Academy of Collaborative Education

Facility/Development Committee Meeting

Published on September 15, 2026 at 11:02 PM CDT

Date and Time

Thursday September 17, 2026 at 4:00 PM CDT

Location

Join Zoom Meeting: https://us06web.zoom.us/j/83260982701?pwd=RqbpxSDdxZCnxlbSzE55eOccXWsu4N.1

Meeting ID: 832 6098 2701
Passcode: 149085

One tap mobile: +17193594580,,83260982701#,,,,*149085#

Join by SIP: • 83260982701@zoomcrc.com

Join instructions: https://us06web.zoom.us/meetings/83260982701/invitations?signature=U9LwpJraLKwM36FeccOvsTnD3af9cdYugy6iqCoNlO8

Pursuant to Louisiana Open Meetings Law - La. R.S. 42:19, notice is hereby given to the members of the Board of Directors of Academy of Collaborative Education and to the general public that the Board will hold a regular, special, or re-scheduled meeting, open to the public as specified below. To ensure compliance with the Open Meeting Law, recipients of this message should not forward it to other Board members, and Board members should not reply to this message.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**4:00 PM**
A.	Record Attendance		Davy Mize	2 m
B.	Call the Meeting to Order		Davy Mize	1 m
C.	Approval of Agenda	Vote	Davy Mize	3 m

Motion #1: Move to approve the agenda as presented.
Motion #2: Move to approve the agenda as amended by committee discussion to include <insert amendment>.

Request for amendment to the agenda, or approval of the agenda as presented.

		Purpose	Presenter	Time
D.	Approval of Previous Meeting Minutes	Approve Minutes	Davy Mize	3 m

Motion Option #1: Move to approve the meeting minutes as presented.
Motion Option #2: Move to approve the agenda as meeting minutes by committee discussion to include <insert amendment>.

Request for amendment to the meeting minutes, or approval of the agenda as presented.

Approve minutes for Facility/Development Committee Meeting on May 21, 2026

		Purpose	Presenter	Time
II.	**Facility/Development**			**4:09 PM**
A.	Executive Director Report	FYI	Joellen Freeman	10 m
III.	**New Business**			**4:19 PM**
A.	Repairs	Discuss	Davy Mize	10 m

- Bathroom wall repair - both bathrooms Bldg B
- Classroom Doors

		Purpose	Presenter	Time
B.	Project	Discuss	Davy Mize	10 m

- Picnic area in the back

		Purpose	Presenter	Time
C.	Long Term expansion Plans	Discuss	Davy Mize	10 m

- Look at Quest Tech

IV. Action Items

V. Other Business — 4:49 PM

		Purpose	Presenter	Time
A.	Progress towards Smart Goals	Discuss	Davy Mize	5 m

Facilities Committee SMART GOALS Draft for SY 25-26

The ACE Facilities Committee will ensure completion of repairs and maintenance projects across the building, addressing critical areas such as patching, painting, roofing, plumbing, and electrical systems to ensure safety and functionality. These projects will be executed within the assigned budget, with progress monitored through monthly inspections and reports. Led by Davy Mize (Facilities Chair), the team will coordinate with Joellen Freeman (ED), Latner McDonald (Treasurer and Finance Chair), and contractors to secure the necessary permits and resources, ensuring all work meets compliance standards. This initiative supports the school's commitment to providing a safe and conducive learning environment. The repairs and maintenance will commence within one week of submission from the Executive Director and be completed within three weeks of the submission mentioned above, minimizing disruption to school operations.

The school will add two sixth-grade classrooms to accommodate nine students per room, meeting educational standards and supporting ACE's model. The project will adhere to a budget of $40,000 out of pocket for ACE, excluding funds that the CSP will reimburse. Progress will be tracked through monthly financial reviews and milestones, from planning to final inspection. Led by Davy Mize (Facilities Chair), the team will coordinate with Joellen Freeman (ED), Latner McDonald (Treasurer and Finance Chair), and relevant stakeholders to secure resources and permits, ensuring the timely completion of the expansion. This initiative aligns with the school's mission to enhance educational opportunities and address the growth of its student population. The project is scheduled to commence on August 1, 2025. and conclude by October 1, 2025.

