



Brookside Charter School

Minutes

BSDS, Inc. dba Brookside Charter School Board of Directors

Date and Time

Monday January 28, 2019 at 5:30 PM

Location

Library, Brookside Charter School, 1815 East 63rd St., Kansas City, MO 64130

Attending Meetings of the Board of Director

Visitors are welcome to attend the open sessions of the meeting of the Board of Directors. Members of the Board of Directors and Brookside Administration are the participants during these meetings.

Procedures for Petitioning the Board of Directors

1. If the issue/concern involves the classroom, meet with your child's teacher. If the problem is not resolved, contact the Administration.
2. If the issue/concern involves the daily operation of the school, contact the Administration.
3. If the issue/concern involves school policy (Family Handbook), contact the Board of Directors following these procedures:
 1. Submit a one-page brief of the issue. Briefs to the Board of should be sent to Brookside Charter School.
 2. The Board of Directors will respond. Responses could be inclusion on the agenda for a Board of Director's meeting, or a written reply, or a referral to the Administration.
4. Guidelines for Speaking at a Board Meeting
 1. Visitor's Comments

Each regular business meeting opens with an opportunity for visitors to make comments to the board. Persons who wish to address any subject concerning education may do so at this time.

The board president will call the meeting to order and then ask for comments from the audience. Patrons are asked to keep their remarks concise. This portion of the meeting shall not exceed one-half hour and those addressing the board are asked to limit their remarks.

1. Addressing Agenda Items

1. A person wishing to address an item on the official agenda during the business portion of the meeting must complete a request form, these forms are located as you enter the board room. The form is to be completed and returned to the Board Secretary/Clerk prior to the start of the meeting. Persons may speak only once on an agenda item and for no more than three minutes without consent of the board. In the event board members agree that the normal flow of business is being unnecessarily delayed, they may, by majority vote, waive public participation.

The above information is part of the Family Handbook. Families are given a copy of the Family Handbook.

Directors Present

E. Sipes, J. LaSalle, K. Kohring, L. Ehren, S. Twyman, V. Miller

Directors Absent

K. Dennis

Guests Present

Ally Heiserman, J. George, J. Stacy, R. Offield

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

E. Sipes called a meeting of the board of directors of Brookside Charter School to order on Monday Jan 28, 2019 at 5:36 PM.

C. Motion to Accept the Agenda

L. Ehren made a motion to accept the agenda.

K. Kohring seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

S. Twyman made a motion to approve minutes from the BSDS, Inc. dba Brookside Charter School on 12-03-18 BSDS, Inc. dba Brookside Charter School on 12-03-18.

J. LaSalle seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Visitors Comments and Addressing Agenda Items

II. Finance

A. Dashboard

Dashboard was present by V. Miller

- Total Revenue - above budget/forecast - continuing in the right direction
- Total Expenses - less than budget/forecast - spent less than forecast

B. Check Registry - NEED BOARD APPROVAL

V. Miller made a motion to to accept the check registry.

L. Ehren seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Charter Board Parner (CBP) UPDATE

A. Possible Training

- Eric Sipes met with Shereen Williams
 - discussed possible training
 - Information was sent prior to meeting to align objectives
 - Shereen Williams will return to discuss a Board Retreat
 - Also, met with Robbyn Wahby
 - Something will be set up for training by the Summer

B. July 1st Transition

IV. Superintendent Report

A. Enrollment 2018-2019

- Current enrollment for 2018/2019 is at 701
 - new students for 2018-2019 after winter break had to complete enrollment packages and meet with a Brookside staff for tour
 - Attendance is heading in right direction
- 2019-2020 Enrollment Totals - Vote
 - K. Kohring made a motion to approve the presented 2019-2020 enrollment totals.
 - Vicki Miller seconded the motion

- The board **VOTED** unanimously to approve the motion

B. APR UPDATE

Annual Progress Report (APR)

- APR is 95.8% - Highest APR Brookside has had
- 2017 APR was 68.8%

MSIP 5 Standards

Academic Achievement 32 out of 32

Subgroup Achievement 8 out of 8

High School Readiness 10 out of 10

Attendance 7.5 out of 10

Total: 57.5 out of 60

C. Comprehensive Support and Improvement School CSI

- After several calls to DESE and the Commission, DESE acknowledged a programming error for reasons letter was received
- BSDS, Inc should have never been on a list as needing Focus assistance
-

D. Strategic Plan UPDATE

- Putting on Hold due to transition
- Currently Piloting SQR for Commission, Innovare and Show Me KC Schools

E. EpiCenter Board Certifications

Will discuss at Next Board Meeting

F. Organizational Chart

- New Positions for 219-20
 - Elementary
 - Instructional Coaches for 2nd-3rd and 4th-5th
 - Ed Interventionist 2nd -5th, Math and ELA
 - Middle
 - Instructional Coaches for Math and ELA
 - Primary Counselor
 - Site Coordinator/Social Worker (Communities in Schools)
- 2019-20 Calendar will be presented for approval at the next Board meeting

G. Golf Tournament - Monday, June 24th at Blue Hills Country Club

- Golf Tournament

- Monday, June 24th
- At Blue Hills Country Club (no longer at Loch Lloyd)
- There is a Website for the Golf Tournament for information and Teams to make Payments

V. Closing Items

A. Adjourn Meeting

V. Miller made a motion to adjourn the meeting.

S. Twyman seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,

E. Sipes