APPROVED

Academy of Collaborative Education

Minutes

Board Meeting

Date and Time
Wednesday August 20, 2025 at 3:30 PM

Location
The Center for Children and Families, Inc.
622 Riverside Dr.
Monroe, LA 71201

Amy Marcus is inviting you to a scheduled Zoom meeting.
Topic: ACE Board Meeting
Time: This is a recurring meeting. Meet anytime
Join Zoom Meeting
https://us06web.zoom.us/j/86737566368
Meeting ID: 867 3756 6368

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Meeting ID: 867 3756 6368
Find your local number: https://us06web.zoom.us/u/ksFZV05P9

According to the Louisiana Open Meetings Law - La. R.S. 42:19, notice is hereby given to the members of the Board of Directors of Academy of Collaborative Education and to the general public that the Board will hold a regular, special, or rescheduled meeting, open to the public as specified below. To ensure compliance with the Open Meetings Law, recipients of this message should not forward it to other Board members, and Board members should not reply to this message.

In accordance with La. R.S. 42:17.2, this board meeting will be held virtually. Members of the public can access it through the link on the website. The anchor location for the meeting will be The Center for Children and Families, Inc., located at 622 Riverside Dr., Monroe, LA 71201.

Any individual who wishes to make a public comment on one or more agenda items but cannot attend the meeting must submit their comment to boardchair@aceforasd.org at least 24 hours before the board meeting. The comment should include the individual's full name and the name of the agenda item on which they are commenting.

Any individual interested in providing a public comment on one or more agenda items who can attend the meeting in person may submit their comments to boardchair@aceforasd.org at least 24 hours prior to the board meeting. Alternatively, they may arrive at the meeting, complete the ACE Board Meeting Public Comment Request Form in writing, and submit it to the board chair.

During the board meeting, once the Board President/Chair calls for public comment on a specific agenda item and recognizes the speaker, the individual wishing to make an in-person public comment on an agenda item should be prepared to speak for no longer than 3 minutes. Before commencing with their public comment, the individual must state their full name.

The names of all individuals submitting public comments in person and via email shall be recorded in the meeting minutes.

It is the practice of the board to hear public comments but not respond instantly. The board will confer with the ED and, depending on the issue, either the Board Chair or ED will respond to you within 24 hours.

Directors Present
Amy Marcus, Anna Grimmett, Davy Mize (remote), Holly Allen (remote), Richard Cannon

Directors Absent
Latner McDonald

Ex Officio Members Present
Joellen Freeman, Karen Roberson

Guests Present
Cody Bourque

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Amy Marcus called a meeting of the board of directors of Academy of Collaborative Education to order on Wednesday Aug 20, 2025 at 3:36 PM.

C. Approve Minutes

Richard Cannon made a motion to approve the minutes from Board Meeting on 07-16-25.
Davy Mize seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approval of Agenda

Anna Grimmett made a motion to Approve August 20, 2025 Agenda.
Richard Cannon seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Reports

A. Executive Director Report

Joellen discussed the following,

1. Enrollment Statistics
Students: 115 students enrolled; 42 students on waitlist; 50+ students on "interest" list
Capacity: 126 with ability to enroll 20% additional students

2. Staffing Update
Hired final 2 teachers last week
Line Technicians: Need 3-4 additional staff and continue to recruit

Strong Start: Meeting each morning at 7:20 am

3. Updated Financials
CSP Grant: To date, ACE has drawn down $840,099 with remaining balance of appx. $1,159,000.00.

4. Audit Progress
Audit Process: ACE is working with Lori Woodard and team beginning in September. Working with Ed Ops and Mike Dunn to complete first audit.

5. Sixth Grade Expansion
Discussions continue with Grace Episcopal. Focus now is on negotiating the lease structure. Need to settle lease by end of next week with anticipated occupation of students by October 1

6. Paylocity Payroll Contract
Discussion of contract. Identify point of contact and management (Joellen) and discuss measures to do so.

7. Additional Discussion
Parent Meetings (learning opportunities organized by ACE over variety of topics); Fund Raising Events (Sept 20 River Rat Challenge and Sept 26 Golf Tournament)

B. Principal's Presentation

Presented by Karen Roberson,

Slideshow re: Discussion of goals, assessments, data collection and accountability practices for ACE students. Presentation of scoring and comparison to prior years, where applicable and information available.

C. Committee Reports

Finance Committee presented by Anna Grimmett: Preliminary deficit for most recent school year but final numbers to be presented on review by new accounting firm.

Facilities Committee presented by Davy Mize. Currently working on 6th grade expansion and prepared to act if/when School workday successful with lots of parent involvement. Open-ended goal to make sure that facility needed repairs

Academic Excellence Committee presented by Amy Marcus. Currently working to organize parent meetings and recently worked with Karen Roberson to pull together slide presentation provided to Board on 8/20/2025.

III. Action Items

A. Finance Committee's SY25-26 SMART Goals

Richard Cannon made a motion to adopt Finance Committee SMART goals.
Holly Allen seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Facilities Committee's SY25-26 SMART Goals

Anna Grimmett made a motion to approve facilities committee SMART goals 2025-26 SY.
Richard Cannon seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Academic Excellence Committee's SY25-26 SMART Goals

Davy Mize made a motion to approve academic excellence committee SY 25-26.
Anna Grimmett seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Executive Director SMART Goals for FY26

Holly Allen made a motion to ED SMART goals for SY 2025-26.
Richard Cannon seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approval of Paylocity Contract

Holly Allen made a motion to approve paylocity contract.
Anna Grimmett seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Vote to amend the October board meeting date.

Richard Cannon made a motion to amend October Board meeting date to 10/29/2025.
Anna Grimmett seconded the motion.
Meeting moved to October 29, 2025

Time for public comment offered but none provided.
The board **VOTED** unanimously to approve the motion.

G. Vote to amend the Board and Committee Meeting Schedule:

Richard Cannon made a motion to amend Board and Committee Meeting Schedule to 4pm.
Anna Grimmett seconded the motion.
Time for public comment offered but none provided.
The board **VOTED** unanimously to approve the motion.
Amy Marcus will amend and send notice to LDOE.

IV. D.O.N.

A. Joellen to monitor/manage Paylocity Contract; calendar out review of agreement on/before May 2027 re: satisfaction with services and monthly rate for following term

B. Amy Marcus to amend Facilities Committee meeting calendar and provided needed notifications to LDOE.

C. Amy Marcus to amend ACE calendar to reflect rescheduling of October meeting date to October 29 due to Fall Break.

V. Closing Items

A. Adjourn Meeting

Richard Cannon made a motion to adjourn.
Davy Mize seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:50 PM.

Respectfully Submitted,
Holly Allen

In accordance with the Americans with Disabilities Act, if you need special assistance at a public meeting of Academy of Collaborative Education, please contact Joellen Freeman at jcfreeman@aceforasd.orgdescribing the assistance that is necessary.