



Brookside Charter School

Minutes

Board Retreat: July 29th

Date and Time

Tuesday July 29, 2025 at 6:00 PM

Location

District Office

Attending Meetings of the Board of Director

Visitors are welcome to attend the open sessions of the meeting of the Board of Directors.

Members of

the Board of Directors and Brookside Administration are the participants during these meetings.

Procedures for Petitioning the Board of Directors

1. If the issue/concern involves the classroom, meet with your child's teacher. If the problem is not resolved, contact the Administration.
 2. If the issue/concern involves the daily operation of the school, contact the Administration.
 3. If the issue/concern involves school policy (Family Handbook), contact the Board of Directors following these procedures:
 - a. Submit a one-page brief of the issue. Briefs to the Board of should be sent to Brookside Charter School.
 - b. The Board of Directors will respond. Responses could be inclusion on the agenda for a Board of Director's meeting, or a written reply, or a referral to the Administration.
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4. Guidelines for Speaking at a Board Meeting

a. Visitor's Comments

Each regular business meeting opens with an opportunity for visitors to make comments to the board. Persons who wish to address any subject concerning education may do so at this time. The board president will call the meeting to order and then ask for comments from the audience. Patrons are asked to keep their remarks concise. This portion of the meeting shall not exceed one-half hour and those addressing the board are asked to limit their remarks.

b. Addressing Agenda Items

A person wishing to address an item on the official agenda during the business portion of the meeting must complete a request form, these forms are located as you enter the board room. The form is to be completed and returned to the Board Secretary/Clerk prior to the start of the meeting. Persons may speak only once on an agenda item and for no more than three minutes without consent of the board. In the event board members agree that the normal flow of business is being unnecessarily delayed, they may, by majority vote, waive public participation.

The above information is part of the Family Handbook. Families are given a copy of the Family Handbook.

Directors Present

A. Sims, E. Joseph, J. LaSalle, K. Dennis, T. Price, V. Miller

Directors Absent

J. LaSalle

Guests Present

Becca Bourdess, H. Gunderson, R. Offield

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

V. Miller called a meeting of the board of directors of Brookside Charter School to order on Tuesday Jul 29, 2025 at 6:28 PM.

C. Motion to Accept the Agenda

V. Miller made a motion to accept the agenda.

T. Price seconded the motion.

The board **VOTED** to approve the motion.

D. Approve Minutes

V. Miller made a motion to approve the minutes from the Board Meeting on June 23, 2025.

T. Price seconded the motion.

The board **VOTED** to approve the motion.

II. Appointment of New Board Members

A. Anthony Sims

T. Price made a motion to appoint Anthony Sims as a new Board Member.

V. Miller seconded the motion.

The board **VOTED** to approve the motion.

B. Joseph LaSalle

T. Price made a motion to appoint Joseph LaSalle as a new Board Member.

V. Miller seconded the motion.

The board **VOTED** to approve the motion.

C. Emmanuel Joseph

T. Price made a motion to appoint Emmanuel Joseph as a new Board Member.

V. Miller seconded the motion.

The board **VOTED** to approve the motion.

III. Election of 2025-26 Officers - Need Board Approval

A. President

V. Miller made a motion to elect Kiva Dennis as President.

K. Dennis seconded the motion.

The board **VOTED** to approve the motion.

B. Vice President

V. Miller made a motion to elect Jason LaSalle as Vice President.

K. Dennis seconded the motion.

The board **VOTED** to approve the motion.

C. Treasurer

V. Miller made a motion to elect Vicki Miller as Treasurer.

K. Dennis seconded the motion.

The board **VOTED** to approve the motion.

D. Secretary

V. Miller made a motion to elect Tiffany Price as Secretary.

K. Dennis seconded the motion.

The board **VOTED** to approve the motion.

IV. 2025-26 Committee Selection

A. Governance

- President is on the committee.
- All departments within the school give presentations.
- Staff participants: Superintendent, Communications and Development Officer, HR Officer
- Board participants: Kiva Dennis, Anthony Sims, Emmanuel Joseph
- Legacy Foundation Member Kraig K.

B. Academic

- Explores and tracks iReady data
- Focus on goals and annual literacy goal
- Staff participants: Principal, CIA Director, SPED Director
- Board participants: Vicki Miller, Joey LaSalle, Emmanuel Joseph
- Legacy Foundation Member: Sherry Twyman

C. Finance

- Treasurer will participate
- Paul Greenwood will present and take questions at Finance Meetings
- Board participants: Vicki Miller, Tiffany Price, Anthony Sims
- Staff participants: Chief Finance Officer, Superintendent, Operations Officer
- Legacy Foundation Member: Ivan

D. Development

- Manages two fundraisers a year - Legacy Event and Golf Tournament
- Staff Participants: Communication & Development Officer, Principal, HR Officer
- Board Participants: Tiffany Price, Jason LaSalle, Joey LaSalle
- Legacy Board Member: Ivan

Discussion about the BCS Legacy Foundation.

V. Board on Tracks

A.

Board members received Board on Tracks login information and practiced logging into the site

- Board logged into Board on Track
- Board explored the site

VI. BCS Board Member Goals and Expectations

A. Enrollment/Attendance

Reviewed previous expectations and commitments. These commitments were made in 2020 and we met these commitments.

Keep these goals and commitments in mind and we will set new goals and commitments that align with each committee at the meeting on Thursday, July 31.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
V. Miller