

# ventura charter school

*of arts and global education*

## Ventura Charter School of Arts and Global Education

### Board Meeting

---

#### **Date and Time**

Tuesday November 15, 2016 at 6:30 PM PST

#### **Location**

2060 Cameron Street, Ventura, CA 93001 Room 13

---

#### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND THE COMMUNITY**

The Ventura Charter School of Arts and Global Education ("School") welcomes your participation at the School's Board meetings. The purpose of the public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. We honor our partners in education. We recognize that we are a collective group of teachers, parents, students, and community. We encourage written and verbal communication. Your participation is vital to the healthy operation of our school. Our guidelines:

1. Agendas are available to all audience members at the door to the meeting.
  2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Communications".
  3. "Public Comments" is set aside for members of the audience to address the Board. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to five (5) minutes each and total time allotted to non-agenda items that will not exceed thirty (30) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a community-requested item.
  4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
  5. When addressing the Board, speakers are requested to state their name and affiliation with the School.
  6. Community members may request that a topic related to School business be placed on future agenda in accordance with the guidelines in Board Governance Policy. If such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
-

7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office. To request assistance contact (805) 648-5503.
8. Public requests for agenda and materials should be directed in writing to the Director of Operations at mary@venturacharterschool.org.
9. Board agendas for regular meetings are posted 72 hours in advance at www.venturacharterschool.org and at 2060 Cameron Street, Ventura, CA 93001.

## Agenda

|   | Purpose | Presenter         | Time           |
|---|---------|-------------------|----------------|
| <b>I. Opening Items</b>   |         |                   | <b>6:30 PM</b> |
| Opening Items   |         |                   |                |
| <b>A. Call the Meeting to Order</b>   |         | Tracey<br>Reineke |                |
| <b>B. Record Attendance and Guests</b>  |         | Tracey<br>Reineke | 1 m            |
| <b>C. Mission Statement</b>   |         |                   | 1 m            |
| <i>As a progressive school, we educate the "whole child" by addressing the cognitive, social, emotional, and physical needs of K-8 students. We enable students to flourish through the use of innovative curriculum and instruction that empowers them to reach their innate intellectual, creative, and leadership potentials.</i>  |         |                   |                |
| <b>D. VCS Slideshow</b>   |         | Mary<br>Galvin    | 5 m            |
| The Board will view a slideshow of four VCS annual events.  |         |                   |                |
| <b>E. Approve the Agenda</b>  | Vote    | Tracey<br>Reineke | 1 m            |
| <b>F. Approve Minutes</b>   | Vote    | Tracey<br>Reineke | 2 m            |
| Board approval of the Regular Board Meeting Minutes of October 18, 2016 is requested.   |         |                   |                |
| <b>G. Consent Agenda Items</b>  | Vote    | Tracey<br>Reineke | 5 m            |
| <ol style="list-style-type: none"> <li>1. Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of October, 2016.</li> <li>2. Gifts to School: Escrip:\$0.17; Amazon Smile \$127.48; Skating Plus Fundraiser \$604.53</li> <li>3. Credit Card: MGalvin:\$1,353.96 ; LHildebrand: \$308.01</li> <li>4. Personnel: To hire Heather Thomson as Paraeducator substitute.</li> </ol> |         |                   |                |
| <b>H. Upcoming Events</b>   |         | Mary<br>Galvin    | 5 m            |
| Thanksgiving Feast, November 16th, Camp Comfort 8:30 am<br>Winter Boutique: December 2nd: 4pm-10pm<br>Annual Programmatic Audit at VCOE, December 5th, 6:00 pm, Camarillo<br>PAC Meeting: December 8th: 6:30 pm Room 13<br>Garden Work Day: December 11th: 9am-2pm  |         |                   |                |

Board Meeting: December 13th: 6:30 pm Room 13

Purpose      Presenter      Time

**II. Communications**

**6:50 PM**

CEO Support And Eval

**A.** Public Comments      FYI      3 m

**B.** Board Correspondence      FYI      2 m

**C.** President and Board Report      FYI      Tracey Reineke      3 m

**D.** Board Committee Reports      FYI      5 m

Governance Committee: Cecilia Johnston, Jane Meyer

Finance Committee: Tricia McClain, Jane Meyer

Academic Excellence Committee: Eva Oxelson, Tricia McClain

Facility Committee: Tracey Reineke, Cecilia Johnston

CEO Evaluation Committee: Tracey Reineke, Cecilia Johnston, Beckie Willhite

**E.** Parent Liaison Report      FYI      Elliott Rodriguez      2 m

**F.** Teacher Report      FYI      Laura Bingham      5 m

**G.** Directors' Reports      FYI      Lisa Hildebrand      10 m

**H.** VCOE Director of Charter School Support and Oversight Report      FYI      Richard Urias      2 m

**I.** Local Control Action Plan (LCAP) Update      FYI      Mary Galvin      2 m

2016-17 Goals

Goal 1: Improve student achievement for all VCS students.

Goal 2: Implement California State Standards through Project Based Learning

Goal 3: Create a safe welcoming inclusive climate for all students and their families.

**III. Items Scheduled for Information, Discussion and/or Action**

**7:24 PM**

Development

**A.** First Interim Budget Report      Vote      Benny Martinez      10 m

Board approval is requested for the first interim budget.

**B.** VCS Director Evaluation Policy      Vote      Tracey Reineke      15 m

Board discussion and decision is requested to approve the BoardOnTrack CEO evaluation policy/process for VCS Directors of Operations and Education.

**C.** VCS Field Trip and Student Transportation Policy      Vote      Mary Galvin      5 m

The Board approved this policy at the October meeting and requested to review it again this month.

|   | <b>Purpose</b> | <b>Presenter</b> | <b>Time</b> |
|---|----------------|------------------|-------------|
| <b>D. 2016-17 Board Goals-Work Plan</b> | Vote           | Tracey Reineke   | 30 m        |

The Board will discuss its goals for the 2016-17 school year with remote participation from Gina Fafard, BoardOnTrack Coach.

1. Recruitment Planning - Board Structure & Composition (including the establishment of committees)
2. Academic Oversight (Roadmap and shared vision of excellence and the establishment of an Academic Excellence Committee)
3. CEO Evaluation and Support

|                                  |         |                |     |
|----------------------------------|---------|----------------|-----|
| <b>E. Board Meeting Check-in</b> | Discuss | Tracey Reineke | 5 m |
|----------------------------------|---------|----------------|-----|

The Board will discuss the meeting/procedures.

|                               |         |             |     |
|-------------------------------|---------|-------------|-----|
| <b>F. Future Agenda Items</b> | Discuss | Mary Galvin | 3 m |
|-------------------------------|---------|-------------|-----|

#### **IV. Closing Items**

**8:32 PM**

|                           |      |                |     |
|---------------------------|------|----------------|-----|
| <b>A. Adjourn Meeting</b> | Vote | Tracey Reineke | 1 m |
|---------------------------|------|----------------|-----|