

APPROVED



## Breakthrough Public Schools

### Minutes

#### BPS and School Board of Directors Meeting

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##### **Date and Time**

Wednesday December 4, 2024 at 5:00 PM

##### **Location**

BPSPDLC at Hampden (Boardroom) - 10118 Hampden Avenue, Cleveland, Ohio 44108

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**Meeting of the Boards of Breakthrough Public Schools, Citizens Academy Southeast, Citizens Leadership Academy East, Village Preparatory School Cliffs, Village Preparatory School Willard, and Village Preparatory School Woodland Hills.**

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##### **Directors Present**

A. Garg, A. KOPIT, B. Schlang, D. Eisenberg, J. Howard, J. Johnson, J. LeMay, L. Mimura, L. Zucca, S. Steinhouse, S. Vyas

##### **Directors Absent**

A. Lee, C. Lipscomb, G. Burrows, M. Harris

##### **Guests Present**

A. McRae, C. Farmer, J. Kaye (remote), J. Padlan, M. Sattler, M. Woerner

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#### **I. Opening Items**

##### **A. Call the Meeting to Order**

S. Steinhouse called a meeting of the board of directors of Breakthrough Public Schools to order on Wednesday Dec 4, 2024 at 5:03 PM.

**B. D. Eisenberg called this meeting to order at 5:04 PM on December 4, 2024.**

**C. Record Attendance**

**D. BPS and School Boards Vote to Approve October 30, 2024 Joint Board Meeting Minutes**

A. KOPIT made a motion to approve the minutes from BPS and School Board of Directors Meeting on 10-30-24.

L. Mimura seconded the motion.

The board **VOTED** to approve the motion.

L. Zucca made a motion to Approve the minutes from the School Board of Directors Meeting 10-30-2024.

A. Garg seconded the motion.

The board **VOTED** to approve the motion.

**E. BPS Spotlight**

Woodland Hills - Ron Brownrigg, Principal

- Focus on academic excellence: acceleration blocks for writing practice, targeted intervention programs
- Focus on attendance: school-wide focus, unified school leadership allows to move as a collective.
- Unique approaches to driving success: deployment of third and fourth grade teachers differently - more veterans in those grades.
- Moves to improve adult and scholar culture.

**II. FOB Update**

**A. FOB Updates**

- Groundbreaking at WH campus for the gym today

**III. CEO Update**

**A. CEO Update**

- Update on current state of key metrics, introduction of new dashboards for reporting on metrics
- Academic strategy updates:
  - 3 current challenges: some schools with who need leadership support, absences & vacancies in curriculum and instruction support team, schools team/principal management and support
  - TNTP will support with curriculum implementation & instructional support

- Vulnerable school support: Glenville and Southeast need additional support, beyond what the Home Office can currently provide with a number of leaves/vacancies. In the new year, move to two interim principals from the AP pool for Glenville following intensive support from Home Office staff.  
Southeast: contracted 1:1 coaching
- Results of the scholar voice survey and home office supports survey are in the board packet.

## B. Financial Update

- Finance update
  - Executing plan as directed
  - Budget process begins in January, first draft of budget presented in March, final vote in April.
  - Working to update facilities funding structures with FOB.

## C. NLT Reports

# IV. Committee Updates

## A. Academic Excellence

Meeting focused on academic support, vulnerable school support. Recommendation to hold on hiring, get external support and focus on rebuilding trust, executing plan rather than onboarding and ensuring we can set new hires up for success.

## B. Finance

FOB-BPS joint committee meeting. Financial position is very strong & plans are being executed.

J. LeMay made a motion to approve the October financial reports.

A. KOPIT seconded the motion.

The board **VOTED** to approve the motion.

J. Johnson made a motion to approved the revised BPS budget.

J. LeMay seconded the motion.

The board **VOTED** to approve the motion.

L. Zucca made a motion to approve the October financial reports for the schools.

A. Garg seconded the motion.

The board **VOTED** to approve the motion.

L. Zucca made a motion to approve the revised budgets for the schools.

A. Garg seconded the motion.

The board **VOTED** to approve the motion.

## C. Governance

Last year revamped board recruitment and nominating process. Beginning process for 25-26.

New board members can expect a survey about demographics, skills for analysis of strengths and gaps of board expertise.

Meeting schedule for second half of the year- board members should update your RSVPs for the second half of the school year.

#### **D. CEO Support and Evaluation Committee**

Shared review of CEO performance evaluation with CEO, working to schedule midyear conversation.

### **V. School and BPS Boards Approve Consent Agenda**

#### **A. School Board Vote to Approve Consent Agenda**

L. Zucca made a motion to approve the consent agenda.

A. Garg seconded the motion.

The board **VOTED** to approve the motion.

#### **B. BPS Board Vote to Approve BPS Consent Agenda**

J. LeMay made a motion to approve the BPS consent agenda.

L. Mimura seconded the motion.

The board **VOTED** to approve the motion.

### **VI. Sponsor Updates**

#### **A. CMSD Updates**

- Overview of the site visit report
- Southeast Renewal: recommendation report presented to CMSD board on 12/4

#### **B. Buckeye Updates**

Decision for renewal should be made next and communicated within 24 hours.

WH is 100% compliant, and Hannah Perkins has been a tremendous help in ensuring items are submitted in a timely fashion.

### **VII. Executive Session**

#### **A. Personnel Matters**

A. KOPIT made a motion to enter executive session to discuss personnel matters.

S. Vyas seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Schlang Aye  
M. Harris Absent  
S. Vyas Aye  
A. Garg Aye  
A. KOPIT Aye  
S. Steinhouse Aye  
L. Zucca Aye  
D. Eisenberg Aye  
G. Burrows Absent  
C. Lipscomb Absent  
J. Johnson Aye  
A. Lee Absent  
J. Howard Aye  
L. Mimura Aye  
J. LeMay Aye

L. Zucca made a motion to enter executive session to discuss personnel matters.

A. Garg seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Lipscomb Absent  
G. Burrows Absent  
S. Steinhouse Abstain  
J. Johnson Abstain  
A. Lee Absent  
S. Vyas Abstain  
J. Howard Abstain  
B. Schlang Abstain  
L. Mimura Abstain  
A. Garg Aye  
D. Eisenberg Aye  
M. Harris Absent  
L. Zucca Aye  
A. KOPIT Abstain  
J. LeMay Abstain

**VIII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:53 PM.

Respectfully Submitted,  
S. Steinhouse