



## Brookside Charter School

### Minutes

BSDS, Inc. dba Brookside Charter School

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#### Date and Time

Monday October 29, 2018 at 5:30 PM

#### Location

Library, Brookside Charter School, 1815 East 63rd St., Kansas City, MO 64130

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#### Attending Meetings of the Board of Director

Visitors are welcome to attend the open sessions of the meeting of the Board of Directors. Members of the Board of Directors and Brookside Administration are the participants during these meetings.

#### Procedures for Petitioning the Board of Directors

1. If the issue/concern involves the classroom, meet with your child's teacher. If the problem is not resolved, contact the Administration.
2. If the issue/concern involves the daily operation of the school, contact the Administration.
3. If the issue/concern involves school policy (Family Handbook), contact the Board of Directors following these procedures:
  1. Submit a one-page brief of the issue. Briefs to the Board of should be sent to Brookside Charter School.
  2. The Board of Directors will respond. Responses could be inclusion on the agenda for a Board of Director's meeting, or a written reply, or a referral to the Administration.
4. Guidelines for Speaking at a Board Meeting
  1. Visitor's Comments

Each regular business meeting opens with an opportunity for visitors to make comments to the board. Persons who wish to address any subject concerning education may do so at this time.

The board president will call the meeting to order and then ask for comments from the audience. Patrons are asked to keep their remarks concise. This portion of the meeting shall not exceed one-half hour and those addressing the board are asked to limit their remarks.

**1. Addressing Agenda Items**

1. A person wishing to address an item on the official agenda during the business portion of the meeting must complete a request form, these forms are located as you enter the board room. The form is to be completed and returned to the Board Secretary/Clerk prior to the start of the meeting. Persons may speak only once on an agenda item and for no more than three minutes without consent of the board. In the event board members agree that the normal flow of business is being unnecessarily delayed, they may, by majority vote, waive public participation.

The above information is part of the Family Handbook. Families are given a copy of the Family Handbook.

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**Directors Present**

E. Sipes, K. Dennis, K. Kohring, L. Ehren, S. Twyman, V. Miller

**Directors Absent**

J. LaSalle

**Directors who arrived after the meeting opened**

K. Kohring

**Guests Present**

Ally Heiserman, Anastasia Linebach, Ayanna Bridges, Gloria Davis, J. George, Katie Bruns, Kevin Klein, Maggie McLiney, Margaret Glasch, Paul Greenwood, R. Offield, Robbyn Wahby, Sally Vandenburg, Shavon Tolliver, V. Tucker

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

E. Sipes called a meeting of the board of directors of Brookside Charter School to order on Monday Oct 29, 2018 at 5:31 PM.

**C. Motion to Accept the Agenda**

L. Ehren made a motion to Accept the Agenda.

V. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D. Approve Minutes**

V. Miller made a motion to approve minutes from the BSDS, Inc. dba Brookside Charter School Board of Directors on 09-24-18 BSDS, Inc. dba Brookside Charter School Board of Directors on 09-24-18.

L. Ehren seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **E. Visitors Comments and Addressing Agenda Items**

### **II. Board of Track UPDATE**

#### **A. CEO/Evaluation**

- E. Sipes informed board that the Superintendent evaluations should be closed by Friday
  - There are two evaluations that still need to be completed

#### **B. Online Agenda**

- Agenda are now posted on Board on Track and emailed
  - Objective will be to use Online Agenda moving forward

K. Kohring arrived.

### **III. Superintendent Report**

#### **A. 403b and 457b**

- Staff have been given the option to invest in a 403b plan and Administration have the option to invest in a 457b
- SchoolSmart KC will provide BSDS Inc with \$25,000
  - Suggestion: to use the funds as a Match for Staff
  - Would like to get the match started in January 2019
  - Will discuss with P. Greenwood, EdOps, what this match will look like in future and how to budget for the match
- 403b and 457b will be placed on the board Agenda for November and/or December
  - to get approved by January 2019
- Will need an Outline for Staff and Admin plans and will need to meet with the Finance Committee
- R. Offield will get Mike Greim of CGN Advisors to meet with Board to discuss investment

#### **B.**

## **Enrollment 2018-2019**

- The School uses Tyler PULSE - an additional software that tracks attendance, discipline, test scores, etc
  - This tool will be used for future reports
  - Includes 90/90 reports

## **C. MAP Scores and APR**

# **IV. SPONSORSHIP - Missouri Charter Public School Commission**

## **A. Introduction**

Robbyn Wahby, Missouri Charter Public School Commission

- Acknowledges and thanks UMKC for the time and commitment put into Brookside and Charter schools
- Missouri Charter Public School Commission (MCPSC) started in 2015
  - an independent charter board
    - There are 18 independent chartering boards in the US
  - Sponsored its first board in June 2015
  - Currently has 6 schools - 1 in St. Louis and 5 in KC
    - Brookside Charter School will be the 7th MCPSC school (6th in KC)
  - 9 member Commission

## **B. Discussion**

- Effect
  - The transfer will not directly impact Staff
  - There will be an impact on the Board and the Superintendent
  - A Contracted service will come to gather Data
- Performance Goals
  - The Commission is not changing the Charter
  - BSDS Inc has performance goals that will be monitored
- Financial
  - Same required Sponsorship fees apply
- Next Steps
  - There will be no changes
  - Superintendent will need to send a letter that informs UMKC of the commitment to the Missouri Charter Public School Commission
  - Superintendent will send an Acceptance Letter to the Commission
    - Contract is being reviewed and must be signed and returned
    - Effective date of Sponsorship is November 1, 2018
  - The Process may take up to 90 days to finalize
    - Consultants/Contract Service will be sent to gather data

- Training of Staff

**C. Transfer from UMKC to MoCPSC - Need Board Approval**

K. Kohring made a motion to approve the transfer sponsorship from UMKC to the Missouri Charter Public School Commission.

L. Ehren seconded the motion.

The board **VOTED** unanimously to approve the motion.

**V. Finance**

**A. Dashboard**

**B. Check Registry - NEED BOARD APPROVAL**

L. Ehren made a motion to approve the check registry as presented.

S. Twyman seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. Closing Items**

**A. Adjourn Meeting**

V. Miller made a motion to adjourn the meeting.

K. Dennis seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:25 PM.

Respectfully Submitted,

E. Sipes