



# Academy of Collaborative Education

## Minutes

### January Facility / Development Meeting

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#### **Date and Time**

Thursday January 30, 2025 at 3:30 PM

#### **Location**

ACE School Gymnasium  
505 Glenmar Ave.  
Monroe, LA  
71201

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Pursuant to Louisiana Open Meetings Law - La. R.S. 42:19, notice is hereby given to the members of the Board of Directors of Academy of Collaborative Education and to the general public that the Board will hold a regular, special, or re-scheduled meeting, open to the public as specified below. To ensure compliance with the Open Meeting Law, recipients of this message should not forward it to other Board members, and Board members should not reply to this message.

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#### **Committee Members Present**

Joellen Freeman (remote), Karen Roberson, Richard Cannon (remote), Rob Turner

#### **Committee Members Absent**

*None*

#### **Guests Present**

Amy Marcus (remote), Diamond Melton (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Rob Turner called a meeting of the Facility/Development Committee of Academy of Collaborative Education to order on Thursday Jan 30, 2025 at 3:38 PM.

### **C. Approve Minutes**

This being the committee's first meeting, there were no minutes to approve.

## **II. Facility/Development**

### **A. 6th Grade Expansion**

Rob has begun the process of bidding on the "buildout" of the 6th-grade classrooms with ESP Brothers Construction. He hopes to get their price for the main project (dividing two existing classrooms and the existing therapy room into four classrooms, two of which will be our new 6th-grade classrooms) within the week.

Additional projects will be priced separately, allowing us to include them in this timeframe or wait until a more appropriate time. Some of the proposed projects are a conference room, a waiting room, a larger storage room, moving Dr. Stanfield's door, etc.

Engaging in best practices, he will contact other contractors to get an additional bid on this project.

Rob will also have HVAC/ductwork and security (camera) contractors examine what needs to be done for this project and possibly throughout the school.

Rob believes the 6th grade classrooms can be ready in 30 to 60 days once started.

### **B. Volunteer workdays**

Rob and Richard Cannon have begun a list of projects that need to be completed and will coordinate with PVO (Rudy Turner) and all parents to create volunteer workdays on which parents can help complete the projects and receive credit for their volunteer hours.

Volunteers will help install a privacy fence, paint, do maintenance, etc.

## **III. Other Business**

### **A. Secretary appointment**

Joellen Freeman nominated Richard Cannon as secretary, and he was unanimously approved.

**B. Standing Facilities Committee Meeting**

All in attendance agreed to schedule the Facilities meeting for every 2nd Thursday at 3:30 each month except July and December.

**IV. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:21 PM.

Respectfully Submitted,  
Amy Marcus

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In accordance with the Americans with Disabilities Act, if you need special assistance at a public meeting of Academy of Collaborative Education, please contact Joellen Freeman at [jcfreeman@aceforasd.org](mailto:jcfreeman@aceforasd.org) describing the assistance that is necessary.