

APPROVED



## Breakthrough Public Schools

### Minutes

#### BPS and School Board of Directors Meeting

---

**Date and Time**

Wednesday October 30, 2024 at 5:00 PM

**Location**

BPSPDLC at Hampden (Boardroom) - 10118 Hampden Avenue, Cleveland, Ohio 44108

---

**Meeting of the Boards of Breakthrough Public Schools, Citizens Academy Southeast, Citizens Leadership Academy East, Village Preparatory School Cliffs, Village Preparatory School Willard, and Village Preparatory School Woodland Hills.**

---

**Directors Present**

A. Garg, A. KOPIT, A. Lee, B. Schlang, C. Lipscomb, D. Eisenberg, G. Burrows (remote), J. Howard, J. Johnson, J. LeMay, L. Mimura, L. Zucca, M. Harris, S. Steinhouse, S. Vyas

**Directors Absent**

*None*

**Guests Present**

A. McRae, C. Farmer, J. Kaye (remote), J. Padlan, M. Woerner

---

**I. Opening Items****A. Call the Meeting to Order**

S. Steinhouse called a meeting of the board of directors of Breakthrough Public Schools to order on Wednesday Oct 30, 2024 at 5:02 PM.

**B. D. Eisenberg called this meeting to order at 5:03 PM on October 30, 2024**

**C. Record Attendance**

**D. BPS and School Boards Vote to Approve September 25, 2024 Joint Board Meeting Minutes**

J. LeMay made a motion to approve the minutes from BPS and School Board of Directors Meeting on 09-25-24.

A. KOPIT seconded the motion.

The board **VOTED** to approve the motion.

A. Garg made a motion to approve the minutes of the September 24, 2024 meeting.

A. KOPIT seconded the motion.

The board **VOTED** to approve the motion.

**E. BPS Spotlight**

Director of Expanded Learning Troy Greenfield shared the priorities of Breakthrough's expanded learning work, current partnerships (including Open Doors Academy, Rainey Institute, America Scores, Girls on the Run), and recent feedback about our programs and approach.

**II. FOB Update**

**A. FOB Updates**

FOB is taking steps related to the expanded learning opportunities to seek funding -high interest from donors.

Community Luncheon with ODA - 11/6 - focus on SEL

Annual appeal will go out in the next week to 3500 households

Shift on alumni priorities- starting in 5th grade with age-specific activities; high school placement work is now part of Beyond Breakthrough portfolio, adopting a 1:1 case management approach; focus on a few strategic partners for employment/internship opportunities

**III. CEO Update**

**A. CEO Update**

1. Network Priorities & Goals - shared update on current progress. Highlights:

1. Academic roadmap KPIs - hovering around 2.1-2.3, based on observations in classrooms

2. Attendance is up slightly

3. Enrollment continues to be slightly under
  4. Scholar YOY Retention - up over last year but below goal
  5. Vacancies - up slightly
  6. Financials - driven by enrollment - been having conversations about that as a board
2. Academic Implementation Update
    1. Continue to leverage school studies approach for short-cycle strategic planning
    2. Partnerships with Solution tree for ongoing PLC PD, Varsity Tutors for high dosage reading tutoring; Curriculum implementation (expanding partnerships with curriculum providers)
    3. Goals coming out of school studies primarily focused on school culture, routines, and habits of engagement → goal is to get into lesson internalization
    4. Curricular Implementation - launched additional supportive interventions for students, increasing fidelity of implementation, ramping up support for principals
  3. Scholar Population
    1. Started the year with expected 3,123 scholars. At the 8 week mark, 83% of scholars with us on the first day are still here
    2. Enrollment outcomes - no-show scholars continue to be a population that is fairly constant & represent the biggest opportunity for retention.
    3. Shared outcomes of nurturing campaign to help encourage enrolled scholars to attend/persist
  4. Staff Engagement/Satisfaction Survey
    1. Strongest responses in Basic needs and satisfaction
    2. Lowest responses in school culture and strategy
    3. 63% response rate
  5. CEO priorities & goals - FOB alignment project
    1. Working on articulating a unique value proposition for what the CMO does for our schools

## **B. Financial Update**

- Last month came with 3 options to react to enrollment shifts - executing strategy that board approved and cascading communications out within BPS. Next month's reports will reflect the direction from the board
- Next month come with a formal budget update to review and approve

## **C. NLT Reports**

## **IV. Committee Updates**

### **A. Academic Excellence**

Supporting Andrew as he holds the most important elements of the strategy during Home Office leadership transitions

Concrete example of curriculum implementation small wins - K-2 implementation is going well, routines and procedures in classroom having to change as well. Not only is the content different, but how students engage with each other, the content, and the teacher is fundamentally different.

## **B. Finance**

Talked about changes that will come in October with the adjustments based on Board's direction. Significant work on setting long-range targets and strategies.

