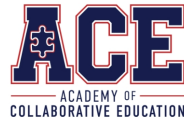


APPROVED



# Academy of Collaborative Education

## Minutes

### Fundraising Meeting

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#### **Date and Time**

Wednesday January 8, 2025 at 3:30 PM

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Pursuant to Louisiana Open Meetings Law - La. R.S. 42:19, notice is hereby given to the members of the Board of Directors of Academy of Collaborative Education and to the general public that the Board will hold a regular, special, or re-scheduled meeting, open to the public as specified below. To ensure compliance with the Open Meeting Law, recipients of this message should not forward it to other Board members, and Board members should not reply to this message.

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#### **Committee Members Present**

Amy Marcus (remote), Chloe Marcus (remote), Dawn Stanfield, Madison Bachhofer (remote), Megan Broussard (remote), Rachel Lindsey (remote), Richard Cannon

#### **Committee Members Absent**

*None*

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

Madison Bachhofer called a meeting of the Fundraising/Development Committee of Academy of Collaborative Education to order on Wednesday Jan 8, 2025 at 3:35 PM.

### **C. Approve Minutes**

Richard Cannon made a motion to approve minutes for Fundraising Meeting on 12-11-24.

Dawn Stanfield seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Fundraising**

### **A. Puzzle Piece Campaign**

To improve our record keeping and determine all donors' puzzle pieces on the "Donor Wall," Richard is working on getting a record of donations from GoFundMe.

Amy will try to determine where the money donated through the website is going.

### **B. Golf Tournament**

We will keep the same introductory pamphlet as 2024 and have Cameron Semon update it.

Madison will contact James (at Frenchman's) about choosing a one-day or two-day tournament.

Chloe asked how we would handle the auction if it were split into two days.

### **C. Budget**

Chloe and Amy will meet with Joellen to determine the minimum amount of money to be kept in the fundraising account.

In the future, fundraising will need seed money to accomplish fundraising events.

Amy will get monthly statements from Progressive.

This meeting should also move the treasurer, Chloe, closer to being able to give knowledgeable financial reports at each fundraising meeting.

At the upcoming board meeting, Richard will discuss our goal of working hand-in-hand with facilities to ensure that our goals and budgets meet the school's needs.

We will work as a group to create policies and procedures for handling funds. Amy has sent Madison and Chloe a starter document.

Ultimately, every donation will be recorded in Bloomerang.

#### **D. Spring Fundraiser**

Riichard suggested working with PVO to have a cash raffle. Hopefully, sponsors will donate most of the prize money.

We need a gaming license so that Richard will get with Meredith about that.

Madison will look into auctioning off a jersey for autism awareness at a Monroe Moccassins game in April.

Maybe we could organize a field trip for our kids, and/or Moccassins could come to the school and hang out with the kids in our gym.

Mr. P's T's will donate 20% of the profits from their spring fundraiser, "Our Shirt That Gives Back," to ACE.

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:05 PM.

Respectfully Submitted,  
Amy Marcus