APPROVED

Academy of Collaborative Education

Minutes

Facility/Development Committee Meeting

Date and Time
Thursday August 14, 2025 at 3:30 PM

Pursuant to Louisiana Open Meetings Law - La. R.S. 42:19, notice is hereby given to the members of the Board of Directors of Academy of Collaborative Education and to the general public that the Board will hold a regular, special, or re-scheduled meeting, open to the public as specified below. To ensure compliance with the Open Meeting Law, recipients of this message should not forward it to other Board members, and Board members should not reply to this message.

Committee Members Present
Allison Dickens (remote), Amy Marcus (remote), Davy Mize, Joellen Freeman, Richard Cannon (remote)

Committee Members Absent
Karen Roberson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Davy Mize called a meeting of the Facility/Development Committee of Academy of Collaborative Education to order on Thursday Aug 14, 2025 at 3:43 PM.

C. Approve Minutes

Davy Mize made a motion to approve the minutes from Facility/Development Committee Meeting on 07-10-25.
Amy Marcus seconded the motion.
The committee **VOTED** to approve the motion.

II. Facility/Development

A. Update on improvements from volunteer work days

Davy provided an update on facility improvements, thanking parents for their volunteer work during the two recent work days.

B. Grace School Expansion

Davy discussed the Grace expansion project and the draft lease to be addressed tomorrow at 10 am at Grace Episcopal.

C. What miscellaneous things need fixing or to get done

Davy reviewed ongoing maintenance and the school expansion that must be completed on time and under budget.

III. Progress Toward Dashboard Tasks:

A. Progress on Dashboard Tasks

The committee is on target to complete all BOT dashboard tasks on time.

IV. Progress Toward SMART Goals:

A. Proposed SY25-26 Facilities SMART Goals:

Davy and Amy are scheduled to complete the final adjustments to the Facilities Committee SMART Goals during the meeting at 10 am tomorrow, which will be held at Grace Episcopal.

V. D.O.N.

A. Decisions. Owners. Next Steps.

- Amy to update the board meeting agenda to include changing the Facilities Committee meeting time from 3:30 PM to 4:00 PM.

- Amy and Davy to discuss and finalize the SMART goals for the Facilities Committee, particularly regarding the budget reference of $40,000, at their 10 AM meeting.
- Amy to update the committee's SMART goals on the website after finalizing changes.
- Amy, Davy, and Joellen to attend the Friday 10 AM meeting with Grace Church regarding school expansion.
- Davy to provide an update on the Grace Church expansion meeting at the next board meeting.
- Davy to address the repair and maintenance items already identified on his list.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:02 PM.

Respectfully Submitted,
Amy Marcus

In accordance with the Americans with Disabilities Act, if you need special assistance at a public meeting of Academy of Collaborative Education, please contact Joellen Freeman at jcfreeman@aceforasd.orgdescribing the assistance that is necessary.