APPROVED

Academy of Collaborative Education

Minutes

Academic Excellence Committee Meeting

Date and Time
Wednesday June 4, 2025 at 3:00 PM

Pursuant to Louisiana Open Meetings Law - La. R.S. 42:19, notice is hereby given to the members of the Board of Directors of Academy of Collaborative Education and to the general public that the Board will hold a regular, special, or re-scheduled meeting, open to the public as specified below. To ensure compliance with the Open Meeting Law, recipients of this message should not forward it to other Board members, and Board members should not reply to this message.

Committee Members Present
Amy Marcus, Carmen Parks (remote), Joellen Freeman, Karen Roberson

Committee Members Absent
None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Amy Marcus called a meeting of the Academic Excellence Committee of Academy of Collaborative Education to order on Wednesday Jun 4, 2025 at 3:03 PM.

C.

Approve Minutes

Joellen Freeman made a motion to approve the minutes from Academic Excellence Committee Meeting on 05-07-25.
Karen Roberson seconded the motion.
The committee **VOTED** to approve the motion.

II. Academic Excellence

A. Testing update

Karen updated the committee on this school year's DIBELS (Dynamic Indicators of Basic Early Literacy Skills-a standardized assessment used to measure early literacy skills in students from K to 8th grade), LARR (Linguistic Awareness in Reading Readiness-a standardized assessment used to measure a child's understanding of written language and their readiness for reading designed for children 4–8 years old), and I-Ready (online program for k-12 students in reading and math that provides adaptive personalized instruction and assessments) testing. Karen has begun her Testing PP to use at the August board meeting when she will educate the board around testing.

B. EOY 24-25

Carmen Parks was ill, so the committee will discuss this agenda item at the August committee meeting.

C. Discuss Academic Excellence 2025-26 Goals and BOT Dashboard Goals

Joellen and Karen discussed the SY25-26 addition of Office Puzzle (a software platform and mobile app designed to help providers manage practices and focus on patient/student care by providing tools for office management, document templates, etc., while ensuring compliance with various regulations) and its ability to integrate data from teachers and therapists in real-time with the ability for administrators to view data or lack-the-of and hold staff accountable for timely submissions.

Amy touched on the BOT goals that are already in progress, and Karen spoke about the fact that she would like to use BOT more fully.

Amy will update Karen's permissions on BOT.

III. Academic Excellence Questions

A. Academic Data Questions

Amy clarified the reasons for the Academic Data Questions document that will be reviewed at the upcoming board retreat.

While most board members are not (and need not be) experts in assessment or education, all board members should play an essential role in the success of their organization by asking questions about academic assessment data. The dialogue this promotes enables the ED, Principal, Curriculum Coordinator, Testing Coordinator, etc., to have a sounding board to solidify their understanding of the data, while ensuring that board members fully comprehend the data and closely monitor the organization's results.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:40 PM.

Respectfully Submitted,
Amy Marcus

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