

APPROVED



International Academy  
of Flint

## International Academy of Flint

### Minutes

#### Board Meeting

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#### **Date and Time**

Monday July 16, 2018 at 5:30 PM

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#### **Directors Present**

D. Bourke, D. Thompson, F. Booker, G. Wilkinson, J. Houck, J. Sopczynski, Y. Speights-Beaugard

#### **Directors Absent**

*None*

#### **Directors who arrived after the meeting opened**

G. Wilkinson, Y. Speights-Beaugard

#### **Guests Present**

B. Gesaman, C. Pinkelman, G. Meihn, T. Cormier

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#### **I. Annual Meeting-Opening Items**

##### **A. Call the Annual Meeting to Order**

The meeting was called to order at 5:32 p.m. by Board President Thompson

##### **B. Roll Call**

###### Board Members

Diane Thompson-President-Present

Deborah Bourke-Present

Yuwonia Speights-absent-Excused

Jeffrey Houck-Present  
Jacob Sopczynski-Present  
Falessia Booker-Present  
George Wilkinson-Excused

Also attending the meeting:

Ms. Traci Cormier, Director-FEM  
Ms. Courtney Pinkelman, Business Manager-FEM  
William Geseman, The Governor John Engler Center for Charter Schools at Central  
Gregory M. Meihn, Board Attorney  
A quorum was present to conduct business.

### C. Appointment of Meeting Chair

D. Bourke made a motion to appoint Jeff Houck be selected to serve as the Meeting Chair.

J. Sopczynski seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Election of Officers

### A. Election of Officers

J. Houck made a motion to elect a slate consisting of Board member Thompson, President; Board member Houck as Vice President; Board member Sopczynski as Treasurer; and Board member Speights, as Secretary. Requests were made for other Board members to suggest other members for each position. No additional proposals were made by Board members.

D. Bourke seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

G. Wilkinson	Absent
D. Thompson	Aye
D. Bourke	Aye
F. Booker	Aye
J. Houck	Aye
Y. Speights-Beaugard	Absent
J. Sopczynski	Aye

## III. Annual Resolutions

### A. Annual Resolutions

Chairman Jeff Houck presented the Annual Resolutions for the Board to review and approve. The Board reviewed each of the following written resolutions

Bank Account-Signatories  
FOIA representative  
Meeting Schedule  
Principal Office  
Board corresponding Agent  
Compliance Officer  
Legal Notices  
Bonding of Officers  
Legal Counsel  
Audit Company  
Chief Administrative Officer  
2018-2019 School Calendar  
Sexual Harassment contact  
Title VI, Title IX, and Section 504 contact  
McKinney-Vento Homeless Liaison  
Civil Rights Coordinator  
Asbestos Designee  
Copyright/ASCAP coordinator  
ACH/ETO Officer  
Agreement to Comply with all laws

and reviewed the person selected to carryout the resolve of each position.

J. Houck made a motion to approve such written resolution with the person selected to fill the position, and the resolution was second by Board member Bourke.

D. Bourke seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Thompson	Aye
Y. Speights-Beaugard	Absent
F. Booker	Aye
J. Houck	Aye
D. Bourke	Aye
J. Sopczynski	Aye
G. Wilkinson	Absent

J. Houck made a motion to Motion to approve all resolutions as presented in the written Resolutions.

D. Bourke seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

F. Booker	Aye
J. Sopczynski	Aye
G. Wilkinson	Absent
D. Thompson	Aye
Y. Speights-Beaugard	Absent
D. Bourke	Aye

**Roll Call**

J. Houck                      Aye

**IV. Adjournment**

**A. Annual Meeting Adjourned**

D. Bourke made a motion to close the Organizational Meeting at 5:48 p.m.

J. Houck seconded the motion.

The board **VOTED** unanimously to approve the motion.

**V. Opening Items**

**A. Call the Meeting to Order**

D. Thompson called a meeting of the board of directors of International Academy of Flint to order on Monday Jul 16, 2018 at 5:48 PM.

**B. Record Attendance and Guests**

**C. Approval of Agenda**

J. Sopczynski made a motion to approve the agenda.

F. Booker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. How well are our Students and Staff doing?**

The School Director's written report was accepted by the Board. The discussion centered around actions being taken by the school to improve performance, testing and teacher development.

Ms. Cormier further updated the Board regarding the strategic plan.

Y. Speights-Beaugard arrived.

**E. EpiCenter Update**

G. Wilkinson arrived.

Ms. Courtney Pinkelman reported that IAF is at 100% for reporting.

**VI. Public Comment**

**A. Public Comment**

There was no public comment on Agenda items.

**VII. Consent Agenda**

**A. Approval of May 21, 2018 meeting minutes**

J. Sopczynski made a motion to approve the Consent Agenda which included approval of the Meeting Minutes from the IAF Board Meeting on 06-28-18, acceptance of reports, acceptance of correspondence. IAF Board Meeting on 06-28-18.

J. Houck seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Accept Reports**

**C. Receive Correspondence**

**VIII. New Business**

**A. IAF Budget vs Actual**

The Board reviewed the updated report of the budget to actual. No action was required.

**B. Ratify Prior Grant Expenditures**

No action taken. Information only.

**C. Ratify Disbursements & Transfers**

J. Sopczynski made a motion to approve and ratify the disbursements and transfers.

F. Booker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Audit Engagement Letter**

J. Sopczynski made a motion to approve the Audit Letter.

J. Houck seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. 2018-2019 Insurance Renewal**

F. Booker made a motion to approve the insurance renewal.

Y. Speights-Beaugard seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Student Handbook**

No action taken. However, FEM will have the handbook to legal counsel shortly who will review and provide an executive summary.

**G. Legal Update**

No legal update at this time.

**H. CMU-Bill Geseman**

Mr. Geseman commented on the strategic meeting suggesting that the Board focus on a few points. Mr. Geseman provided the Board a copy of the contract “goals” and where IAF presently stands regarding those goals. Discussion was held regarding growth and success.

**I. Strategic Planning Update**

The Board will be having a Strategic Planning meeting at 4:00 p.m. prior to the start of the August Board meeting.

**IX. Other Business**

**A. Announcement of Next Meeting**

President Thompson announced the next meeting for August 20, 2018, at 5:30p.m. Local Time.

**X. Extended Public Comment**

**A. Public comment on items not limited to agenda items**

Board member Thompson informed the Board of the new schools coming into Flint and the increased competition that may result from it.

**XI. Closing Items**

**A. Adjourn Meeting**

J. Houck made a motion to adjourn the meeting.

D. Bourke seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:05 PM.

Respectfully Submitted,

Y. Speights-Beaugard