



Academy of Collaborative Education

Governance Committee Meeting

Published on November 11, 2025 at 12:34 AM CST

Date and Time

Tuesday November 11, 2025 at 4:30 PM CST

Pursuant to Louisiana Open Meetings Law - La. R.S. 42:19, notice is hereby given to the members of the Board of Directors of Academy of Collaborative Education and to the general public that the Board will hold a regular, special, or re-scheduled meeting, open to the public as specified below. To ensure compliance with the Open Meeting Law, recipients of this message should not forward it to other Board members, and Board members should not reply to this message.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
A. Record Attendance		Allison Dickens	1 m
B. Call the Meeting to Order		Holly Allen	1 m
C. Approval of Committee Meeting Minutes	Approve Minutes	Holly Allen	1 m
Approval of the meeting minutes for the October 22, 2025, Governance committee meeting.			
Approve minutes for Governance Committee Meeting on October 22, 2025			

	Purpose	Presenter	Time
D. Approval of agenda	Vote	Holly Allen	1 m
Request for amendment to the agenda or approval of the agenda as presented.			
II. Governance			4:34 PM
A. Report: Executive Director Update	Discuss	Joellen Freeman	10 m
Executive Director update on governance and related issues, including:			
• Grace Church Building Lease • Woodard & Associates • Website Complaint • Bylaws Changes (if necessary)			
B. Governance Committee Scheduling	Discuss	Kara Maggiore	10 m
Provide overview of proposed changes to Governance Committee schedule and next steps.			
C. ACE Governing Board Meeting Schedule	Discuss	Kara Maggiore	10 m
Discussion re: changes to the ACE Governing Board meeting schedule, moving from monthly meetings to every other month with remaining FY26 meetings occurring in February, April, and June 2026.			
D. VCOM Memorandum of Understanding	Discuss	Joellen Freeman	10 m
Executive Director provides overview of and answers questions re: Memorandum of Understanding between ACE and VCOM.			
III. Action Items			5:14 PM
A. Vote: Approve ACE Governing Board Schedule	Vote	Holly Allen	2 m
Motion: Recommend approval of changes to the ACE Governing Board schedule as presented with remaining FY26 meetings occurring in February, April, and June 2026.			
B. Vote: Approve New Governance Committee Schedule	Vote	Holly Allen	2 m
Motion: Approve updated Governance Committee meeting schedule with FY26 meetings to be held in January, March, and May 2026.			
C. Vote: Recommend Approval of VComm Contract	Vote	Holly Allen	2 m

Purpose	Presenter	Time
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Motion: Recommend approval of the VComm contract with ACE to the full ACE Governing Board as presented in committee materials.

IV. Other Business	5:20 PM
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A.	Reminder: Board Ethics Training	FYI	Holly Allen	2 m
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Governance will remind board members via email and during monthly board meetings to complete their one hour of training on the Louisiana Board of Ethics Online Portal.

Each trustee must complete 1 hour of Ethics Training by Dec.31, 2026. <https://eap.ethics.la.gov/EthicsTraining/login.aspx>

V. Closing Items	5:22 PM
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A.	Adjourn Meeting	Vote	Holly Allen	1 m
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In accordance with the Americans with Disabilities Act, if you need special assistance at a public meeting of Academy of Collaborative Education, please contact Joellen Freeman at jcfreeman@aceforasd.org describing the assistance that is necessary.