



Academy of Collaborative Education

Minutes

Governance Committee Meeting

Date and Time

Wednesday August 27, 2025 at 3:30 PM

Pursuant to Louisiana Open Meetings Law - La. R.S. 42:19, notice is hereby given to the members of the Board of Directors of Academy of Collaborative Education and to the general public that the Board will hold a regular, special, or re-scheduled meeting, open to the public as specified below. To ensure compliance with the Open Meeting Law, recipients of this message should not forward it to other Board members, and Board members should not reply to this message.

Committee Members Present

Amy Marcus (remote), Holly Allen (remote), Joellen Freeman

Committee Members Absent

None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Holly Allen called a meeting of the Governance Committee of Academy of Collaborative Education to order on Wednesday Aug 27, 2025 at 3:48 PM.

The meeting was delayed due to an emergent school situation involving staff illness leading to tomorrow's closure.

C. Approval of Committee Meeting Minutes

Amy Marcus made a motion to approve the minutes from Governance Committee Meeting on 07-14-25.

Joellen Freeman seconded the motion.

The committee **VOTED** to approve the motion.

II. Governance

A. Report: Executive Director Update

Joellen continues to collaborate with Grace Episcopal to finalize the lease agreement, whereby ACE will pay \$3,125 plus utilities for the subsequent three years. There remain a few clauses in the lease that Joellen intends to revise or include.

III. Progress Toward SMART Goals:

A. Governance SMART Goals for SY25-26

Holly will revise the proposed SMART goals and create a "checklist" to be used for all new contract oversight.

IV. Progress Toward Dashboard Goals:

A. Review of Board Composition

This item has been deferred to the subsequent Governance Committee meeting.

B. Review and Revision of board job descriptions and bylaws

This item has been deferred to the subsequent Governance Committee meeting.

C. EDSaE (Subcommittee of Governance)

This item has been deferred to the subsequent Governance Committee meeting.

V. Action Items

A. D.O.N.

Holly will update the SMART Goals before the next committee meeting.

Joellen will inform the committee when the Grace lease is ready for review.

VI. Other Business

A. Committee Meeting Scheduling

The Governance Committee meeting is scheduled for September 24 at 3:30.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:24 PM.

Respectfully Submitted,
Amy Marcus

In accordance with the Americans with Disabilities Act, if you need special assistance at a public meeting of Academy of Collaborative Education, please contact Joellen Freeman at jcfreeman@aceforasd.org describing the assistance that is necessary.