

APPROVED



Breakthrough Public Schools

Minutes

BPS and School Board of Directors Meeting

Date and Time

Wednesday August 9, 2023 at 5:00 PM

Location

Breakthrough Public Schools
3615 Superior Avenue
Suite 4403A Bldg. 44
Cleveland, OH 44114

Meeting of the Boards of Breakthrough Public Schools, Citizens Academy Southeast, Citizens Leadership Academy East, Village Preparatory School Cliffs, Village Preparatory School Willard, and Village Preparatory School Woodland Hills.

Directors Present

A. KOPIT, B. Schlang, C. Tancer, D. Eisenberg, J. Howard, J. Johnson (remote), L. Zucca, P. Harris, S. Steinhouse, S. Vyas

Directors Absent

A. Lee, L. Mimura

Guests Present

A. McRae, Adam Schira, Aracelli Jacobs (remote), C. Farmer, D. Mangen (remote), D. Rice-Ali, H. Chama, J. Kaye (remote), M. Barbessi, M. Johnston, M. Rado, R. Johnson, S. Ertle, S. Wernet

I. Opening Items

A. Call the Meeting to Order

S. Steinhouse called a meeting of the board of directors of Breakthrough Public Schools to order on Wednesday Aug 9, 2023 at 5:00 PM.

Danielle Eisenberg called the school board meeting to order at 5:00 PM on August 9, 2023

B. Record Attendance

C. BPS and School Boards Vote to Approve June 21, 2023 Joint Board Meeting Minutes

P. Harris made a motion to approve the minutes from Breakthrough Public Schools Joint Board Meeting on 06-21-23.

J. Howard seconded the motion.

The board **VOTED** to approve the motion.

C. Tancer made a motion to approve School Board Minutes of August 9, 2023.

A. KOPIT seconded the motion.

The board **VOTED** to approve the motion.

D. BPS and School Boards Vote to Approve the June 30, 2023 Board Retreat minutes

A. KOPIT made a motion to approve the June 30, 2023, Breakthrough Public Schools Board Retreat Minutes.

P. Harris seconded the motion.

The board **VOTED** to approve the motion.

L. Zucca made a motion to approve the June 30, 2023, School Board Retreat Minutes.

C. Tancer seconded the motion.

The board **VOTED** to approve the motion.

II. Public Comment

A. School Boards Public Comment

There was no public comment.

III. FOB Update

A. FOB Updates

FOB Executive Director Susan Ertle shared the following highlights;

- FOB is hosting a VIP reception after the annual meeting Wednesday, September 20, 2023

- The Staff Bash will be held on Friday, October 6 at Punch Bowl Social from 5 pm – 8 pm
- FOB team and board members will visit all schools before opening day to introduce themselves and thank everyone for their hard work in preparing for another school year. BPS board members are also welcome to join in. Details on the portal to sign up.
- The annual golf outing was held at Canterbury Country Club on July 17. The event was sold out and was a huge success.
- The biennial state budget was passed at the end of June.
- Beyond Breakthrough host several events this summer for our alumni.
- We are in the planning stages for the Woodland Hills expansion, which will encompass the former Gaines Funeral Home and property.
- We finalizing a lease with Graystone for the Cliffs campus. The lease will have a 15-year term and will include provisions for improvements.
- Lubrizol volunteers spent a day of service at the Citizens Glenville Campus in June.
- The new playground at the Southeast campus is complete and ready for scholars.

IV. Insight Survey Results

A. TNTP Overview

Aracelli Jacobs from TNTP was present and shared key findings from the recent Insight survey as presented in the board packet.

- Survey participants answered questions about key aspects of school culture such as Academics, Talent, School Culture and operations.
- Each participating school received an Insight Index score that was used to benchmark against other schools and identify ways to improve,
- Results from the survey are used to improve school and network culture and support existing priorities.
- More details can be found in the board packet on Board on Track

V. CEO Update

A. Start of School Readiness

BPS CEO Ralph Johnson shared the following highlights;

Readiness: Enrollment & Hiring

- Current Academic Capacity
 - All BPS schools are ready to open for scholars and families next Wednesday, August 16
- SY24 Scholar Population
 - Our enrollment team continues to register new families every day
 - Total scholar enrollment is currently at 3120
 - Kindergarten enrollment is 95% full.
- SY24 School-Based Staffing Updates
 - We are continuing to recruit and hire staff but we continue to receive resignations in the month of August. Human Capital has reached out to 62 teachers that resigned this year, and connected with 31. Several themes emerged as reasons for their decision to leave the organization, including lack of management support, compensation, and workload
 - Most indicated that they plan to continue teaching in another school.
 - Ongoing Recruitment Efforts
 - On-the-spot hiring event scheduled for August 11
 - Direct sourcing by Principals, including a past Principal
 - Jobs continue to be posted and recruiters attend events
 - Cold sourcing candidates on Indeed and LinkedIn
 - Customized social media marketing through Jetpack
 - Individualized recruitment communication to former employees
 - Incentives/Contingencies
 - Signing and referral bonus for hard-to-fill roles (STEM & ESE)
 - Introducing the Intervention Specialist Fellow Program
 - Contractor options; sourcing from Maxim and Soliant to meet needs

B. Resolutions Preview

School board members will be asked to vote on the following resolutions;

- Scholar & Family Handbook
- ESE Services & Supports
 - Additional Alternative Placements
 - Transportation for Select ESE Students
- Tuition Assurance for Principal Licensure
- Expired BPS Board and School Terms for Jennifer Howard, Andrew Lee, Alan Kopit, and Joy Johnson

VI. Committee Updates

A.

