

# ventura charter school

*of arts and global education*

## Ventura Charter School of Arts and Global Education

### Board Meeting

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**Date and Time**

Tuesday December 13, 2016 at 6:30 PM PST

**Location**

2060 Cameron Street, Ventura, CA 93001 Room 13

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**INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND THE  
COMMUNITY**

The Ventura Charter School of Arts and Global Education ("School") welcomes your participation at the School's Board meetings. The purpose of the public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. We honor our partners in education. We recognize that we are a collective group of teachers, parents, students, and community. We encourage written and verbal communication. Your participation is vital to the healthy operation of our school. Our guidelines:

1. Agendas are available to all audience members at the door to the meeting.
  2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Communications".
  3. "Public Comments" is set aside for members of the audience to address the Board. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to five (5) minutes each and total time allotted to non-agenda items that will not exceed thirty (30) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a community-requested item.
  4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
  5. When addressing the Board, speakers are requested to state their name and affiliation with the School.
  6. Community members may request that a topic related to School business be placed on future agenda in accordance with the guidelines in Board Governance Policy. If such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
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7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office. To request assistance contact (805) 648-5503.
8. Public requests for agenda and materials should be directed in writing to the Director of Operations at mary@venturacharterschool.org.
9. Board agendas for regular meetings are posted 72 hours in advance at www.venturacharterschool.org and at 2060 Cameron Street, Ventura, CA 93001.

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
Opening Items			
<b>A. Call the Meeting to Order</b>		Tracey Reineke	
<b>B. Record Attendance and Guests</b>		Tracey Reineke	1 m
<b>C. Mission Statement</b>			1 m
<i>As a progressive school, we educate the "whole child" by addressing the cognitive, social, emotional, and physical needs of K-8 students. We enable students to flourish through the use of innovative curriculum and instruction that empowers them to reach their innate intellectual, creative, and leadership potentials.</i>			
<b>D. Approve the Agenda</b>	Vote	Tracey Reineke	1 m
<b>E. Approve Minutes</b>	Vote	Tracey Reineke	2 m
Board approval of the Regular Board Meeting Minutes of November 15, 2016 is requested.			
<b>F. Consent Agenda Items</b>	Vote	Tracey Reineke	5 m
1. Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of November, 2016. 2. Gifts to School: Escrip \$11.73; Recycling Fundraiser Donation \$28.00 3. Credit Card: MGalvin:\$65.35 LHildebrand: \$1,191.87 4. Personnel: --To hire Kathleen Moloney Reddington as a substitute teacher/paraeducator --To hire Shalen Williams as a substitute teacher. --To hire Makenna Kuresa as a long term sub for Jan-June. --To approve a parental leave of absence for Annie Brokish until August, 2018 --To hire Ashley Johnson and Terri Hooson as Teachers on Assignment for peer coaching at hourly teacher pay. --To hire Emily Swanson as Intervention Teacher			
<b>G. Upcoming Events</b>		Mary Galvin	5 m
Garden Work Day: December 11th: 9am-2pm Board Meeting: December 13th: 6:30 pm Room 13			

	Purpose	Presenter	Time
Homeschool Winter Crafts (10a-11:20a) and Potluck (11:30-12:30): December 15th			
Winter Break: December 19th--January 2nd			
PAC Meeting: January 12th			
Board Meeting: January 17th			
Auction-Parent Night Out: January 21st, Poinsettia Pavilion 6:30 p -10 p			

## II. Communications

**6:45 PM**

CEO Support And Eval

<b>A. Public Comments</b>	FYI		3 m
<b>B. Board Correspondence</b>	FYI		2 m
<b>C. President and Board Report</b>	FYI	Tracey Reineke	3 m
<b>D. Board Committee Reports</b>	FYI		5 m
Governance Committee: Cecilia Johnston, Jane Meyer			
Finance Committee: Tricia McClain, Jane Meyer			
Academic Excellence Committee: Eva Oxelson, Tricia McClain			
Facility Committee: Tracey Reineke, Cecilia Johnston			
CEO Evaluation Committee: Tracey Reineke, Cecilia Johnston, Beckie Willhite			
<b>E. Parent Liaison Report</b>	FYI	Elliott Rodriguez	2 m
<b>F. Teacher Report</b>	FYI	Laura Bingham	5 m
<b>G. Directors' Reports</b>	FYI	Lisa Hildebrand	10 m
<b>H. VCOE Director of Charter School Support and Oversight Report</b>	FYI	Richard Urias	2 m
<b>I. Local Control Action Plan (LCAP) Update</b>	FYI	Mary Galvin	2 m

### 2016-17 Goals

Goal 1: Improve student achievement for all VCS students.

Goal 2: Implement California State Standards through Project Based Learning

Goal 3: Create a safe welcoming inclusive climate for all students and their families.

## III. Items Scheduled for Information, Discussion and/or Action

**7:19 PM**

Development

<b>A. VCS Programmatic Audit Powerpoint</b>	FYI	Mary Galvin	5 m
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The Board will view the annual VCBE programmatic audit presentation.

<b>B. Overnight Field Trip-5th 6th grade</b>	Vote	Lisa Hildebrand	10 m
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Board approval is requested for two 5th-6th grade classes to Leo Carrillo State Park from May 31, 2017 to June 2, 2017.

<b>C. VCS Director Goals</b>	Vote	Tracey Reineke	15 m
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	Purpose	Presenter	Time
Board approval of Directors' goals is requested.			
<b>D. Board Member Documents</b>	Vote	Mary Galvin	5 m
Board discussion and approval is requested regarding the attached Guilt Free Board Membership and Board Member Agreement.			
<b>E. 2016-17 Board Goals-Work Plan</b>	Vote	Tracey Reineke	30 m
The Board will discuss its goals for the 2016-17 school year.			
1. Recruitment Planning - Board Structure & Composition (including the establishment of committees)			
2. Academic Oversight (Roadmap and shared vision of excellence and the establishment of an Academic Excellence Committee)			
3. CEO Evaluation and Support			
<b>F. Outgoing Board Member</b>	FYI	Tracey Reineke	10 m
The Board will recognize Beckie Willhite for her service on the Board.			
<b>G. Board Meeting Check-in</b>	Discuss	Tracey Reineke	5 m
The Board will discuss the meeting/procedures.			
<b>H. Future Agenda Items</b>	Discuss	Mary Galvin	3 m
<b>IV. Closing Items</b>			<b>8:42 PM</b>
<b>A. Adjourn Meeting</b>	Vote	Tracey Reineke	1 m