

IOTA Community Schools

IOTA Board of Directors' "Retreat" Meeting: February 22, 2025

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Date and Time

Saturday February 22, 2025 at 10:00 AM CST

Location

Location: We will meet at the Memphis Education Fund.

Topic: IOTA Board of Directors' "Retreat" Meeting

Agenda

	Purpose	Presenter	Time
I. Opening Items			10:00 AM
A. Call the Meeting to Order	Discuss		10 m
	<ul style="list-style-type: none">• Welcome - JR• Record Attendance - JR• Purpose and Goals (Agenda) - JR		
B. Icebreaker Activity	Discuss		10 m
	<ul style="list-style-type: none">• Two Truths and a Mission - JH		
II. Board Development and Governance			10:20 AM
A. Discussion on Best Practices	Discuss		5 m

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<ul style="list-style-type: none"> • Discussion on Best Practices (Board Self-Assessment & Reflection) - JH 			
B. Compliance & Legal Updates	Discuss		15 m
<ul style="list-style-type: none"> • Open Meeting Act - JH • Board Policy Updates - CE 			
III. Strategic Planning Session			10:40 AM
A. Team-Building Activity	Discuss		10 m
<ul style="list-style-type: none"> • Team-Building Activity: "Mission Possible": Elevate IOTA - JH 			
B. SY25 Strategic Priorities	Discuss		35 m
<ul style="list-style-type: none"> • 5-Year Planning - DP • Who is IOTA? - DP • Growth Path - DP 			
C. Board Goals & Accountability	Discuss		15 m
<ul style="list-style-type: none"> • ED Deliverables - JH / JR • SWOT Analysis <ul style="list-style-type: none"> ◦ Strengths - What's working well? ◦ Weaknesses - Areas needing improvement ◦ Opportunities - Future growth and potential ◦ Threats - Challenges and risks 			
D. Goal Setting	Discuss		30 m
<ul style="list-style-type: none"> • Develop a system and timeline to monitor progress and hold one another accountable - JR / DP / CE 			
IV. Lunch			12:10 PM
A. Working Lunch	Discuss		25 m

	Purpose	Presenter	Time
<ul style="list-style-type: none"> • Catered Lunch Served 			
V. Action Planning & Next Steps			12:35 PM
A. Prioritization of Key Initiatives	Discuss		5 m
<ul style="list-style-type: none"> • Prioritization of Key Initiatives - JR 			
B. Assignments & Accountability Measures	Discuss		5 m
<ul style="list-style-type: none"> • Assignments & Accountability Measures - JR / DP / CE 			
C. Setting Meeting Schedules & Milestones	Discuss		5 m
<ul style="list-style-type: none"> • Setting Meeting Schedules & Milestones - JR / JH 			
VI. Closing Items			12:50 PM
A. Adjourn Meeting	Discuss		10 m
<ul style="list-style-type: none"> • Board Member Reflections - JH • Final Thoughts & Acknowledgments - JR • Adjournment (Vote) - JR 			