Finance

The BPS CFO and School Treasurer, Celeste Farmer presented the June financials which were provided in the board packet;

- Total BPS Network cash balances are up over the last year
- Cash balances increased in January 2023 due to the receipt of High Quality Funding, and in February due to ESSER funding.
- In total, FTE (full-time equivalent) enrollment for the network remained flat throughout the fiscal year
- Based upon pre-audit financials, 5 of 5 Network entities are projected to end FY23 with Net Income above the January Board Approved Budget
- Given high cash balances due to one-time revenues, we expect that all schools will continue to meet Sponsor Benchmarks in FY24
- As of the most recent Monthly Sponsor Report, all schools are viewed to be financially sound
- Peer benchmarking will continue to be used to evaluate the CMO costs
- Network scholar population was budgeted at 90% of the goal for each campus
- As of July 31st: 4/5 campuses have exceeded budgeted enrollment, but none have reached the goal
- FOB advocacy efforts have helped to close the gap between community schools and local districts

B. Academic Excellence

Academic Excellence was presented in the board packet with the following highlights;

- Returning Leader Intensive was held on June 7, 8, and 9.
- All Leader Summer Institute took place from July 17 - 19
 - Serves as the Academic Team's opportunity to grow all returning leaders (Principals, Deans, Directors of Operations, Social Workers, and Counselors) in alignment with our priorities, goals, and plans.
- New Leader Summer Institute - the week-long training was held from July 10 - 14
- New Teacher Summer Institute was held from August 1st - 8th
- A unified scholar handbook was created. Revisions were made to our network's discipline policies, including the processes for suspension and expulsion.

BPS Board chair – requested that when the group meets to talk about the impact of teacher shortages in real-time.

C. Governance

Resolutions for amended code of regulations and expired board terms for Joy Johnson, Alan Kopit, Andrew Lee and Jennifer Howard were presented to the BPS and School boards for approval, adoption, and ratification.

P. Harris made a motion to pass a resolution for BPS Board to vote Joy Johnson and Alan Kopit (Official Capacity Directors). Jennifer Howard and Andrew Lee (Network Directors) all elected for a 2nd term to expire 6.30.2026.

B. Schlang seconded the motion.

The board **VOTED** to approve the motion.

C. Tancer made a motion to pass a resolution by School Board to vote Joy Johnson for a second three (3) year term which shall expires on 6.30.2026.

L. Zucca seconded the motion.

The board **VOTED** to approve the motion.

C. Tancer made a motion to pass a resolution by School Board to vote Alan Kopit for a second three (3) year term, which shall expire on 6.30.2026.

L. Zucca seconded the motion.

The board **VOTED** to approve the motion.

D. CEO Support & Evaluation

VII. School and BPS Boards Approve Consent Agenda

A. School Board Vote to Approve Consent Agenda

C. Tancer made a motion to Approve Consent Agenda of 8.09.2023.

L. Zucca seconded the motion.

The board **VOTED** to approve the motion.

B. BPS Board Vote to Approve BPS Consent Agenda

B. Schlang made a motion to Approve Consent Agenda of 8.09.2023.

P. Harris seconded the motion.

The board **VOTED** to approve the motion.

VIII. School Resolutions

A. SY23-24 Scholar and Family Handbook

L. Zucca made a motion to pass a resolution to approve the SY23-24 Scholar and Family Handbook,.

A. KOPIT seconded the motion.

The board **VOTED** to approve the motion.

C. Tancer made a motion to Correct error in May minutes: BPS board member cannot second a school board motion. Two school board members will need to motion and second.

A. KOPIT seconded the motion.

The board **VOTED** to approve the motion.

IX. Sponsor Updates

A. CMSD Updates

Matt Rado of CMSD was present and presented the following update;

- Kickoff Meeting held on 8.07.2023 with representatives present from all CMSD schools
- Glenville and Cliffs contracts expire at the end of the year on April 30, 2024. An information session will be held on September 29, 2023, from 9 am – noon. It is important that a school board member, a network person, and principals from both schools attend.

B. Buckeye Updates

Maureen Barbessi was present to represent Buckeye Hope, sponsor of Village Prep Woodland Hills.

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:11 PM.

Respectfully Submitted,

S. Steinhouse