VI. Closing Items — 4:54 PM

		Purpose	Presenter	Time
A.	Adjourn Meeting	Vote	Davy Mize	1 m

In accordance with the Americans with Disabilities Act, if you need special assistance at a public meeting of Academy of Collaborative Education, please contact Joellen Freeman at jcfreeman@aceforasd.orgdescribing the assistance that is necessary.

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Coversheet

Approval of Previous Meeting Minutes

Section:	I. Opening Items
Item:	D. Approval of Previous Meeting Minutes
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Facility/Development Committee Meeting on May 21, 2026

APPROVED

Academy of Collaborative Education

Minutes

Facility/Development Committee Meeting

https://us06web.zoom.us/j/86514997226?pwd=aAinWbYLSdq4ia8BZ7PF1paZu6vbZS.1

Date and Time
Thursday May 21, 2026 at 4:00 PM

Location
Join Zoom Meeting: https://us06web.zoom.us/j/86514997226?pwd=aAinWbYLSdq4ia8BZ7PF1paZu6vbZS.1

Meeting ID: 865 1499 7226
Passcode: 512139

One tap mobile: +16699006833,,86514997226#,,,,*512139#

Join by SIP: • 86514997226@zoomcrc.com

Join instructions: https://us06web.zoom.us/meetings/86514997226/invitations?signature=Y6v7znl7r71wz17pto4c52MHlWvu5nB7mn96KOPOlwo

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Committee Members Present
Curtis Eberts (remote), Davy Mize (remote), Joellen Freeman (remote), Richard Cannon (remote)

Committee Members Absent
Karen Roberson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Davy Mize called a meeting of the Facility/Development Committee of Academy of Collaborative Education to order on Thursday May 21, 2026 at 4:04 PM.

C. Approval of Agenda

Joellen Freeman made a motion to approve the agenda.
Richard Cannon seconded the motion.
The committee **VOTED** to approve the motion.

D. Approval of Meeting Minutes

Curtis Eberts made a motion to approve the minutes from Facility/Development Committee Meeting on 03-12-26.
Joellen Freeman seconded the motion.
The committee **VOTED** to approve the motion.

II. Facility/Development

A. Executive Director Report

The middle school has been going fine, and we've actually gotten everybody moved over from main campus. 5th grade has moved over, 6th grade was there already, but moved to a new location in the building, and then we got 7th grade moved over.

For the start of next school year, we have two rooms. 6th grade is not quite functional yet, because we're using it for storage, so currently all the sixth grade furniture is in another room and will need to be moved over the summer.

For the additional grades, we're going to occupy the whole floor, four new rooms. The short hall will be 5th grade and the long haul will be 6th and 7th.
We're still having a bit of a mouse issue. We've asked is there anything else we could be doing? And have been told that there is not.

Davy proposes that after the kids are gone for the summer, poison and traps be deployed. Joellen agreed.

B. Review and discuss HVAC proposals

Regarding the HVAC, we have the new unit in, up and running on the 4th grade hall, which is fantastic. All the other units seems to be functioning well.

We've used Burns for almost 2 years now, and we pay them timely. When we were having issues in the gym and in the lobby, we actually had somebody else come out and look at it, and he told us what was going on in the gym. He turned the fans on so it would circulate the air that was being pushed out from the other side.

Burns never sent us a quote for the gym, despite our previous business and prompt payment, which was just odd. Joellen hasn't reached out to them again since.

Guardian Air and Gordon Air each provided quotes for the gym HVAC, but, they're for two different things. One quote is to replace the existing units, three of the existing units, two that hang, and then one that's on the outside of the gym that comes through the attic of the lobby.
The second quote is called a "sock" which is ideal for large facilities. This sock is controlled by one or two big units, and it fills up with air, and distributes the air through the gym downward. This is supposed to be a very sustainable solution.

Joellen's son-in-law is a contractor in North Carolina with HVAC experience and he advised that this solution is very durable and very sustainable, especially for large buildings like gyms, warehouses, and big box stores.

Curtis agrees that the sock systems are popular and reliable.
Gordon's quote is for replacing the units and $34,000. One downside is that anytime something happens in the gym with those units that are elevated, they have to bring a lift and it's wear and tear on our floor.

