APPROVED

# International Academy of Flint

# Minutes

## IAF Board Meeting

**Date and Time**
Monday July 19, 2021 at 5:30 PM

**Directors Present**
D. Thompson, F. Booker (remote), J. Houck, J. Sopczynski, M. Childress, Y. Speights-Beaugard

**Directors Absent**
J. Kelley

**Guests Present**
B. Gesaman (remote), C. Pinkelman, G. Meihn (remote), Kendra Giles, Michael Pettigrew, Tim Cameron, Traci Cormier

### I. Annual Meeting-Opening Items

#### A. Call the Annual Meeting to Order

Annual meeting called to order at 5:30pm by Diane Thompson

#### B. Roll Call

Diane Thompson
Jeff Houck
Jacob Sopczynski
Mark Childress
Yuwonia Speights-Beaugard
Falessia Booker - remote
Jaquita Kelley - excused

#### C. Appointment of Meeting Chair

J. Sopczynski made a motion to appoint Diane Thompson as Meeting Chair.
M. Childress seconded the motion.
The board **VOTED** to approve the motion.

## II. Election of Officers

### A. Election of Officers

J. Sopczynski made a motion to appoint Diane Thompson as Board President, Jeff Houck as Vice President, Yuwonia Speights-Beaugard as Secretary.
M. Childress seconded the motion.
The board **VOTED** to approve the motion.
M. Childress made a motion to appoint Jacob Sopczynski as Treasurer.
Y. Speights-Beaugard seconded the motion.
The board **VOTED** to approve the motion.

## III. Annual Resolutions

### A. Annual Meeting Resolutions

J. Houck made a motion to appoint Courtney Pinkelman as Board Corresponding Agent, Kendra Giles as the McKinney-Vento Homeless Liaison Designee, and Greg Meihn as the Title IX Representative.
Y. Speights-Beaugard seconded the motion.
The board **VOTED** to approve the motion.
J. Sopczynski made a motion to appoint Diane Thompson as Chief Administrative Officer, Kendra Giles as the Office of Civil Rights Representative and the School Safety Liaison, and Lewis and Knopf PC as the Auditing Firm.
J. Houck seconded the motion.
The board **VOTED** to approve the motion.
J. Sopczynski made a motion to appoint Greg Meihn as the Designated Legal Counsel and the Freedom of Information Act Representative.
M. Childress seconded the motion.
The board **VOTED** to approve the motion.

### B. Committee Designation Resolutions

J. Sopczynski made a motion to appoint to the Finance/Facility Committee - Jacob Sopczynski (Chair), Courtney Pickelman (Co-Chair), Yuwonia Speights Beaugard, and Brandon Yorks; the Academic Performance Committee - Jeff Houck (Chair), Mark Childress (Co-Chair), Kendra Giles, Bill Gesaman, Amanda Harris, Beth Kotlark and Jamiee Dammann; the Culture Committee - Falessia Booker (Chair), Jonique Donald, Kandi Thomas; the Governance Committee - Diane Thompson (Chair), Falessia Booker, Bill Gesaman, and Greg Meihn.
J. Houck seconded the motion.
The board **VOTED** to approve the motion.

## IV. Adjournment

### A.

### Annual Meeting Adjourned

J. Houck made a motion to adjourn the annual meeting.
F. Booker seconded the motion.
The board **VOTED** to approve the motion.

## V. Opening Items

### A. Call the Meeting to Order

D. Thompson called a meeting of the board of directors of International Academy of Flint to order on Monday Jul 19, 2021 at 5:48 PM.

### B. Record Attendance and Guests

Jaquita Kelley - excused

### C. Conflict of Interest

Proposal for RFP (Jeff Houck)

### D. Approval of Agenda

J. Houck made a motion to approve the agenda.
J. Sopczynski seconded the motion.
The board **VOTED** to approve the motion.

### E. Academic Update

### F. EpiCenter Update

Finished 99% on time for the 2020-2021 school year
Currently 100% on time for 2020-2021.

## VI. Public Comment

### A. Public Comment

Thank you from Diane Thompson and Falessia Booker.

## VII. Consent Agenda

### A. Approval of June 24, 2021 special meeting minutes

J. Houck made a motion to approve the consent agenda, accept reports, and to approve the minutes from Special Meeting on 06-24-21.
F. Booker seconded the motion.
The board **VOTED** to approve the motion.

### B.

**Accept Reports**

### C. Receive Correspondence

## VIII. New Business

### A. IAF Budget vs Actual

J. Sopczynski reported that C. Pinkelman is in the process of preparing the 2021 year end financials for audit as well as working with administration and the Finance Committee to prepare an Amended Budget for 2021-22

### B. Ratify Disbursements & Transfers

J. Sopczynski made a motion to ratify the disbursements and transfers.
Y. Speights-Beaugard seconded the motion.
The board **VOTED** to approve the motion.

### C. Audit Engagement Letter

J. Sopczynski made a motion to approve the audit engagement letter.
J. Houck seconded the motion.
The board **VOTED** to approve the motion.

### D. Liability Insurance

J. Sopczynski made a motion to approve the liability insurance renewal.
J. Houck seconded the motion.
The board **VOTED** to approve the motion.

### E. RFP Selection

J. Sopczynski made a motion to award Siemens as the performance contractor for the school building projects pending the approval of any contract amendments required by CMU.
M. Childress seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| J. Sopczynski | Aye |
| Y. Speights-Beaugard | Aye |
| F. Booker | Abstain |
| D. Thompson | Aye |
| J. Kelley | Absent |
| J. Houck | Abstain |
| M. Childress | Aye |

### F. Field Trip Request

J. Sopczynski made a motion to the field trip to Michigan Adventure for the summer program high school students and chaperones.
M. Childress seconded the motion.
The board **VOTED** to approve the motion.

### G. School Calendar 2021-22_Revision 1

J. Sopczynski made a motion to approve the revised 2021-22 school calendar.
Y. Speights-Beaugard seconded the motion.
The board **VOTED** to approve the motion.

### H. Legal Update

Board attorney Meihn explained to the Board that the Concise Consulting LLC Agreement was set up to provide support to the school in the transition period; that the contract could be terminated at anytime by the Board when the transition services were no longer needed.
J. Houck made a motion to approve the Concise Consulting LLC Agreement.
M. Childress seconded the motion.
The board **VOTED** to approve the motion.

### I. CMU-Bill Gesaman

information only

## IX. Other Business

### A. Announcement of Next Meeting

The next meeting is scheduled for Monday August 16, 2021 at 5:30pm

## X. Extended Public Comment

### A. Public comment on items not limited to agenda items

J. Houck made a motion to approve 100 virtual spots for students grades 6-12 for the GenNET Online Learning portal.
J. Sopczynski seconded the motion.
The board **VOTED** to approve the motion.

## XI. Closing Items

### A. Adjourn Meeting

J. Sopczynski made a motion to adjourn the meeting.
M. Childress seconded the motion.
The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:22 PM.

Respectfully Submitted,
Y. Speights-Beaugard