APPROVED

International Academy of Flint

Minutes

IAF Board Meeting

Date and Time
Monday December 18, 2017 at 5:30 PM

Location
International Academy of Flint, 2820 S. Saginaw St, Flint, Michigan 48503

Directors Present
D. Bourke, D. Thompson, F. Booker, G. Wilkinson, J. Houck, J. Sopczynski, Y. Speights-Beaugard

Directors Absent
None

Guests Present
B. Gesaman, C. Pinkelman, Lauren Holaly, Michael Pettigrew, T. Cormier

I. Opening Items

A. Call the Meeting to Order

D. Thompson called a meeting of the board of directors of International Academy of Flint to order on Monday Dec 18, 2017 at 5:30 PM.

B. Record Attendance and Guests

C. Approval of Agenda

J. Sopczynski made a motion to Motion to ammend the agenda to include agenda item Administration Issues, VI, A.

G. Wilkinson seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. How well are our Students and Staff doing?

The School Director's written report was accepted by the Board. Ms. Traci Cormier provided the report and discussed staffing, school culture, behavior issues, as well as custodial and cleanliness plans for the building.

E. EpiCenter Update

Courtney Pinkelman presented the Epicenter Update. IAF is at 100%.

II. Presentation

A. Board on Track -Seth Wolfman

Seth Wolfman provided a brief overview of Board on Track features including setting up profiles, committee meetings, and OKRs.

B. Crim Foundation

Lauren Holaly-Zembo of the Crim Foundation presented the Community Education Initiative and the possiblity of partnering with IAF to bring in a Community School Director to help improve attendance, third grade and eleventh grade proficiencies, and neighborbood impact. No action was taken as management will investigate further.

III. Public Comment

A. Public Comment

There was no public comment.

IV. Consent Agenda

A. Approval of November 27, 2017 meeting minutes

J. Sopczynski made a motion to to approve the consent agenda which included approval of the Meeting Minutes from November 27, 2017, acceptance of reports, and acceptance of correspondence.
G. Wilkinson seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Accept Reports

C. Receive Correspondence

V. Unfinished Business

A. Administration Issues

J. Sopczynski made a motion to go into closed session to review legal memorandum and legal advice regarding employment and administrative issues from Board Attorney at 6:23 p.m.
D. Bourke seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Thompson	Aye
J. Sopczynski	Aye
F. Booker	Aye
J. Houck	Aye
D. Bourke	Aye
G. Wilkinson	Aye
Y. Speights-Beaugard	Aye

J. Houck made a motion to to come out of closed session at 6:45 p.m. A role call vote was made:.
J. Sopczynski seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Thompson	Aye
J. Sopczynski	Aye
F. Booker	Aye
G. Wilkinson	Aye
J. Houck	Aye
Y. Speights-Beaugard	Aye
D. Bourke	Aye

J. Houck made a motion to create an Administrative Liasion Committee to act as liasions between the board and management team to improve school performance and appoint members Houck and Wilkinson to the committee.
D. Bourke seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. New Business

A. IAF Budget vs Actual

The Board reviewed the updated report of the budget to actual. No action required.

B. Ratify Prior Grant Expenditures

J. Sopczynski made a motion to approve the drawdown of funds for federal grants as presented.
D. Bourke seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Ratify Disbursements & Transfers

J. Sopczynski made a motion to to approve and ratify the disbursements and transfers.
G. Wilkinson seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. School Calendar 17-18 Revision

D. Bourke made a motion to approve the revised calendar for the 17-18 school year.
Y. Speights-Beaugard seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Transparency Certification

J. Sopczynski made a motion to approve the transparency certification.
J. Houck seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. CHRISS access-MEP

J. Sopczynski made a motion to approve MEP Services access to CHRISS.
F. Booker seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Field Trip Request-Athletics

Y. Speights-Beaugard made a motion to approve the trip.
G. Wilkinson seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Community Foundation Grant

Update provided by Traci Cormier. No action taken.

I. Legal Update

Legal update was not provided.

J. CMU-Bill Geseman

Bill Geseman commented on the Board on Track presentation for measurable goals and provided an update for the next webinar to be held on January 16, 2018.

VII. Other Business

A. Announcement of Next Meeting

President Thompson announced the next meeting for January 22, 2018, at 5:30 p.m.

VIII. Closing Items

A. Adjourn Meeting

J. Sopczynski made a motion to adjourn the meeting.
F. Booker seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:58 PM.

Respectfully Submitted,
D. Thompson