APPROVED

Academy of Collaborative Education

Minutes

Academic Excellence Committee Meeting

Date and Time
Wednesday August 6, 2025 at 3:00 PM

Pursuant to Louisiana Open Meetings Law - La. R.S. 42:19, notice is hereby given to the members of the Board of Directors of Academy of Collaborative Education and to the general public that the Board will hold a regular, special, or re-scheduled meeting, open to the public as specified below. To ensure compliance with the Open Meeting Law, recipients of this message should not forward it to other Board members, and Board members should not reply to this message.

Committee Members Present
Amy Marcus (remote), Joellen Freeman, Karen Roberson

Committee Members Absent
Carmen Parks

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Amy Marcus called a meeting of the Academic Excellence Committee of Academy of Collaborative Education to order on Wednesday Aug 6, 2025 at 3:08 PM.

C.

Approve Minutes

Joellen Freeman made a motion to approve the minutes from Academic Excellence Committee Meeting on 07-02-25.
Amy Marcus seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Present academic goals, assessments, data collection, and accountability practices to the AE com.

A. Karen's presentation of Academic Assessment Data

Karen Roberson presented a comprehensive slide deck/PP encompassing academic assessment data gleaned from SY 24-25, which she will also present at the August 20th board meeting.

B. The committee asks questions

Minimal discussion was had regarding the questions that board members may ask on August 20.

C. Principal's Academic Goals and Accountability Practices

Karen presented her Principal Goals to the committee, and the committee gave suggestions and feedback.

D. Metrics/Rubric for Renewal Data

Joellen spoke about the renewal data that will be used as evidence for our charter renewal beginning in our third year of existence. Tammy Morgan is helping us with this process.

E. Digital Portfolios

As the first step in the Digital Portfolio process, Karen would like to begin this year by creating the ACE Portfolio Process in which teachers will be assigned, scheduled, and checked off monthly on specific items that will be in each child's ACE Portfolio "Johnny's Pizza" Box.

This will provide time and training for all teachers on the ACE portfolio requirements, and Karen and the teachers will build upon this next school year by incorporating Digital Portfolios.

Karen will rewrite this as a SMART goal and submit it to Amy Marcus by August 11.

F. Staff Professional Development

For SY25-26, teachers and staff will engage in whole-group Professional Development on one Wednesday afternoon of each month.

The other Wednesday afternoons will be spent in Team Collaboration.

There will also be three full days of whole-group professional development and team collaboration held on December 12, January 16, and February 17th.

G. Parent Engagement

Beginning in September, parents will participate in workshops, lectures, and other relevant activities every second Saturday at 9 am in the ACE gym.

The first, "Parent PowWow," will be presented by Jessica Burkett and will educate parents regarding what ABA looks like in the school setting.

III. Academic Excellence Dashboard and SMART Goals

A. SY25-26 Teacher surveys

Due to time constraints, this item was deferred to the next meeting.

B. Discuss Academic Excellence SY25-26 Goals and BOT Dashboard Goals

Karen and Joellen will put the finishing touches on their goals and submit them to Amy by August 11.

C. Non-Exhaustive Annual Academic Excellence Calendar

These items have been put into the BOT Goals system.

Committee members will review them on their dashboards and address as needed.

We will review progress on Non-Exhaustive Calendar items and SMART Goals at each committee meeting.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:30 PM.

Respectfully Submitted,
Amy Marcus

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