J. Howard made a motion to approve the September 2024 BPS financial reports.

A. KOPIT seconded the motion.

The board **VOTED** to approve the motion.

J. Johnson made a motion to approve the September 2024 school financial reports.

A. KOPIT seconded the motion.

The board **VOTED** to approve the motion.

## **C. Governance**

New Board member orientation was conducted this month with all five new board members. Also included as part of the follow up was a walkthrough of using BoardOnTrack. Next step in the work of the Governance Committee is to start the recruitment cycle again.

## **V. School and BPS Boards Approve Consent Agenda**

### **A. School Board Vote to Approve Consent Agenda**

L. Zucca made a motion to approve the schools consent agenda for October 2024.

A. KOPIT seconded the motion.

The board **VOTED** to approve the motion.

### **B. BPS Board Vote to Approve BPS Consent Agenda**

No items for approval

## **VI. Board Resolutions**

### **A. New Board Members**

L. Zucca made a motion to accept the resignations of Alan Kopit and Joy Johnson from the school boards.

A. Garg seconded the motion.

The board **VOTED** to approve the motion.

A. Garg made a motion to elect M. Harris and G. Burrows as members of the Citizens Academy Southeast Board of Directors and appoint M. Harris and G. Burrows to the BPS board as Official Capacity Directors.

A. KOPIT seconded the motion.

The board **VOTED** to approve the motion.

A. Garg made a motion to elect M. Harris and G. Burrows as members of the Village Preparatory School Willard Board of Directors and appoint M. Harris and G. Burrows to the BPS board as Official Capacity Directors.

A. KOPIT seconded the motion.

The board **VOTED** to approve the motion.

A. Garg made a motion to elect M. Harris and G. Burrows as members of the Village Preparatory School Cliffs Board of Directors and appoint M. Harris and G. Burrows to the BPS board as Official Capacity Directors.

A. KOPIT seconded the motion.

The board **VOTED** to approve the motion.

A. Garg made a motion to elect M. Harris and G. Burrows as members of the Village Preparatory School Woodland Hills Board of Directors and appoint M. Harris and G. Burrows to the BPS board as Official Capacity Directors.

A. KOPIT seconded the motion.

The board **VOTED** to approve the motion.

A. Garg made a motion to elect M. Harris and G. Burrows as members of the Citizens Leadership Academy East Board of Directors and appoint M. Harris and G. Burrows to the BPS board as Official Capacity Directors.

A. KOPIT seconded the motion.

The board **VOTED** to approve the motion.

L. Zucca made a motion to approve the appointment of A. Kopit and J. Johnson as Network Directors of the BPS Board.

A. Garg seconded the motion.

The board **VOTED** to approve the motion.

J. LeMay made a motion to confirm the appointment of A. Kopit and J. Johnson as Network Directors and M. Harris and G. Burrows as Official Capacity Directors of the Breakthrough Public Schools Board.

B. Schlang seconded the motion.

The board **VOTED** to approve the motion.

## **B. Woodland Hills Sponsor Renewal**

L. Zucca made a motion to affirm the board's desire to renew the sponsorship contract with Buckeye Community Hope Foundation for Village Prep Woodland Hills.

A. Garg seconded the motion.

The board **VOTED** to approve the motion.

## **C. Designated Superintendent**

L. Zucca made a motion to appoint Andrew McRae as superintendent of the schools.

A. Garg seconded the motion.  
The board **VOTED** to approve the motion.

## VII. Executive Session

### A. Vote to enter executive session

L. Mimura made a motion to enter into executive session to discuss personnel matters.  
J. LeMay seconded the motion.  
The board **VOTED** to approve the motion.

#### Roll Call

A. Lee Aye  
A. KOPIT Aye  
S. Steinhouse Aye  
D. Eisenberg Aye  
C. Lipscomb Aye  
B. Schlang Aye  
L. Zucca Aye  
J. Howard Aye  
L. Mimura Aye  
S. Vyas Aye  
J. Johnson Aye  
A. Garg Aye  
G. Burrows Absent  
M. Harris Aye  
J. LeMay Aye

A. KOPIT made a motion to enter executive session to discuss personnel matters.  
L. Zucca seconded the motion.  
The board **VOTED** to approve the motion.

#### Roll Call

D. Eisenberg Aye  
A. KOPIT Aye  
A. Garg Aye  
J. Johnson Aye  
L. Zucca Aye

The Boards left executive session at 7:35pm.

### B. Personnel Matters

## VIII. Board Resolutions

### A. CEO Salary

L. Mimura made a motion to set the CEO's salary for the 2024-25 fiscal year.  
J. LeMay seconded the motion.  
The board **VOTED** to approve the motion.

A. KOPIT made a motion to set the CEO's salary for the 24-25 fiscal year.

A. Garg seconded the motion.

The board **VOTED** to approve the motion.

## **IX. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:40 PM.

Respectfully Submitted,

S. Steinhouse