APPROVED

Academy of Collaborative Education

Minutes

Monthly ACE Board Meeting

Date and Time
Friday January 12, 2024 at 12:00 PM

Location
505 Glenmar Avenue

Directors Present
Amy Marcus, Anna Grimmett (remote), Carmen Parks (remote), Joellen Freeman, Kara Maggiore (remote), Latner McDonald (remote), Maddie Cannon

Directors Absent
Holly Allen, Matthew Fowlkes

Guests Present
Jessica Burkett

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Maddie Cannon called a meeting of the board of directors of Academy of Collaborative Education to order on Friday Jan 12, 2024 at 12:00 PM.

C. Approve Minutes

Kara Maggiore made a motion to approve the minutes from December 2023 Board Meeting on 12-08-23.
Anna Grimmett seconded the motion.
Quorum was present at 12:50.
The board **VOTED** to approve the motion.

II. Academic Excellence

A. Hiring Process

Joellen Freeman discussed the hiring process. Hiring packets are being devleoped and will be posted on indeed, facebook, LinkedIn, website and by word of mouth. Cover letter will be required answering "Why you want to work at ACE."

B. Enrollment and Student Applications

Joellen Freeman discussed the enrollment process and the lottery process. Kara Maggoire stated to keep open seats available for incoming students rather than close a classroom and open to an additional grade level.

III. Facility

A. Lending Status

Maddie Cannon stated ACE is in the final stages of the finance package, currently waiting on Charter Contract from LDOE and updates from legal.

IV. Finance

A. Checks and Balances.

Reviewed checks and balances.

B. Grants and Potential Oppurunities

Joellen Freeman discuseed the Charter School Growth Fund, the CSP Grant and the Monroe Garden Club Grant.

V. Fundraising

A. Fundraising Committee Chair

Matthew Fowlkes was absent, Maddie Cannon updated information regarding the campaign kickoff.

VI. Governance

A. Board Documents

Reviewed the playbook, roles and responsibilites, academic accountability, member recruitment, by-laws, statement of agreement and board calendar.

B. Charter Board By-Laws

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:00 PM.

Respectfully Submitted,
Maddie Cannon

Documents used during the meeting

- ACE Financial Statements - December 2023[15].pdf
- ACE.Board Planning.MC.2023-2025-2.xlsx
- ACE.BoardMemberRecruitment.MC.2023.docx
- ACE.AcademicExcellenceCommittee.MC.2023-2024.docx
- ACE.GoverningBy-Laws.December2023-2.pdf
- ACE.School Board Playbook.MC.2023-2.pdf
- StatementofAgreement.Board of Director.MC.2023.docx
- BoardCalendar.MC.2023-2024.docx