APPROVED

Academy of Collaborative Education

Minutes

Facility/Development Committee Meeting

Date and Time
Thursday May 8, 2025 at 3:30 PM

Pursuant to Louisiana Open Meetings Law - La. R.S. 42:19, notice is hereby given to the members of the Board of Directors of Academy of Collaborative Education and to the general public that the Board will hold a regular, special, or re-scheduled meeting, open to the public as specified below. To ensure compliance with the Open Meeting Law, recipients of this message should not forward it to other Board members, and Board members should not reply to this message.

https://us06web.zoom.us/j/84692387969

Committee Members Present
Amy Marcus (remote), Davy Mize (remote), Joellen Freeman, Richard Cannon

Committee Members Absent
Karen Roberson, Rob Turner

I. Opening Items

A. **Record Attendance**

B. **Call the Meeting to Order**

Davy Mize called a meeting of the Facility/Development Committee of Academy of Collaborative Education to order on Tuesday Oct 10, 2023 at 3:34 PM.

C. Approve Minutes

Richard Cannon made a motion to approve the minutes from Facility/Development Committee Meeting on 04-10-25.
Joellen Freeman seconded the motion.
The committee **VOTED** to approve the motion.

II. Davy Mize as Facilities board chair

A. Discussion around the change in chair

Davy Mize is now the Facilities' committee chair. The change in chair is due to Rob Turner's resignation from the ACE board of directors. Per ACE bylaws, a committee chair seat must be filled by an ACE board member.

III. Facility/Development

A. 6th Grade Expansion

TBA has been engaged as the architect of record, and New Schools Facilities Partners will assist with facilitation of the 6th grade expansion.

Byrnes (HVAC) will meet Davy at the school on Monday to assess the four new classrooms relative to the HVAC capacity.

Then, the project will be put out to contractors for bid.

The project will begin the first week of June and be completed by August 11.

B. 6th-grade expansion: deadlines for the budget and project timeline

Reviewed 6th Grade Expansion project and plans.

If existing HVAC will not support four classrooms, we will purchase mini-splits to accommodate them.

The new classrooms will be small (372 sq. ft.), so we will need to add storage in the hallway going to the 5th/6th grade.

If the classrooms are too small, there's also a possibility that other classroom moves may be made.

CSP money can help pay for equipment, technology, furniture, curriculum, etc.

C.

Volunteer workdays

Discussed volunteer workdays for demolition, painting, and clean-up.

Davy will coordinate with other PVO members.

D. Decisions reached regarding additional building alterations

Discussed additional building alterations with consideration of finances.

All proposed additional building alterations will wait until next year.

IV. Other Business

A. Review ACE Strategic and Actual Calendar

Amy asked the members to review the attached calendar and send feedback regarding the placement of this committee's responsibilities and presentations.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:25 PM.

Respectfully Submitted,
Amy Marcus

In accordance with the Americans with Disabilities Act, if you need special assistance at a public meeting of Academy of Collaborative Education, please contact Joellen Freeman at jcfreeman@aceforasd.orgdescribing the assistance that is necessary.