Academy of Collaborative Education

Minutes

Facility/Development Committee Meeting

Date and Time
Thursday October 9, 2025 at 4:00 PM

Pursuant to Louisiana Open Meetings Law - La. R.S. 42:19, notice is hereby given to the members of the Board of Directors of Academy of Collaborative Education and to the general public that the Board will hold a regular, special, or re-scheduled meeting, open to the public as specified below. To ensure compliance with the Open Meeting Law, recipients of this message should not forward it to other Board members, and Board members should not reply to this message.

Committee Members Present
Allison Dickens, Amy Marcus (remote), Davy Mize, Joellen Freeman, Richard Cannon (remote)

Committee Members Absent
Karen Roberson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Davy Mize called a meeting of the Facility/Development Committee of Academy of Collaborative Education to order on Thursday Oct 9, 2025 at 4:00 PM.
Davy Mize made a motion to Call meeting to order.

Joellen Freeman seconded the motion.
The committee **VOTED** to approve the motion.

C. Approve Minutes

Joellen Freeman made a motion to approve the minutes from Facility/Development Committee Meeting on 09-11-25.
Amy Marcus seconded the motion.
The committee **VOTED** to approve the motion.

D. Approval of Agenda

Joellen made motion to amend agenda to add changing the scheduled monthly meetings. Unanimous vote on this to add to agenda

II. Facility/Development

A. Grace Lease Agreement

Fire marshal came in and gave updates. Bid went from under $10,000 to $65,000 for Wood Electronics. Finance approved to go to board. Provisions and Wood Electronic submitted proposal to fire marshal for approval. Still waiting on revision on lease with language providing provisions if school is no longer in operation from Amanda Spain to present to governance at October 22 meeting. Joellen stated we may call full board for lease only. Smoke detectors can be installed in 2 weeks according to Wood Electronics. Provisions estimate is $85,000.

B. Time frame on the move

Estimated move in time is first of December to allow time for upgrades to the facility and installation of security systems and a gate.

C. HVAC on Main Campus & Plumbing

No plumbing issues to report. Davy has something to bring to school during Fall Break. TBA and Rob Turner did one year walkthrough. They were sent all invoices from Byrnes Mechanical to ensure there is no money owed back to ACE.

D. Ordering other set of Attic Stairs

Davy & Mr. McClinton put in attic stairs in staff room. Davy found another set of stairs for the other attic at Home Depot. Stairs in Ms. Jones room will be put in during fall break.

III. Other Business

A. Progress towards Smart Goals

Davy stated ACE Facilities Committee is on-target with goals, and the second set of attic stairs will be replaced during fall break.

B. Change occurrence of facilities committee meeting

Joellen asked to move meetings to either quarterly or every other month. Davy agreed to the moving of the meeting every other month. Joellen stated the biggest topic is what is the plan for the school after the charter renewal.

IV. Closing Items

A. Adjourn Meeting

Richard Cannon made a motion to adjourn meeting.
Allison Dickens seconded the motion.
The committee **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:27 PM.

Respectfully Submitted,
Allison Dickens

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