Support and Oversight Report FYI Richard Urias 2 m
- I. Local Control Action Plan (LCAP) Update FYI Mary Galvin 2 m

2016-17 Goals

- Goal 1: Improve student achievement for all VCS students.
- Goal 2: Implement California State Standards through Project Based Learning
- Goal 3: Create a safe welcoming inclusive climate for all students and their families.

III. Items Scheduled for Information, Discussion and/or Action 7:15 PM

Development

- A. Homeschool Program Changes Vote Lisa Hildebrand 30 m

Board discussion and decision is requested to minimize the Homeschool program by eliminating Enrichment Classes and limiting enrollment to 25 students and one teacher next school year. All current students would stay as long as they wish to; no additional students would be enrolled unless/until enrollment dropped below 25.

- B. Overnight Field Trip-5th 6th grade Vote Lisa Hildebrand 10 m

Board approval is requested for two 5th-6th grade classes to Leo Carrillo State Park from May 31, 2017 to June 2, 2017.

- C. Overnight Trip Field Trip 7th-8th Grade Vote Lisa Hildebrand 10 m

Board approval is requested for the 7th-8th grade trip to El Capitan May 16-19, 2017.

	Purpose	Presenter	Time
D. School Accountability Report Card (SARC)	Vote	Mary Galvin	10 m
Board approval is requested for the VCS 2015-16 School Accountability Card.			
E. VCS Audit Report for 2016	Vote	Mary Galvin	5 m
Board approval is requested for the VCS Audit Report for the year ending June 30, 2016.			
F. Director Evaluation Policy Amendment	Vote	Mary Galvin	5 m
Board approval is requested to change the date of the following:			
1. <u>Launch – Officially begin the review cycle by launching the tool and getting feedback.</u>			
from April 30th to April 15th.			
G. Board Member Documents	Vote	Mary Galvin	5 m
Board discussion and approval is requested regarding the attached Guilt Free Board Membership Checklist.			
H. 2016-17 Board Goals-Work Plan	Vote	Tracey Reineke	30 m
The Board will discuss its goals for the 2016-17 school year and <u>approve the Objectives and Key Results for each:</u>			
1. Recruitment Planning - Board Structure & Composition (including the establishment of committees)			
2. Academic Oversight (Roadmap and shared vision of excellence and the establishment of an Academic Excellence Committee)			
3. CEO Evaluation and Support			
I. Job Descriptions for Board Officer Positions	Vote	Mary Galvin	25 m
Board discussion/approval is requested for job descriptions for each Board Officer: President, Vice President, Secretary, Chief Financial Officer.			
J. Board Meeting Check-in	Discuss	Tracey Reineke	5 m
The Board will discuss the meeting/procedures.			
K. Future Agenda Items	Discuss	Mary Galvin	3 m
--VCS Personnel Policy on Parental Leaves			
IV. Closing Items			9:33 PM
A. Adjourn Meeting	Vote	Tracey Reineke	1 m