



Excel Academy Massachusetts

Board of Trustees Meeting

Published on February 18, 2026 at 12:10 PM EST

Date and Time

Thursday June 13, 2024 at 8:30 AM EDT

Location

Microsoft Teams

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Meeting ID: 290 282 749 148

Passcode: H67VWX

Meeting Notice Posted Publicly: 6/11/24

Please note: All items listed on the agenda are subject to a possible vote by the Board of Trustees.

Agenda

	Purpose	Presenter	Time
I. Opening Items			8:30 AM
A. Record Attendance	Discuss	Arthur Kaynor	
B. Call the Meeting to Order	Discuss	Caitlin Brumme	1 m
C. Public Comment	Discuss	Arthur Kaynor	

	Purpose	Presenter	Time
D. Approve Minutes for 5.3.24 Board Meeting	Approve Minutes	Arthur Kaynor	1 m
II. Team Builder			
N/A - No team builder exercise for this meeting			
III. Academic Oversight			8:32 AM
A. Approve XLEB Head of School Hiring Recommendation	Vote	David Sachs & Network Academic Team	5 m
Vote to approve the XLEB Head of School hiring recommendation and to authorize the Chair to notify DESE of changes in leadership at the XLC and XLEB campuses.			
B. Vote to Authorize Chair to Approve HOS Evaluations	Vote	Caitlin Brumme & Arthur Kaynor	5 m
Vote to authorize the Chair to approve annual Head of School performance evaluations. Please see attached protocol for reference.			
C. State of the School/NAT Update & Report from Academic Oversight Committee	Discuss	Academic Oversight Committee & Network Academic Team	20 m
IV. Finance			9:02 AM
A. Approve FY25 Budget	Vote	Aaron Stelson & Andrew Solomon	20 m
Vote to approve the FY25 Budget, per the Finance Committee's recommendation on April 26, 2024.			
V. Governance			9:22 AM
A. Governance & Nominating Committee Update	Discuss	Pamela Klein	5 m
Next Steps:			
<ul style="list-style-type: none"> • July - Maher & Arthur review and test BoardOnTrack skills survey & self-assessment tools. 			

	Purpose	Presenter	Time	
	<ul style="list-style-type: none"> • August - All Board members complete skills survey. • August - Governance & Nominating Committee reviews skills survey results and drafts updated Board goals for SY24-25, for full Board discussion in September. 			
B.	Approve FY25 Officers, Terms, Calendar, and Committee Assignments	Discuss	Arthur Kaynor	5 m
	Vote to approve:			
	<ul style="list-style-type: none"> • Enclosed FY25 Board Calendar (note: we would like at least one meeting to be in-person) • Enclosed FY25 Committee Assignments • Officers: <ul style="list-style-type: none"> ◦ Chair: Caitlin Brumme ◦ Vice Chair: Bernabe Rodriguez ◦ Treasurer: David Stolow ◦ Clerk: Nery Castro • Term Renewals: N/A 			
C.	Approve Student Opportunity Act Plan	Vote	Arthur Kaynor	5 m
	<p>Excel Academy's three-year SOA plan targets accelerated academic improvement for two distinct student groups: Multi-Lingual Learners (MLLs), Students with Disabilities (SWDs), and additional non-academic improvement for MLLs, SWDs, and African-American/Black students.</p> <p>This plan was developed with input from: parents/caregivers, special education and English learner parent advisory councils, school improvement councils, and educators in the school district. This plan outlines in detail how we will use the Student Opportunity Act-funded portion of our budget and what metrics we will use to monitor our progress relative to our goals.</p> <p>Ferny Reyes, Andrew Solomon, and Arthur Kaynor held a Excel parent input meeting in English and in Spanish on May 8 at 6:30pm with 146 parent RSVPs and 36 parents completing a post-meeting input survey.</p>			
D.	Authorize Chair to approve Annual Report & Manual and Handbook updates	Vote	Caitlin Brumme & Arthur Kaynor	5 m
	Vote to authorize the Chair to:			
	<ul style="list-style-type: none"> • Approve and submit the SY23-24 annual report 			

	Purpose	Presenter	Time
	• Approve annual updates to school manuals and handbooks		
E.	Reminder: Annual Ethics Disclosures	Discuss	Arthur Kaynor
	Annual disclosure paperwork is distributed in May via the BMMS system. If you do not receive your paperwork via email, please let Arthur know, and he will follow up with DESE. We kindly request that you submit your paperwork by June 30. Thank you!		
VI.	CEO Update		9:43 AM
A.	CEO Update	Discuss	Owen Stearns
	10 m		
VII.	Other Business		
	N/A - No discussion or voting topics for this meeting		
VIII.	Closing Items		9:53 AM
A.	Adjourn Meeting	Vote	Caitlin Brumme
	1 m		

The public is welcome to attend any meeting of the Board of Trustees or its subcommittees. If communication assistance (readers/ interpreters/captions) or any other accommodations are needed to ensure equal participation, please contact Arthur Kaynor at 781.526.6927 at least two (2) business days prior to the meeting. Any changes in the agenda will be posted on Excel Academy Charter School's website, Excel's principal place of business, and will be electronically filed with the Secretary of State at least forty-eight (48) hours in advance of the meeting. If you would like to attend a Board meeting and provide public comment, please sign up 48 hours in advance here: <https://forms.gle/7315BJ7v1bHGGh2Q9>.

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