

APPROVED



## Breakthrough Public Schools

### Minutes

#### BPS and School Board of Directors Meeting

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**Date and Time**

Wednesday October 18, 2023 at 5:00 PM

**Location**

Breakthrough Public Schools  
3615 Superior Avenue  
3rd Floor, Suite 4403A - Bldg. 44  
Cleveland, OH 44114

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**Meeting of the Boards of Breakthrough Public Schools, Citizens Academy Southeast, Citizens Leadership Academy East, Village Preparatory School Cliffs, Village Preparatory School Willard, and Village Preparatory School Woodland Hills.**

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**Directors Present**

A. KOPIT, A. Lee, B. Schlang, C. Tancer, D. Eisenberg, J. Howard, J. Johnson, L. Mimura, L. Zucca, P. Harris, S. Steinhouse, S. Vyas

**Directors Absent**

*None*

**Guests Present**

A. McRae (remote), C. Farmer, D. Mangen (remote), Emily Puterbaugh, H. Chama, Holly Trifiro, J. Ferguson (remote), J. Kaye, Jeff Berlin (remote), Kristen Kort, M. Johnston, Maria Wilson, S. Wernet

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## I. Opening Items

### A. Call the Meeting to Order

S. Steinhouse called a meeting of the board of directors of Breakthrough Public Schools to order on Wednesday Oct 18, 2023 at 5:00 PM.

### B. Record Attendance

### C. BPS and School Boards Vote to Approve September 13, 2023 Joint Board Meeting Minutes

P. Harris made a motion to approve the minutes from BPS and School Board of Directors Meeting on 09-13-23.

A. KOPIT seconded the motion.

The board **VOTED** to approve the motion.

C. Tancer made a motion to approve School Board Minutes of September 13, 2023.

L. Zucca seconded the motion.

The board **VOTED** to approve the motion.

## II. Public Comment

### A. School Boards Public Comment

No public comment.

## III. FOB Update

### A. FOB Updates

- The FOB Board Annual Meeting, elections, year-end review, and all Boards cocktail reception was held on September 20, 2023
- The Staff BASH was held at Punch Bowl Social, on October 6, 2023. 39 Board donations and 15 Community Partners helped to sponsor the event
- BASH: The BASH Committee kick-off was held on October 3, 2023. The event detail planning is underway for a Spring 2024 event.
- The Fall Appeal is in process and scheduled to take place November 15, 2023. The focus will be on literacy - "Learn to Read/Read to Learn"
- Social Media Recognition - Community Partners over the next 2 months
- New Friend/Tours/Major Gifts update:
  - FOB has hosted 5 group tours since August with a total of 49 guests which included current and prospective donors and/or volunteers.
  - 2 more public tours will be scheduled before the holiday or winter break.
  - Two cultivation meetings were held recently with potential major gift donors for Beyond Breakthrough support.

- Other grants and gifts: we have received several generous gifts recently, from our friends at the Martha Holden Jennings Foundation, the Louise H. and David S. Ingalls Foundation, Sherwin-Williams Women's Club, Medical Mutual, and the Dollar General Literacy Foundation.

Update from Jeff Berlin, FOB Board Chair:

The FOB Staff and Board are staying focused on the BPS mission since the departure of John Zitzner in October. FOB and BPS are collaborating on designing a productive and innovative partnership for the next phase of growth and development. There has been great collaboration as both boards manage through leadership transitions.

#### **IV. Acting Co-CEOs Update**

##### **A. Acting Co-CEOs Update**

The co-CEOs gave an update.

- Schools Board Chair Danielle Eisenberg reported that the past month has provided many great opportunities for collaboration and community-building.
- BPS Board Chair Sam Steinhouse recently attended the CEO Retreat hosted by CSFG in Phoenix, AZ .

#### **V. BPS Updates from NLT**

##### **A. Key Topics**

###### **BPS Joint Board Metrics 23-23**

- FY24 Network goals progress monitoring was presented which highlighted Academic Achievement, Family Satisfaction, Staff satisfaction, and Fiscal Stewardship as the areas of focus.

###### **Academics**

- All scholars have taken the diagnostic i-Ready testing this Fall. Data is used to identify and organize scholars for targeted support and interventions.
- Fall i-Ready Results – expect numbers to be similar year through year. Results are not used to inform in-year strategy, but rather to provide data-driven underpinnings for school-based tactical planning.

- As a result of advancements in our data infrastructure, BPS can compare i-Ready historical achievement data in new and exciting ways. The data will be used to help resolve environmental factors or issues.

### **NLT SY24 Master Roadmap**

- Juliet gave an update on Network goals, department priorities, functional priorities, aligned actions, transparent progress monitoring, unified org-wide strategy and the Roadmap.
- In-depth report included in the board packet.

### **Scholar Population**

- SY24 scholar population as of October 12 stands at 2,966.
  - As of last week still in line with budget projections.

### **Finance**

- Overall Surplus/(Deficit) Compared to Budget
  - As of the end of September, based upon current estimates, 5 of 6 Network entities are projected to end FY24 with Net Income above the May Board Approved Budget.
- Legislative changes have proven beneficial to the network.

## **B. NLT Board Reports**

Board Reports - materials from the leadership team were shared in the board packet

## **VI. Committee Updates**

### **A. Academic Excellence**

Danielle Eisenberg and Andrew McRae spoke to the materials that were shared in the board packet.

### **B. Finance**

B. Schlang made a motion to approve BPS August and September 2023 Financials.

S. Steinhouse seconded the motion.

The board **VOTED** to approve the motion.

C. Tancer made a motion to approve Schools August and September 2023 Financials.

J. Johnson seconded the motion.

The board **VOTED** to approve the motion.

### **C.**

## **Governance**

### **D. CEO Support & Evaluation**

During the CEO transition and search, committee members have taken the opportunity to review the responsibilities of the committee and the lessons learned.

## **VII. School and BPS Boards Approve Consent Agenda**

### **A. School Board Vote to Approve Consent Agenda**

C. Tancer made a motion to approve Consent Agenda of 10.18.2023.

L. Zucca seconded the motion.

The board **VOTED** to approve the motion.

### **B. BPS Board Vote to Approve BPS Consent Agenda**

P. Harris made a motion to approve Consent Agenda of 10.18.2023.

A. Lee seconded the motion.

The board **VOTED** to approve the motion.

## **VIII. Sponsor Updates**

### **A. CMSD Updates**

Matt Raddo was not present to give an update.

### **B. Buckeye Updates**

Emily was present to represent Buckeye Hope, sponsor of Village Prep Woodland Hills.

## **IX. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:28 PM.

Respectfully Submitted,  
S. Steinhouse