



Brookside Charter School

Minutes

BSDS, Inc. dba Brookside Charter School Board of Directors

Date and Time

Monday August 27, 2018 at 5:30 PM

Location

Library, Brookside Charter School, 1815 East 63rd St., Kansas City, MO 64130

Attending Meetings of the Board of Directors

Visitors are welcome to attend the open sessions of the meeting of the Board of Directors. Members of the Board of Directors and Brookside Administration are the participants during these meetings. Visitors are observers unless they have previously petitioned the Board of Directors and have subsequently been invited to participate.

Procedures for Petitioning the Board of Directors

1. If the issue/concern involves the classroom, meet with your child's teacher. If the problem is not resolved, contact the Administration.
2. If the issue/concern involves the daily operation of the school, contact the Administration.
3. If the issue/concern involves school policy (Family Handbook), contact the Board of Directors following these procedures:
 1. Submit a one-page brief of the issue. Briefs to the Board of should be sent to Brookside Charter School.
 2. The Board of Directors will respond. Responses could be

*inclusion on the agenda for a Board of Director's meeting, or

*a written reply, or

*a referral to the Administration

4. The Board of Directors receives mail addressed to the school.

The above information is part of the Family Handbook. Families are given a copy of the Family Handbook.

Directors Present

E. Sipes, K. Dennis, L. Ehren, S. Twyman

Directors Absent

J. LaSalle, K. Kohring, V. Miller

Guests Present

Ally Heiserman, Anastasia Linebach, Emily Twyman, J. George, Jim Stacy, Katie Bruns, Margaret Glasch, Phyllis Chase, R. Offield, Valerie Tucker

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

E. Sipes called a meeting of the board of directors of Brookside Charter School to order on Monday Aug 27, 2018 at 5:30 PM.

C. Accept the Agenda

L. Ehren made a motion to Accept the Agenda.

K. Dennis seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

L. Ehren made a motion to approve minutes.

S. Twyman seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Visitors Comments and Addressing Agenda Items - Need Board Approval

A. Discussion

L. Ehren made a motion to accept changes to the Attending Meetings and Procedures for Petitioning the Board of Directors as presented.

S. Twyman seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Finance

A. EdOps Dashboard

- Revenue/Expense July Summary
 - Revenue \$563,382
 - \$478,752 - State Aid
 - \$45,000 - Donations
 - \$39,629 - Prop C
 - State Aid and Prop C will update and increase in the next month
 - Expenses \$555,868 (managed a surplus)
- Financial changes made successfully
 - Changed banks from Commerce to Country Club Bank
- Cash on Hand
 - Goal is to get to 60 days cash on Hand
 - Current - 51 days

B. Check Registry - Need Board Approval

L. Ehren made a motion to accept Check registry.

K. Dennis seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. 2018-19 Budget UPDATE

- Expect \$750k/month in expenses
- Enrollment Target exceeded start of the year goal - Good for revenue
- Audit - October 11 & 12

IV. Elementary Team

A. Introduction of Team

Introduction of Elementary Team

- Principal Emily Twyman
- Assistant Principal 3-5 Anastasia Linebach
- Assistant Principal K-2 Sarah Kruse (not in attendance)
- Counselor Alexandria Witt (not in attendance), Abby Abreithaupt (not in attendance)
- 2 Teachers: Ally Heiserman (5th Grade Science) & Katie Bruns (3rd Grade)

Start of the Year

- Technology

- The One on One technology growth and continue learning
 - Classroom/Teacher/Team Support
 - 5th Grade Improvement with the transition to Elementary core versus Middle core
 - Restorative Practices
 - Restorative Circles
 - Mindfulness Strategies
 - Goals Set by Teachers
- Data Team Meetings
- Lighthouse Leadership
 - First Meeting – September 5th
 - Ask for One Member from each grade level in Elementary and One Member from each subject/content area
 - Culture, Leadership and Academics Committees

V. Superintendent's Report

A. UMKC Charter Center & Missouri Charter Public School Commission

- UMKC will no longer serve as a Sponsorship for Any Charter Schools in the next couple of months
 - Charters including Brookside Charter School will transition to the Missouri Charter Public School Commission
 - Has State-wide Authority
 - Not passed as an entity to have Charters throughout the State
 - New Sponsorship
 - Charters will be required to Submit information to the Commission
 - Charters will have to be Accepted by the Commission
 - including Brookside Charter
 - UMKC is closing the Charter Sponsors

B. Enrollment 2018-19

- *Current at 727, including Student Success*
 - *5 Student Success students do not count*
 - *Contacting Former Families to return*
 - *Stay over 715 and would like stay above and consistent*
- *Attendance Percentage totals*
 - *Primary is 93%, push Admin to bring this percentage up*

C. BoardOnTrack

- Review
- Board Packets will be uploaded to BoardonTrack

- August packets are the last hard copies to be received
- Sign up for school gmail account

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,

E. Sipes

S. Twyman made a motion to adjourn the meeting.

K. Dennis seconded the motion.

The board **VOTED** unanimously to approve the motion.