The Guardian Air quote, for two split systems, is considerably cheaper at $22,000 to replace the units.

Guardian proposed to replace the split systems with a new split system, whereas Gordon proposed to remove the split systems, and put in one 10-ton unit, which requires running new duct work. Guardian also provided a proposal for a single 15-ton unit.

The sock option only works with the single unit; if they do two units, one of the units would go between the two buildings and would be in the walkway, which will not be acceptable to the fire marshal. Gordon quoted us for one 10-ton unit, but with 2 socks. Guardian quoted a 15-ton unit with two socks and it's still a better price.

Davy recommends Gordon for reliability, but admits they are more expensive. No one stated any familiarity with Guardian, though Joellen remarked that Katie had a connection that helped us get a quick response when the system was malfunctioning. A benefit of using Guardian is their availability for maintenance calls.

Davy pointed out that it looks like Gordon is wanting to install a whole new pole with another 100 amp breaker, and a whole new electrical panel, whereas Guardian's quote does not mention that. It's possible they're planning to tie it into the existing panel box that's there.

The cheaper unit from Guardian is larger, at 15 tons, and will mean the units don't have to work as hard.

Curtis suggests that we go with the cheaper option once we've had our additional questions answered.

Joellen offered to call Guardian tomorrow, in Katie's absence, and ask about the electrical box and panel and 3-pole.

The project will take about 6 weeks and will need to be completed over the summer.

It was proposed that this item be discussed at a special meeting so it can be voted on once additional information is gathered, but it was decided instead that a provisional vote be held to approve recommending the quote from Guardian to the full board.

III. New Business

A. Summer Projects

We've have some summer projects, but everybody really worked well together and got everything moved, so that is done.
Ms. Chisholm's door was a new door that they cut in and apparently there's no wood framing at the top hinge. The middle and the bottom hinges are tied into something because the screws are tight. It's obviously holding the door on, but there's nothing behind the hinge on the top which is very odd.

Davy asked Rob to bring his construction expertise and help us fix this.
There is also painting and drywall to be done over the summer. Specifically, there is a playground wall that can be covered in the chalk/magnetic paint. Getting parents to volunteer to helping with painting, that would be helpful.

In the main building, the painting needs are just touch ups. But there are some rooms where kids have peeled the paint off the baseboards and window sills.

Paint colors have been chosen and can be picked up from Sherwin Williams.

B. Long Term Expansion Plans

It has been heard that River Oaks is going to close next year. Joellen will check into this and see if she can verify this. She will consult with Latner and see about the viability of contacting them about possibly touring their campus.

This campus could likely house K-12. It does pull us out of Monroe city limits and puts us a bit further away from West Monroe and the heart of Monroe. This may impact enrollment and should be considered. Many of our current families are located on the South side of Monroe and West Monroe.

Moving to this campus would provide a much easier drop off / pick up process, which might make things easier and possibly make up for the extra distance for some families.

It is possible that they will sell the property instead of working with a school to take it over.

As far as we understand, the land and school are owned by the same group of people.

Joellen called about Pine Grove and it seems that will not be big enough for our needs.

If River Oaks becomes a real possibility, we can discuss with Mayor Ellis to see if there's an option to annex or make other arrangements to keep us in Monroe city.

The current main campus would likely be sold if we move to River Oaks or another property.

IV. Action Items

A. Vote to recommend HVAC Proposals

Joellen Freeman made a motion to accept the proposal as written by Guardian Air for a 15-ton package unit, provided that we have a question answered about the electrical panel and there's no increase in price, and make this recommendation to the full board.
Curtis Eberts seconded the motion.
The committee **VOTED** to approve the motion.

V. Other Business

A. Progress towards Smart Goals

B.

Determine which dates work to head up volunteer work days

Curtis offered to come by next week. He requests to have a specific list of items that need to be done so he can coordinate volunteers.

Summer hours are Monday-Thursday from 8am-2pm.

Davy offered to start planning work days after next weekend to undertake drywall work.

Joellen will ensure that painting supplies are provided. Joellen proposed Saturday, June 13th and Saturday, July 18th as parent work days. Curtis will bring a work crew on a different day and will notify Joellen so she can make sure supplies are available.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:55 PM.

Respectfully Submitted,
Curtis Eberts

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